



Department of the Interior
U.S. Fish and Wildlife Service

Expires 11/30/2010
OMB No. 1018-0093

Federal Fish and Wildlife Permit Application Form

Return to: Division of Management Authority (DMA)
U.S. Fish and Wildlife Service
4401 N. Fairfax Drive, Room 212
Arlington, VA 22203
1-800-358-2104 or 703-358-2104

Type of Activity:
**Take/Import/Transport/Export of Marine Mammals or
Renewal/Amendment of Existing Permit (MMPS) and/or ESA)**
Requesting Renewal/Amendment of Permit #

Complete Sections A or B, and C, D, and E of this application. U.S. address may be required in Section C, see instructions for details.
See attached instruction pages for information on how to make your application complete and help avoid unnecessary delays.

A. Complete if applying as an individual			
1.a. Last name	1.b. First name	1.c. Middle name or initial	1.d. Suffix
2. Date of birth (mm/dd/yyyy)	3. Social Security No.	4. Occupation	5. Affiliation/ Doing business as (see instructions)
6.a. Telephone number	6.b. Alternate telephone number	6.c. Fax number	6.d. E-mail address

B. Complete if applying on behalf of a business, corporation, public agency or institution			
1.a. Name of business, agency, or institution		1.b. Doing business as (dba)	
2. Tax identification no.		3. Description of business, agency, or institution	
4.a. Principal officer Last name	4.b. Principal officer First name	4.c. Principal officer Middle name/ initial	4.d. Suffix
5. Principal officer title		6. Primary contact	
7.a. Business telephone number	7.b. Alternate telephone number	7.c. Business fax number	7.d. Business e-mail address

C. All applicants complete address information				
1.a. Physical address (Street address; Apartment #, Suite #, or Room #; no P.O. Boxes)				
1.b. City	1.c. State	1.d. Zip code/Postal code:	1.e. County/Province	1.f. Country
2.a. Mailing Address (include if different than physical address; include name of contact person if applicable)				
2.b. City	2.c. State	2.d. Zip code/Postal code:	2.e. County/Province	2.f. Country

D. All applicants MUST complete	
1.	Attach check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount identified on page 2 . Federal, tribal, State, and local government agencies, and those acting on behalf of such agencies, are exempt from the processing fee – attach documentation of fee exempt status as outlined in instructions. (50 CFR 13.11(d))
2.	Do you currently have or have you ever had any Federal Fish and Wildlife permits? Yes If yes, list the number of the most current permit you have held or that you are applying to renew/re-issue: _____ No
3.	Certification: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13 of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50 , and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.
<hr/> Signature (in blue ink) of applicant/person responsible for permit (No photocopied or stamped signatures) Date of signature (mm/dd/yyyy)	

Please continue to next page

E. Take/Import/Transport/Export of Marine Mammals or Renewal/Amendment (MMPA and/or ESA)

Note: This application is for the take, import, transport, export, or re-export of marine mammal species under the jurisdiction of the Fish & Wildlife Service (sea otters, marine otters, polar bears, walrus, manatees, and dugongs) and for the renewal and/or amendment of an existing permit. For CITES export/re-export of captive-held live animals, use Form 3-200-53. If you already have MMPA/ESA authorization and need a CITES permit, use Form 3-200-29 for import, export, or re-export of parts or biological samples, and use Form 3-200-31 for import/introduction from the sea. (All forms can be found at www.fws.gov/forms)

For what Purpose are you requesting authorization (check the appropriate box):

- PUBLIC DISPLAY (Processing Fee = \$300)
- SCIENTIFIC RESEARCH (Processing Fee = \$150)
- ENHANCEMENT OF SURVIVAL OR RECOVERY (Processing Fee = \$150)
- RENEWAL/AMENDMENT OF A SCIENTIFIC RESEARCH OR ENHANCEMENT PERMIT - PERMIT # _____ (Processing Fee = \$75) **Note:** You do not need to renew Public Display permits.

Please provide the following information. Complete all pages of the application. Mark questions that are not applicable with "N/A". If needed, use a separate sheet of paper. On all attachments or separate sheets you are submitting, please indicate the application question number you are addressing. If you are applying for multiple specimens, be sure to indicate which specimen you are addressing in each response.

