

SPECIAL FILING INSTRUCTIONS
2010 - 2011
National Industries for the Blind & Severely Handicapped

SECTION 1
TERMS AND CONDITIONS

GENERAL: The following Request for Offers (RFO) and its Filing Instructions (FI) are provided in addition to the terms and conditions of the General Services Administration's (GSA's) Standard Tender of Service (STOS), General Freight Traffic Management Program, GSA General Freight Tender of Service No. 1-F (GSA TOS No. 1-F) dated December 04, 2001, supplements and reissues thereto. However, certain provisions and requirements of this RFO and this FI may deviate from and supersede those published in the STOS, GSA TOS No. 1-F.

Traffic to be included under this RFO and this FI will be freight-all-kinds (FAK) shipments moving via closed van for all less than truckload (LTL) (0 pounds to 19,999 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments. Rates will be applicable only to interstate shipments moving in the Continental United States (CONUS) and the identified intrastate shipments within CONUS.

Non-alternating Standing Route Orders (SRO) rate offers are being requested where SRO is defined as the normal, repetitive movement of two or more shipments per month of specific items between specified points. The non-alternating SRO rate offers being requested will apply specifically to those agencies/locations identified in Section 8, of this RFO and this FI and WILL NOT alternate with any other accepted rate offer and the accepted rates and charges MAY NOT be used in the construction of combination through rates, charges or other provisions.

Non-alternating SRO rate offers will be accepted for the following facilities:

1. Section 8 Non-alternating SRO's for the National Industries for the Blind & Severely Handicapped (NIB/NISH):

Various NIB/NISH work shops located within CONUS shipping to the Western Distribution Center, French Camp, CA, Eastern Distribution Center, Burlington, NJ, CONUS, and Intrastate.

1-1. **EFFECTIVE PERIOD:** Acceptable rate offers submitted in response to this RFO and this FI for Section 8 will be for the period **November 1, 2010 through October 31, 2011.**

1-2. **FILING PERIOD:**

A. **INITIAL FILINGS:** Rate offers made by Transportation Service Providers (TSPs) approved to participate in GSA's Freight Management Program are due by 4:30 p.m. Central Standard Time, **September 30, 2010**, and will be processed in accordance with 1-2.C.

B. **REFILINGS OF ELECTRONICALLY SUBMITTED FILING DEFICIENCIES:** Electronic rate filings received between **September 01, 2010, through September 30, 2010**, which do not meet the requirements as stated in this RFO and this FI will be considered unacceptable and rates will not be included in GSA's Transportation Management Services Solution (TMSS) system. TSPs utilizing the JUPLOAD will be notified daily of any deficiencies submitted per **Section 11-5** by an e-mail confirmation acknowledging the receipt and processing of the file. The e-mail will contain the number of records processed and the number of errors encountered. If a firm's rate offer is submitted in accordance with this RFO and this FI by a Rate Filing Service Provider (RFSP), the RFSP will be notified of the deficiencies and not the firm. Corrected rate offers **must be** resubmitted no later than **September 30, 2010**. In those instances where corrections are not received by **September 30, 2010**, rate offers will be considered unacceptable and the firm will not be allowed to re-file. TSP's utilizing TMSS online rate filing will **NOT** receive error reports on the JUPLOAD since the validation notifies the TSP in real time of any errors encountered.

RATE OFFERS CREATED USING THE TMSS ONLINE RATE FILING MODULE WILL BE PROCESSED AT 10:00AM, 2:00 PM, 6:00PM AND 10:00PM CST. TSPs AND RFSPs MAY CONTINUE SUBMITTING CORRECTIONS UNTIL ALL ERRORS ARE CORRECTED OR UNTIL THE CLOSING DATE OF September 30, 2010.

C. ACCEPTED/EFFECTIVE DATE: Initial rate offers allowable under Paragraph 1-2.A. will be accepted into TMSS by **September 30, 2010**, except in those instances of a failure to meet the resubmission requirements of corrected Rate Filing Deficiencies as identified in Paragraph 1-2.B

D. TSP NOTIFICATIONS: If the submitting TSP or RFSP receives no communication from GSA pursuant to Paragraph 1-2.B. by October 5, 2010, the TSP or RFSP is on notice that its rate offer(s) has been offered to GSA's Office of Transportation Audits.

