

Labor Relations for Practitioners (LRfP) *Collective Bargaining*

COURSE NUMBER **FAA14000004**

For information about this course, contact:
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DESCRIPTION AND LEARNING STRATEGY

Labor Relations for Practitioners: Collective Bargaining is a comprehensive program designed to enable Labor/Employee Relation Specialists to provide advice and prepare briefs and/or contractual language through Memorandum of Agreements and settlements.

This highly interactive program features lectures, facilitated discussions, small group activities, and skill demonstrations in a case presentation.

Course topics, led by FAA subject matter experts, include Roles and Responsibilities, Personnel Management System, Legal Writing, Statute, Information Requests, Contract Interpretation/Administration, Duty to Bargain, Scope of Bargaining, and the Negotiation Process.

OBJECTIVES

- Demonstrate the ability to negotiate and write effective contractual language.
- Communicate effectively with supervisors/managers/employees and union officials.
- Effectively demonstrate ability to perform tasks (e.g., negotiations, contract interpretation/administration, and application of LMR statute).

KEY COMPETENCIES

- Building Alliances
- Building Teamwork and Cooperation
- Communication
- Problem Solving

CLASS SIZE

20 participants

LENGTH 4½ days
(Monday 8:00 a.m. –
Friday 12:00 noon)
36 hours

LOCATION

FAA Center for
Management and
Executive Leadership
Palm Coast, Florida

UPCOMING DELIVERIES

Future offerings will be
announced through AHL.

WHO SHOULD ATTEND

Labor/Employee Relation
Specialists

ENROLLMENT

A Point of Contact will
be identified at time of
offering.

PREREQUISITE

None

PRECOURSE

Precourse assignments will
be sent upon enrollment.

RELATED COURSES

Arbitration Advocacy
(FAA01297)

Conduct and Discipline:
Building a Winning Case
(FAA14000003)

Preparing to Present
to the Authority
(FAA01200004)