Frontline Manager Course-Phase 2 Revised: *Managing for Results* (FMC-2)

COURSE NUMBER FAA01288

For information about this course, contact: FAA Program Manager (386) 446-7251

DESCRIPTION AND LEARNING STRATEGY

As the second component of the *Frontline Manager Course*, FMC-2 Revised builds on the knowledge of basic FAA policies and procedures to develop practical skills for application on the job. The focus is on maintaining operational effectiveness, achieving organizational results, and transitioning effectively to the challenges of management and leadership. Learning activities include simulations, structured rehearsal of business skills, case studies, application exercises, self assessments, and computerbased lessons.

OBJECTIVES

- Develop leadership and management skills through behavioral assessments, practice, and feedback.
- Apply sound leadership and business principles to achieve organizational goals and operational results.
- Create an environment in which people thrive and accomplish their best.

RELATED COMPETENCIES

- Accountability and Measurement
- Agility
- Building a Model EEO Program
- · Building Alliances
- Building Teamwork and Cooperation
- Communication

- Developing Talent
- Integrity and Honesty
- Interpersonal Relations and Influence
- Managing Organizational Performance
- · Problem Solving
- Vision

ENROLLMENT

To enroll, contact your line organization's training coordinator.

CLASS SIZE

24 participants

LENGTH 6½ days (Tuesday, 8:00 a.m. through following Wednesday, 12:00 noon)

LOCATION

FAA Center for Management and Executive Leadership Palm Coast, Florida

UPCOMING DELIVERIES

(see <u>FY12 Schedule</u> and <u>FY13 Schedule</u>)

WHO SHOULD ATTEND

Newly appointed frontline managers (and those with temporary appointments lasting six months or more)

PREREQUISITE

The following eLessons must be completed prior to enrollment:

Transitioning into Management (FAA01200402)

Leadership (FAA01200403)

Managerial Workforce Planning (FAA01200404)

Managing Leave (FAA01200420)

Time and Attendance (FAA01200421)

PRECOURSE

None

RELATED COURSES

Labor Management Relations (FAA01205)

Managerial Coaching and Mentoring (FAA01299)