E. ACCEPTED/EFFECTIVE DATE: Rate offers will be accepted and entered into TMSS on the date indicated below or the first working day of the month, whichever occurs later.

F. INITIAL FILINGS: Initial rate offers allowable under Paragraph 1-2.A. will be processed as shown below, except in those instances of a failure to meet the resubmission requirements of corrected Rate Filing Deficiencies as identified in Paragraph 1-2.B:

| SRO | DATE RECEIVED | COMPUTER ENTRY DATE | ACCEPTED/EFFECTIVE DATES |
|--------------------|-----------------------------|-----------------------|-------------------------------|
| Section 8 NIB/NISH | 9/01/2010 through 9/30/2010 | 11/01/ 2010 or before | 11/01/2010 through 10/31/2011 |

1-3. APPLICABILITY OF RATE OFFERS: By submission of a rate offer to GSA for the traffic identified in this RFO and this FI, the offeror agrees that it can and will service the identified origin facility for which a rate is offered and all points within each identified destination State and/or destination service area for which a rate is offered.

Note: As a TSP submitting a rate offer in accordance with this RFO and this FI for the support of NIB/NISH traffic, you are stating you will honor that rate. Failure to do so could result in Temporary Nonuse, Debarment, or Suspension within GSA's Freight Management Program.

1-4. OPTION TO EXTEND: The Government reserves the right to extend the expiration date of all or part of the rate offers accepted in accordance with this RFO and this FI for up to ninety (90) days.

1-5. TERMINATION:

A. The following provision will apply in addition to Item 18.e. of the Optional Form 280 (REV. 6/2003):

1. Accepted rate offers may be terminated upon determination that a TSP has failed to satisfactorily respond to a show cause notice(s); and accepted rate offers may be terminated by the Government immediately upon the debarment or suspension of the TSP in accordance with the 41 Code of Federal Regulation (CFR) 102-117.

B. Upon termination of the rate offer under 1-5.A.1 and/or 2 above, the TSP shall be paid any sum due the TSP for services performed under this RFO and this FI to the date of such termination; and in the event of partial termination, shall be paid in accordance with the terms of this rate offer for any services furnished under the portion of the rate offer that is not terminated; provided any such payments shall be without prejudice to any claim which the Government may have against the TSP and the Government shall have the right to offset any such claims against such payment.

1-6. TERMINATION FOR CONVENIENCE OF THE GOVERNMENT: The Government, by written notice, may terminate all or part of the rate offers accepted in accordance with this RFO and this FI when it is in the Government's best interest. If a rate

offer(s) is terminated, the Government shall only be liable for payment for services rendered before the effective date of the termination.

1-7. CONTACTS: Questions dealing with the identified NIB/NISH traffic should be directed to Yvonne Johnson (703) 605-9241 or by e-mail at yvonne.johnson@gsa.gov. Questions dealing with the submission of electronic rate offers should be directed to Jim Stroup at (816) 823-3646 or by e-mail at jim.stroup@gsa.gov.

SECTION 2 EVALUATION AND ACCEPTANCE

2-1. EVALUATION: The GSA Transportation Management Branch, San Francisco, CA, will conduct all evaluations of rate offers submitted for the identified NIB/NISH traffic. The General Services Administration's (GSA) Freight Management Program will be evaluated by the Freight Program Management Office (FPMO) for all rate offers submitted for the identified traffic. TSP notification of acceptance will be in accordance with Paragraph 1-2.D.

2-2. ACCEPTANCE: Accepted rate offers will be contained in GSA's Transportation Management Services Solution (TMSS) system. When identified in TMSS, the acceptable rate offers will be listed based on price only. The listing of TSP's and their rate offers will be based on the anticipated shipping date, the origin of the shipment, the destination of the shipment, the weight of the shipment, the number of miles between the origin and destination of the shipment, and any accessorial services requested by the customer agency. TSP's with applicable rates for the requested shipment will be listed on the cost comparison in cost ascending order. In the case of brokers and shippers agents/Intermodal Marketing Companies, please note that the broker's name and/or the shipper agent's/Intermodal Marketing Company's name and not the names of its underlying TSP's will be identified on cost comparisons. However, when rate information is made available to GSA's Office of Transportation Audits, rate information will be submitted in the name of the broker's and/or a shipper agent's/Intermodal Marketing Company's underlying TSP's and not in the name of the broker and/or the shipper agent/Intermodal Marketing Company. If the occasion arises when two or more TSP's have offered the exact same rate offer (both for transportation and the requested accessorial services), then the TSP's will be listed on the cost comparison in alphabetical order according to the TSP's names.