Electronic submission of inventories, photographs, and receipts: Some applications contain long inventories and/or a large number of photographs or receipts. You may provide electronic versions of these documents. Such a submission may assist to expedite the processing of your application since it will eliminate the need for data entry by U.S. Fish and Wildlife Service. You may include a disk containing your information or, if applicable, please check the following:

- I would like you to contact me at the e-mail address above in order to get an electronic inventory.**

1. Type of activity requested (mark all that apply):

- TAKE IMPORT EXPORT
- Live animal TRANSPORT AMEND current permit RENEW current/expired permit

(If you are requesting **renewal or amendment** of an existing permit between reporting dates, include an update of any activity that has occurred under the permit since the last report)

2. List the scientific name (genus, species, and, if applicable, subspecies), common name, and quantity (e.g., 2 animals; or 20 samples per year per animal from 2 animals) for each species you are applying.

3. Provide the following for each specimen of each species listed in question 2:

- a. Birth date, sex, age, or age class (i.e., juvenile, adult):
- b. Description (e.g. ID #, ISIS #, tattoo #; or if biological samples, both the size and type of samples and containers):
- c. Country where the wildlife originated:
- d. Origin of the wildlife (i.e., taken from the wild or born in captivity):
- e. The current location of the specimen:

SOURCE of Specimen(s). For each specimen, respond to the appropriate question:

4. For **captive-born animals**, provide a breeder's statement, ARKS/ZIMS specimen report, or other information that documents the animal was born in captivity, location of birth, and information on the source of the parental stock (e.g., captive-born, wild-caught).
5. For **captive-held animals taken from the wild**, provide information (e.g., ARKS/ZIMS specimen report(s)) on the source of the animals, including when the specimen was removed from the wild, by whom, and the location. Include copies of all relevant permits or authorizations needed for the removal and placement in captivity.
6. For animals **taken or to be taken from the wild**, provide information on the actual or proposed date(s) and location(s) of collection and estimate of the species population stock (if known). In addition, provide a description of the efforts made to utilize captive animals or parts thereof, in lieu of taking animals from the wild.

TAKE and/or HARASSMENT of wild animals OR SAMPLING of captive-held animals. For each specimen that will or may be taken or harassed by your proposed activity, respond to the following questions.

7. Provide a description of the specific activities (e.g., capture, tag, radio tag, kill) to which each animal will be subjected, the number of times or frequency that each animal will be taken or harassed, the times of year that the takes would occur, and the specific locations of the takes.
8. If this species is protected under the Endangered Species Act (ESA), attach a justification for taking an ESA-listed species, and explain why your activities are not appropriate for a similar non-ESA-listed species.
9. Provide a statement with the names and qualifications of collector(s) and other personnel involved in the collection (curricula vitae may be submitted).
10. List your activities which will or may cause harassment either to target species or other Federally-protected species, and provide a written protocol that describes your activities. Please include:
 - a. the number of animals that may be harassed, the precautions that will be taken to minimize the likelihood that harassment will occur, and the actions that will be taken should harassment occur;
 - b. a description of the method of capture and gear;
 - c. the holding time required prior to transport or release;
 - d. a description of the use of drugs, including the purpose of using the drug(s), method of application, kind and combination of drugs and dosage rates (ml/kg), and the required holding time. In addition, describe the provisions to minimize adverse reaction(s), minimize the chance that drugged animals will escape prior to complete immobilization, and to ensure that the animal is fully recovered prior to release; and
 - e. a description of marking/tagging, including the type of tag (including weight and size), the number of tags to be applied per animal, the number of animals to be tagged, methods and location of attachment, whether recapture will be necessary (if so, how many times), whether the mark/tag has been used previously on this species, the potential adverse effects, the means of monitoring new marks/tags for adverse effects, the actions to be taken in the event that the marking/tagging has significant adverse impact on the animal(s), and the method of animal release.

IMPORT of specimens. For each specimen being imported, provide a response to the following questions.

11. The name of the foreign exporter and the country of export.
12. The description of the manner in which it was taken from the wild.
13. A copy of the foreign collecting authorization(s).

14. For import of CITES Appendix-I species, provide information to show the import is not for primarily commercial purposes as outlined in Resolution Conf. 5.10 (www.cites.org).

TRANSPORT of live animals. You must meet USDA standards for Humane and Healthful Transport of Marine Mammals when transporting live animals. If you are transporting animals, respond to each of the following questions.