PLEASE NOTE: The GSA Global Supply Service, Arlington, VA, may consider other factors when routing shipments other than just price. As a result, the listing of TSP's on a cost comparison is for viewing/verification purposes only and does not guarantee any traffic will be awarded.

SECTION 3 LETTER OF INTENT CERTIFICATION

By the submission of a rate offer to GSA in accordance with this RFO and this FI, the submitting TSP certifies that:

I have read and will comply with all the provisions contained in this request dated September 1, 2010, as well as any supplements, changes, and/or reissues thereto and the GSA Standard Tender of Service (STOS), GSA General Freight Tender of Service No. 1-F, the GSA National Rules Tender No. 100-D, and the GSA Baseline Rate Publication No. 1000-D, all effective December 4, 2001, as well as any supplements, changes, and/or reissues thereto and I further certify that the company for which rate offers have been submitted has the operating authority and insurance required by Item 1-6 (See Below) and Section 2 of the GSA General Freight Tender of Service No. 1-F.

Item 1-6 of the GSA General Freight Tender of Service No. 1-F reads as follows:

“LAWFUL PERFORMANCE, OPERATING AUTHORITY, AND INSURANCE. All service shall be performed in accordance with applicable Federal, State, and local laws and regulations. Common motor carriers or brokers, freight forwarders, rail carriers, shipper's agents, or shippers associations shall possess the required carrier or Surface Transportation Board (STB) broker operating authority and maintain cargo as well as public liability insurance as required by Federal, State, and local regulatory agencies.”

SECTION 4 SUBSTITUTED SERVICE – RAIL FOR MOTOR

If a TSP utilized Item 1125, Substituted Service – Rail for Motor, of the GSA National Rules Tender No. 100-D for shipments moving under this RFO and this FI, the submission of a rate offer(s) constitutes agreement to the terms and conditions of Item 1125 and that rates submitted include for the proper blocking and bracing by the TSP for Trailer-On-Flat-Car (TOFC) or Road Railer movement to preclude damage to the material.

SECTION 5 TERMS & CONDITIONS OF THE UNIFORM TENDER OF RATES AND/OR CHARGES FOR TRANSPORTATION SERVICES

By submission of a rate offer(s) to GSA in accordance with this RFO and this FI, the submitting TSP agrees to and/or meets the terms and conditions of the Uniform Tender of Rates And/Or Charges For Transportation Services, Optional Form 280 (REV. 06/2003), except as provided in Paragraph 1-5.

SECTION 6 TERMS AND CONDITIONS FOR BILLS OF LADING ISSUED FOR GOVERNMENT SHIPMENTS

Per this RFO and this FI, all Government shipments handled pursuant to the STOS will be subject to the terms/conditions contained in 41 CFR §§102-117 and 102-118. These terms and conditions have been incorporated into the Optional Form 280 (OF280). Therefore, any shipment moving under an accepted rate offer submitted on an OF280 is automatically subject to the Government's shipping "terms and conditions." In accordance with Section 5 rate offers accepted in accordance with this RFO and this FI are also automatically subject to the Government's shipping "terms and conditions." The bill of lading for any such shipment must contain the statement "This is a U.S. Government shipment." For a complete description of the Government's shipping terms/conditions, please visit <http://www.gpoaccess.gov/cfr/> search for "Transportation Management" (41 CFR § 102-117) or "Transportation Payment and Audit" (41 CFR § 102-118), as appropriate.

SECTION 7 BASIS FOR DETERMINING APPLICABLE DISTANCE/MILEAGE

Per this RFO and this FI, auditing of freight shipments identified herein and handled pursuant to the STOS will be based on mileage provided by **ALK Technologies, Inc., 5 digit Zip Code, Web Version 23**. **ALK Technologies, Inc., 5 digit Zip Code, Web Version 23** will be used to determine highway mileages for all surface freight shipments between any two locations within the Contiguous United States (CONUS) (i.e., the lower 48 states and the District of Columbia). Exceptions to the use of ALK Technologies, Inc., mileage are domestic non-express small package shipments. The TSP industry will be notified of any future Version updates. Below is the basis to be used when constructing mileage for shipments moving within the contiguous United States:

GENERAL: borders closed, shortest mileage, ferry on.

OW/OD: borders closed, practical miles, ferry on.

HAZMAT; borders closed, practical miles, ferry on.

For a full description of Default Settings, please refer to: <http://dtod.sddc.army.mil/>.

SECTION 8
APPLICATION OF 6 % TRANSACTION FEE

TSPs will be required to remit directly to GSA a 6% Transaction Fee based on the total transportation charges paid, **(excluding the fuel surcharge)** to GSA for all shipments subject to these rate offers identified in this RFO and its FI, no **later than thirty (30) calendar days upon receipt of payment**. The checks must be made payable to the “General Services Administration” and reference on the check, “**GSA-GL 474.2 TMSS, company name, SCAC code and Bill of Lading number(s)**”. When using regular USPS mail, send the check to the General Services Administration, Miscellaneous Receipts for Non-Federal Claims, P.O. Box 979009, St. Louis, MO 63197-9009. When using FedEx or another company for express delivery, send the check to US Bank, Attn. Government Lockbox 979009, Mail Code # SL - MOCIGL, 1005 Convention Plaza, St. Louis, MO 63101-9009. Failure to remit the Transaction Fee could result in the immediate placement of the firm in temporary nonuse pending revocation of the firm’s approval to participate in GSA’s Freight Management Program.

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>GSA may adjust the 6% Transaction Fee during the effective period of this RFO and its FI. If an adjustment is required, GSA will provide notification to TSPs with acceptable rate offers on file and will allow them the opportunity to make any necessary rate modifications prior to the effective date of the Transaction Fee adjustment.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SECTION 8A
TSP REQUIRED TO SUBMIT REPORT

TSPs are required to submit a monthly report to GSA based on the number of shipments paid per calendar month. These reports must be submitted within ten (10) calendar days from the end of calendar month of which the TSP received payment. A negative report is also required. Report must include the following information: Agency bill to address, BL/invoice number, Tender Id, weight, mileage, total line haul charge, accessorial type(s)/charge(s), and the **6%** Transaction Fee paid to GSA. This report will be sent to transportation.programs@gsa.gov on EXCEL spreadsheet with a subject line “SCAC – 6% Transaction Fee” or faxed to (703) 605-9953 attention Raymond F. Price, Jr. If you have any questions, please contact Raymond F. Price, Jr. at (703) 605-2890 or raymond.price@gsa.gov. Failure to remit the Shipment Reports could result in the immediate placement of the firm in temporary nonuse.

SECTION 9

IDENTIFICATION OF NON-ALTERNATING, STANDING ROUTE ORDER TRAFFIC FOR THE NATIONAL INDUSTRIES FOR THE BLIND AND SEVERELY HANDICAPPED (NIB/NISH)

9-1. IDENTIFICATION OF NON-ALTERNATING STANDING ROUTE ORDER (SRO) TRAFFIC: Listed below are the NIB/NISH Work Centers for which the General Services Administration (GSA) is requesting **non-alternating** SRO rate offers. Rate offers may only be submitted for non-alternating SRO rate requests when specifically requested and/or authorized by GSA. Rate offers submitted in response to this RFO and this FI for the identified NIB/NISH traffic **WILL NOT** alternate with any other accepted rate offer and the accepted rates and charges **MAY NOT** be used as factors in the construction of any combination rates or charges. A **SEPARATE RATE OFFER MUST** be submitted for **EACH** NIB/NISH - Agency Code for which a TSP intends to submit a rate offer. Rates will only be accepted for the origins/destinations identified below. Rates submitted for any other origin/destination will automatically be rejected. An offering TSP must be able to service all points within each destination state or destination code for which a rate is offered. Rates may be, but are not required to be, submitted for all origins/destinations requested. **If the origin/destination is a particular city or cities, the accepted rate offer will only be applicable to the identified city or cities and not the entire state in which the city or cities are located.**

PLEASE NOTE: **STATE TO STATE RATE OFFERS WILL NOT** be applicable from a NIB/NISH Work Center to the Western Distribution Center or Eastern Distribution Center.