15. Provide a description of the means and duration of the transportation used to move the specimens.
16. Provide a description of the type, size, and construction of all shipping containers used to transport the specimens.
17. Describe the arrangements for watering or otherwise caring for the wildlife during transport.
18. Provide a brief description of the qualifications of each person accompanying the wildlife that demonstrates their ability to address the specimen's needs during transport.
19. Provide documentation showing compliance with USDA regulations for transport and care of live marine mammals (7 U.S.C. 2131-2159; 9 CFR 3, Part E).

EXPORT of specimens. For each specimen being exported, provide a response to the following questions.

20. Provide the complete name and address of person/facility receiving the specimen(s).
21. For LIVE animals, provide a certification from the appropriate government agency of the importing country to show that:
- The laws and regulations of that government allow enforcement of the U.S. permit conditions;
 - such conditions will be enforced;
 - the government will afford comity to the USFWS to amend, suspend or revoke the permit, if issued; and
 - the documents provided by and about the foreign facility are true and correct.
22. For LIVE animals, provide evidence showing that you will be in compliance with the CITES Guidelines for Transport of Live Animals or, in the case of air transport, with the International Air Transport Association (IATA) live animal regulations (contact airline for information).
23. For **CITES Appendix I** species, a copy of the CITES Appendix-I import permit or evidence one will be issued by the Management Authority of the country of the recipient.

MAINTENANCE of live animals (either within the United States or abroad). Answer the following questions for the facility that will be maintaining live animals.

24. Provide a complete description, including photographs and/or diagrams (*no blueprints*), of the area and facilities where the animals will be held (including the dimensions of pools and haul-out areas), the number of animals of the same species (include age and sex) presently maintained at the facilities, and whether there is space for additional animals without exceeding USDA/APHIS standards.
25. Provide a statement (or attach *curricula vitae*) about the animal caretakers, which describes their specific experience in the care, handling, and maintenance of marine mammals.
26. List all marine mammals under the jurisdiction of FWS maintained at the facility.
27. Provide a description of all deaths of FWS marine mammal species at the facility within the past five years and the steps taken to prevent or decrease similar mortalities.

28. For **domestic facilities**, provide a copy of the U.S. Department of Agriculture (USDA)/Animal and Plant Health Inspection Service (APHIS), Animal Welfare Act (AWA) license and the most recent APHIS inspection report.
29. For **foreign facilities**, provide a copy of a letter from USDA/APHIS which confirms that the recipient meets comparable standards under the AWA for maintenance and care of marine mammals.

PUBLIC DISPLAY. Respond to the following questions if the specimens will be on public display.

30. If animal is to be imported, provide:
 - a. age of animal at time of removal from wild or mother;
 - b. age at time of weaning; and
 - c. for females,
 - (i) at time of removal from the wild: (circle/indicate one) PREGNANT NOT PREGNANT
 - (ii) at time of proposed import: (circle/indicate one) PREGNANT NOT PREGNANT
31. For U.S. facilities, provide information to show that the facility:
 - a. is open to the general public without limitations or restrictions (other than by the charging of an admission fee) and
 - b. offers a program for education or conservation purposes that is based on professionally recognized standards of the public display community.
32. For foreign facilities, provide certification from the importer's relevant foreign authority (e.g. provincial or national government) that:
 - a. the foreign recipient maintains their facility for public display of marine mammals;
 - b. the facility is open to the public on a regularly scheduled basis;
 - c. access to such facilities is not limited or restricted other than by charging an admission fee; and
 - d. the recipient offers a program for education or conservation purposes that is based on professionally recognized standards of the public display community (include copies of outreach/educational materials and photos of signage, along with an English translation).

SCIENTIFIC RESEARCH. If you are requesting authorization to carry out scientific research, provide a response to each of the following questions.

33. Explain how the research meets the MMPA definition of "bona fide research," i.e., scientific research on marine mammals, the results of which: (A) is likely to be accepted for publication in a referred scientific journal; (B) are likely to contribute to the basic knowledge of marine mammal biology or ecology; or (C) are likely to identify, evaluate, or resolve conservation problems.
34. Attach a copy of the formal research proposal or a detailed description of the proposed project, objectives, methods, anticipated results, and disposition of specimen material or animals.
35. Provide the expected research schedule (clearly specify the proposed start date and end date of your research or field season(s) and overall duration of the project).
36. Describe how the proposed project will enhance or benefit the wild population.
37. If the research involves incidental or intentional lethal takes of target animals, provide the number of deaths anticipated/requested, a justification as to why non-lethal alternatives are not feasible, and the steps to be taken to reduce the likelihood of the number of deaths.
38. Estimate the number of animals of each marine mammal species, both target and non-target, that may be unintentionally harassed during the research activities.