Only those rate offers submitted by the Initial Filing due date identified in Paragraph 1-2.A will be considered for acceptance. **THERE WILL BE NO SUPPLEMENTAL FILINGS.**

Truckload rate offers **MUST** be submitted as cents per mile with a minimum charge per vehicle used;

NIB/NISH Work Centers most frequently ship to the GSA Distribution Centers located in French Camp, CA and Burlington, NJ

The Table provided in Paragraph 9-1.A. identifies destination service areas, Table 9-1.B. identifies partial commodities and whether the facility ships predominately LTL, TL, or both types of shipments; however, we are requesting that rate offers be submitted for both LTL and TL if the TSP can provide the required service.

A. IDENTIFICATION OF REQUESTED DESTINATION POINTS:

| Destination Service Area Description | Destination Service Area Code | |
|------------------------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| All Points in CONUS including Intrastate | Appropriate State Abbreviation | Note: Rates to the Destination States of: CA - exclude the WDC NJ - exclude the EDC Destination Service Area Codes 50 & 53 must be used for the two Distribution Centers |
| Western Distribution Center (WDC) French Camp, CA | 50 | |
| Eastern Distribution Center (EDC), Burlington, NJ | 53 | |

B. IDENTIFICATION OF NON-ALTERNATING CODES:

| NIB/NISH Agency Codes | Work Center | Commodities | Address | Destination | LTL | TL | Phone |
|-----------------------|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------|-----|----|-----------------------------------------|
| NAL01 | Industries for the Blind | <i>Not available at time of request.</i> | 220 34 th St. South Birmingham, AL 35222 | CONUS & Intrastate | X | X | (256) 761-3474 Janice Thrasher |
| NAL02 | Industries for the Blind | Pillowcases, Bedspreads, Toner Cartridge, Mops, Steno Notebook, Writing Pad, Paper, File Folder, Easel Pads, Aprons | 1209 Fort Lashley Avenue Talladega, AL 35160 | CONUS & Intrastate | X | X | (256) 761-3432 Janice Thrasher |
| NAR01 | AR Lighthouse for the Blind | Steno & Memo Notebooks, Executive Message Pads | 6818 Murray Street Little Rock, AR 72209 | CONUS & Intrastate | X | X | (501) 562-2222 Lyn Cossey |
| NAZ01 | AFH Enterprises | <i>Not available at time of request.</i> | 208 West Main St. Casa Grande, AZ 85222 | CONUS & Intrastate | X | | (520) 254-0754 Bob Foughty |
| NAZ02 | AZ Industries for the Blind | Paper, Mop Head, Apron, Extension Handles, Bookends | 3013 West Lincoln St. Phoenix, AZ 85009-5699 | CONUS & Intrastate | X | X | (602) 269-5131 Linda Ramirez |
| NCA01 | Exceptional Children's Foundation | File Folders | 8740 W. Washington Blvd. Culver City, CA 90232 | CONUS & Intrastate | X | | (310) 204-3300 Denise Mitchell |
| NCA02 | Napa Valley PS & I Inc. | <i>Not available at time of request.</i> | 651 Trabajo Lane Napa, CA 94559-0600 | CONUS & Intrastate | X | | (707) 255-0177 Rick Wood |
| NCA03 | Foothill Workshop for the Handicapped | <i>Not available at time of request.</i> | 789 North Fair Oaks Ave. Pasadena, CA 91103 | CONUS & Intrastate | X | | (626) 449-0218 Dee Woodall |
| NCO01 | Pueblo Diversified Industries | Tool Roll, Key Tag, Loose Leaf Binder, Binders and Filler, Sewing Kit | 2828 Granada Blvd. Pueblo, CO 81005 | CONUS & Intrastate | X | | (719) 564-0000 Charlotte B. Rogers |
| NCT01 | CW Resources, Inc. | Binder Clips, Vehicle Sign Kit | 200 Myrtle St. New Britain, CT 06053 | CONUS & Intrastate | X | | (860) 229-7700 Alexandra Capsalors |
| NCT02 | Easter Seal, Hartford Rehab. Center, Inc. | <i>Not available at time of request.</i> | 20-28 Sargent Street, Hartford, CT 06105 | CONUS & Intrastate | X | | (203) 242-8317 Judy Frank Englehart |
| NDE01 | Delaware Industries for the Blind | Rubberized Fabric Line Mat | 1901 Dupont Highway New Castle, DE 19720 | CONUS & Intrastate | X | | (302) 577-4760 Thomas R. Griffin |
| NFL01 | Enrichment Industries, Inc. | <i>Not available at time of request.</i> | 200 Fentress Blvd., Suite C Daytona Beach, FL 32114 | CONUS & Intrastate | X | | (386) 236-3231 Stanley Kobylanski |
| NFL02 | United Cerebral Palsy of Broward County | <i>Not available at time of request.</i> | 3117 Southwest 13 Court Fort Lauderdale, FL 33312 | CONUS & Intrastate | X | | (954) 584-7178 Lora Masi |
| NFL03 | The Pinellas Assoc. for Retarded Citizens | <i>Not available at time of request.</i> | 3100 75 th St. North St. Petersburg, FL 33710 | CONUS & Intrastate | X | | (727) 345-9111 X-260 Raul DaSilva |
| NFL04 | Tampa Lighthouse for the Blind | <i>Not available at time of request.</i> | 1106 West Platt St. Tampa, FL 33606 | CONUS & Intrastate | X | | (813) 251-2407 Richard A. Bower |
| NFL05 | Lighthouse for the Blind of the Palm Beaches | <i>Not available at time of request.</i> | 7810 South Dixie West Palm Beach, FL 33405 | CONUS & Intrastate | X | | (561) 586-5600 Bryan Savage |
| NFL06 | McDonald Training Center | Mailing and Filing Tubes | 2902 North Cork Road Plant City, FL 33565 | CONUS & Intrastate | X | X | (813) 323-3794 Thomas Moylan |
| NGA01 | Georgia Industries for the Blind | Whisk Brooms, Mop Heads & Handles, Mattress & Box Springs, Pillows, Binder, Card Guides, File Folders | 700 Faceville Hwy, PO Box 218 Bainbridge, GA 31717 | CONUS & Intrastate | X | X | (229) 248-2666 Betty Godwin |
| NGA02 | GA Industries for the Blind | Plastic Flatware Set | 235 Emlet Drive, Griffin, GA 30224 | CONUS & Intrastate | X | X | (770) 228-7221 Wendell Smith |
| NIA01 | Mid-Iowa Workshops | <i>Not available at time of request.</i> | 909 South 14 Ave. Marshalltown, IA 50158 | CONUS & Intrastate | X | | (515) 752-3697 Richard Byers |
| NIA02 | Progress Industries | Interior & Exterior Latex Paints | 1017 East 7 th St. North Newton, IA 50208 | CONUS & Intrastate | X | | (515) 791-2847 Morris Van Balle |
| NIA03 | Hope Haven Inc. | Floor Mats | 1800 19 th Street Rock Valley, IA 51247 | CONUS & Intrastate | X | X | (712) 476-3166 Larry Smith |
| NID01 | Development Workshop, Inc. | Flashlights, Tape Dispensers, Combs, Message Droppers, Sand Bags, Sheaths | 555 West 25 th Street Idaho Falls, ID 83402 | CONUS & Intrastate | X | | (208) 524-1550 Wayne Jemmet |
| NID02 | Upper Valley Ind. | Highway Safety Tool Kits | 16 North 2 nd East Rexburg, ID 83440 | CONUS & Intrastate | X | | (208) 356-3722 Linda Bishoff |