39. Animal Welfare Act (AWA) Compliance (for research on live animals only): AWA requirements apply to all research facilities, which include institutions, organizations, or people that use or intend to use live animals in research, tests, or experiments; AND, that receive funds under a grant, award, loan, or contract from a department, agency, or instrumentality of the U.S. for the purpose of carrying out research, tests, or experiments, or acquires or transports the animals in commerce.

Please provide the following documentation:

- a. Registration under the AWA as a research facility:
 - i. If your facility does/will not conduct activities requiring registration under the AWA, attach a letter from APHIS confirming that registration is not required; **OR**
 - ii. Attach a copy of your APHIS certificate of registration as a research facility, or for Federal facilities, a letter from your Chief Institutional Officer that you are compliant with applicable requirements for scientific research under the AWA.
- b. Institutional Animal Care and Use Committee (IACUC) documentation: If your facility is registered as a research facility under the AWA or is a Federal research facility (see a.ii), attach the applicable IACUC documentation from the following list (Please note that all activities that involve an invasive procedure, harms, or materially alters the behavior of an animal under study, even if it is carried out in the field, is subject to IACUC review and approval. See AWA regulations and standards for definition/explanation of covered research activities.):
 - i. Attach a copy of your final protocols with the IACUC signed approval; **OR**
 - ii. Attach a copy of your proposed protocols to be reviewed by your IACUC [Note: A copy of your final signed protocols and certification will be required prior to permit issuance.]; **OR**
 - iii. Attach the IACUC determination that your research activities are not subject to IACUC review and approval.

ENHANCEMENT OF SURVIVAL OR RECOVERY. If you are requesting authorization to carry out activities that will enhance the survival or recovery of a species, provide complete responses to the following questions.

- 40. Provide information to show that the activity is likely to contribute significantly to maintaining or increasing the distribution or population numbers necessary to ensure the survival or recovery of the species or stock.
- 41. Provide information to show that the activity is consistent with any conservation plan or recovery plan for the species or stock, or if there are no plans available, that the activity is consistent with the actions required to enhance the survival or recovery of the species or stock that would be addressed in a conservation or recovery plan.

FOR ALL APPLICANTS.

42. If international transport is anticipated, enter the U.S. port through which the [export/re-export/import] will occur. _____ (All wildlife, including parts and products, must be declared to and inspected by a Wildlife Inspector from the U.S. Fish and Wildlife Service Office of Law Enforcement. A list of designated ports (where an inspector is posted) is available at http://www.fws.gov/le/ImpExp/Contact_Info_Ports.htm.)

43. Address where you wish permit mailed (if different than page 1):

44. If you wish the permit to be sent to you by means other than regular mail, provide an air bill, pre-paid envelope, or billing information:

45. Who should we contact if we have questions about the application? (Include name, phone number, and email):

PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to the standard permit form 3-200 that must be completed as an application for a U.S. Fish and Wildlife Service or CITES permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplicity, all licenses, permits, registrations, and certificates will be referred to as a permit.

GENERAL INSTRUCTIONS:

- Complete all blocks/lines/questions in Sections A or B, and C and D. Complete all of Section E.
- **An incomplete application may cause delays in processing or may be returned to the applicant. Be sure you are filling in the appropriate application form for the proposed activity.**
- Print clearly or type in the information. Illegible applications may cause delays.
- Sign the application in **blue** ink. Faxes or copies of the original signature will not be accepted.
- Mail the original application to the address at the top of page one of the application or if applicable on the attached address list.
- **Keep a copy of your completed application.**
- **Please plan ahead. Allow at least 60 days for your application to be processed. Some applications may take longer than 90 days to process. (50 CFR 13.11)**
- Applications are processed in the order they are received.
- Additional forms and instructions are available from <http://permits.fws.gov/>.