| NIB/NISH Agency Codes | Work Center | Commodities | Address | Destination | LTL | TL | Phone |
|-----------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------|-----|----|------------------------------------------------------|
| NIL01 | Chicago Lighthouse for the Blind | Wall Clocks, Lighting Fixtures | 1850 West Roosevelt Rd. Chicago, IL 60608 | CONUS & Intrastate | X | X | (312) 666-1331 Jeff Johnson |
| NIN02 | Goodwill Industries of Central Indiana | <i>Not available at time of request.</i> | 1635 West Michigan St. Indianapolis, IN 46222 | CONUS & Intrastate | X | | (317) 636-2541 Frank Langan |
| NIN03 | Bosma Center for the Blind | <i>Not available at time of request.</i> | 59 South State Ave. Indianapolis, IN 46201 | CONUS & Intrastate | X | | (317) 684-0600 Rick Brown |
| NIN04 | Knox Cnty Assoc. for the Retarded Citizens, Inc. | Coffee, End, Lamp, Rectangular, Conference Table | 2005 South Harte St. Vincennes, IN 47591 | CONUS & Intrastate | X | | (812) 886-4329 Michele Daffron |
| NKS01 | Envision – KC Division | <i>Not available at time of request.</i> | 925 Sunshine Rd. Kansas City, KS 66115 | CONUS & Intrastate | X | X | (913) 281-0710 Debbie Javadi |
| NKS02 | Envision – Pittsburg Div. | Trash Bags | 1600 North Walnut St. Pittsburg, KS 66762 | CONUS & Intrastate | X | X | (620) 231-8600 Mike McLeod |
| NKS05 | Envision | <i>Not available at time of request.</i> | 2301 South Water Street Wichita, KS 67213 | CONUS & Intrastate | X | X | (316) 425-7152 Mergie Bradley |
| NKY01 | Opportunity Workshop | Wooden File Boxes | 650 Kennedy Rd. Lexington, KY 40511 | CONUS & Intrastate | X | | (859) 254-0576 Johnetta W. Jackson |
| NKY02 | New Vision Enterprises | <i>Not available at time of request.</i> | 1900 Brownsboro Rd. Louisville, KY 40206 | CONUS & Intrastate | X | X | (502) 893-0211 George Carrender |
| NLA01 | LaSalle Assoc. for the Develop. Delayed | Wash Kit Assembly | 1258 Pepper Street Jena, LA 71342 | CONUS & Intrastate | X | | (318) 992-6217 Sherry Dillard |
| NLA02 | Lighthouse for the Blind | Paper Towels, Plates, & Cups, Aprons, Pillow Cases Mops & Mop Heads, Sponges, First Aid Kits, Tape Dispensers | 123 State Street New Orleans, LA 70118-5793 | CONUS & Intrastate | X | X | (504) 899-4501 Dolly Birden Dave Walker |
| NLA03 | LA Association for the Blind | Copy Paper, Sand Paper, Deck Covering | 1107 Burt Street Shreveport, LA 71107 | CONUS & Intrastate | X | X | (318) 635-6471 Doug Young |
| NLA04 | LA Association for the Blind | <i>Not available at time of request.</i> | 1750 Clairborne Ave. Shreveport, LA 71103-4189 | CONUS & Intrastate | X | X | (318) 635-6471 Jennifer Nelson |
| NMA01 | Ferguson Industries for the Blind | Mop Heads, Pillow Cases | 11 Highland Avenue Malden MA 02148 | CONUS & Intrastate | X | | (617) 626-7707 Megan Manning |
| NMA02 | American Training Rehabilitation Svcs. | <i>Not available at time of request.</i> | 102 Glenn St. Lawrence, MA 01843 | CONUS & Intrastate | X | | (978) 685-2151 Ralph Fillipon |
| NMA03 | Goodwill Industries of Springfield/Hartford | File Folders, Red Paper or Paperboard | 1125 Page Blvd. Springfield, MA 1138 | CONUS & Intrastate | X | | (413) 304-2682 Brenda Long Ext. 100 |
| NMD01 | Blind Ind & Services of MD Baltimore Div. | Paper Writing Pad, Calendar Boards, Desk Kits | 3345 Washington Blvd. Baltimore, MD 21234 | CONUS & Intrastate | X | X | (410) 737-2602 Tony Salvaotinek Ext. 2630 |
| NMD02 | Blind Ind & Services of MD Western MD Div | <i>Not available at time of request.</i> | 322 Paca Street Cumberland, MD 21502 | CONUS & Intrastate | X | | (301) 724-4111 Mike Stegmaier |
| NMI01 | NEMROC, Inc. | Chair Mats | 800 Bolton St., Alpena, MI 49707 | CONUS & Intrastate | X | X | (989) 823-6100 Brenda Gray |
| NMI02 | Cass Valley Enterprises | Dustpan, Steel Rake, | 50 Enterprise Drive, Vassar, MI 48768 | CONUS & Intrastate | X | | (989) 823-1569 Elizabeth Sakmar |
| NMI03 | Kandu Industries | <i>Not available at time of request.</i> | 1825 Industrial Parkway Grand Haven, MI 49417 | CONUS & Intrastate | X | | (616) 842-3190 Iva Briggs |
| NMI04 | Kandu Industries | <i>Not available at time of request.</i> | 1373 South Lincoln Holland, MI 49423 | CONUS & Intrastate | X | | (616) 355-3585 Iva Briggs |
| NMI05 | Midwest Enterprises F/T Blind | <i>Not available at time of request.</i> | 3308 Covington, Kalamazoo, MI 49001 | CONUS & Intrastate | X | | (269) 383-0713 Teresa Priley |
| NMI06 | St. Clair County Asso. For Retarded Citizens | 12, 10, 5, Quart and 5 Pint Pails | 1033 26 th Street Port Huron, MI 48060 | CONUS & Intrastate | X | X | (810) 982-3261 Rick Barr |