COMPLETE EITHER SECTION A OR SECTION B:

Section A. Complete if applying as an individual:

- Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. ***Fax and e-mail are not required if not available.***
- If you are applying on behalf of a client, the personal information must pertain to the client, and a document evidencing power of attorney must be included with the application.
- **Affiliation/ Doing business as (dba):** business, agency, organizational, or institutional affiliation *directly* related to the activity requested in the application (e.g., a taxidermist is an individual whose business can *directly* relate to the requested activity). The Division of Management Authority (DMA) will **not** accept *doing business as* affiliations for individuals.

Section B. Complete if applying as a business, corporation, public agency, or institution:

- Enter the complete name of the business, agency or institution that will be the permittee if a permit is issued. Give a brief description of the type of business the applicant is engaged in. Provide contact phone number(s) of the business.
- **Principal Officer** is the person in charge of the listed business, corporation, public agency, or institution. The principal officer is the person responsible for the application and any permitted activities. Often the principal officer is a Director or President. **Primary Contact** is the person at the business, corporation, public agency, or institution who will be available to answer questions about the application or permitted activities. Often this is the preparer of the application.

ALL APPLICANTS COMPLETE SECTION C:

- For all applications submitted to the Division of Management Authority (DMA) a physical U.S. address is **required**. Province and Country blocks are provided for those USFWS programs which use foreign addresses and are not required by DMA..
- **Mailing address** is address where communications from USFWS should be mailed if different than applicant's physical address.

ALL APPLICANTS COMPLETE SECTION D:

Section D.1 Application processing fee:

- An application processing fee is required at the time of application; unless exempted under 50 CFR13.11(d)(3). The application processing fee is assessed to partially cover the cost of processing a request. **The fee does not guarantee the issuance of a permit. Fees will not be refunded for applications that are approved, abandoned, or denied.** We may return fees for withdrawn applications prior to any significant processing occurring.
- **Documentation of fee exempt status is not required for Federal, tribal, State, or local government agencies; but must be supplied by those applicants acting on behalf of such agencies.** Those applicants acting on behalf of such agencies must submit a letter on agency letterhead and signed by the head of the unit of government for which the applicant is acting on behalf, confirming that the applicant will be carrying out the permitted activity for the agency.

Section D.2 Federal Fish and Wildlife permits:

- List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. If applying for re-issuance of a CITES permit, the original permit must be returned with this application.

Section D.3 CERTIFICATION:

- **The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application in blue ink.** This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application and your answers before signing.

APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT
Paperwork Reduction Act, Privacy Act, and Freedom of Information Act – Notices

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, *et seq.*) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised:

1. The gathering of information on fish and wildlife is authorized by:
(Authorizing statutes can be found at: <http://www.gpoaccess.gov/cfr/index.html> and <http://www.fws.gov/permits/ltr/ltr.shtml>.)
 - a. Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22;
 - b. Endangered Species Act of 1973 (16 U.S.C. 1531-1544), 50CFR 17;
 - c. Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21;
 - d. Marine Mammal Protection Act of 1972 (16 U.S.C. 1361, *et. seq.*), 50 CFR 18;
 - e. Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15;
 - f. Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16;
 - g. Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), <http://www.cites.org/>, 50 CFR 23;
 - h. General Provisions, 50 CFR 10;
 - i. General Permit Procedures, 50 CFR 13; and
 - j. Wildlife Provisions (Import/export/transport), 50 CFR 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. Response is not required unless a currently valid Office of Management and Budget (OMB) control number is displayed on form.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1374) will be published in the **Federal Register** as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual under the routine uses listed below, if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
 - a. Routine disclosure to subject matter experts, and Federal, tribal, State, local, and foreign agencies, for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish a FWS function related to this system of records.
 - b. Routine disclosure to the public as a result of publishing **Federal Register** notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
 - c. Routine disclosure to Federal, tribal, State, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
 - d. Routine disclosure to Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
 - e. Routine disclosure to Federal, tribal, State, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
 - f. Routine disclosure to the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
 - g. Routine disclosure to the appropriate Federal, tribal, State, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
 - h. Routine disclosure to a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
 - i. Routine disclosure to the General Accounting Office or Congress when the information is required for the evaluation of the permit programs.
 - j. Routine disclosure to provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a Take/Import/Transport/Export of Marine Mammals or Amendment of Existing Permit application is 2 hours, 20minutes. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

Freedom of Information Act – Notice

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].