| NIB/NISH Agency Codes | Work Center | Commodities | Address | Destination | LTL | TL | Phone |
|-----------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|--------------------|-----|----|--------------------------------------------------------------------------------------|
| NMN01 | Occupational Development Ctr | Horizontal Desk File | 1520 Hwy. 32 South, Box 730 Thief River Falls, MN 56701 | CONUS & Intrastate | X | | (218) 681-6830 Brent Waale (218) 751-6001 X-16 Emily Helgeson |
| NMN04 | Minneapolis Society for the Blind | <i>Not available at time of request.</i> | 1936 Lyndale Ave. South Minneapolis, MN 55403 | CONUS & Intrastate | X | | (616) 871-2222 Linda Johnson |
| NMO01 | LHB Industries | Aerosol Cans, Consumer Commodity ORM-D, Coating Solution, Flammable Liquid | 8833 Fleisher Place Berkely, MO 63134 | CONUS & Intrastate | X | X | (314) 423-4333 Randy Cali |
| NMO02 | Alphapointe Assoc. for the Blind | <i>Not available at time of request.</i> | 7501 Prospect Avenue Kansas City, MO 64132 | CONUS & Intrastate | X | X | (816) 237-2080 Clyde Phillips |
| NMO03 | Cooperative Workshops, Inc. | Type II First Aid Kit | 1500 Ewing Drive Sedalia, MO 65301 | CONUS & Intrastate | X | | (660) 827-2100 Carl Bottcher Ext. 355 |
| NMO04 | Lighthouse for the Blind | Cleaning Products, Degreasers, Motion Sickness Bags, First Aid Kits | 10440 Trenton Ave. Saint Louis, MO 63132 | CONUS & Intrastate | X | X | (314) 423-4333 Leo Gliedt |
| NMS02 | L C Industries | Plastic Ware, Paper Plates, Napkins, Towels, File Backers, Tape Dispensers, Post Note Trays, Desk Trays, Dust Pans, Wooden Handles | 1 Signature Dr Hazlehurst, MS 39083 | CONUS & Intrastate | X | X | (601) 894-6465 Charline Ryan |
| NMS03 | MS Industries for the Blind | Sponges, Mop Heads, Card Label Holder, Mcleod Tool | 2501 N. West St., Jackson, MS 39216 | CONUS & Intrastate | X | | (601) 984-3229 Cheri Russell |
| NMS05 | L C Industries | Facial & Toilet Tissue, Tea Spoon, Fork, Wallet, Letter Size Jacket, Mop Heads | 1151 South Veterans Blvd. Tupelo, MS 38804 | CONUS & Intrastate | X | X | (662) 841-1640 Glenda Thompson |
| NMS06 | Lighthouse for the Blind | Paper Cups | 2310 Hwy. 51, South Crystal Springs, MS 39059 | CONUS & Intrastate | X | | (601) 892-0757 Eugene Frazier |
| NMT01 | Butte Sheltered Workshop, Inc. | <i>Not available at time of request.</i> | 207 South Montana St. Butte, MT 59701-1695 | CONUS & Intrastate | X | | (406) 723-6501 Howard McElroy |
| NMT02 | Helena Industries | Fabric & Wood Products | 1325 Helena Ave. Helena, MT 59601 | CONUS & Intrastate | X | | (406) 442-8632 Gail Jester |
| NNC02 | Watauga Opportunities | <i>Not available at time of request.</i> | 642 Greenway Road Boone, NC 28607 | CONUS & Intrastate | X | | (704) 264-5009 John Isaacs |
| NNC03 | Lions Services, Inc. | Pillow Cases, Mattress Covers, Mop Heads, Cheesecloth | 4600-A North Tryon St. Charlotte, NC 28213 | CONUS & Intrastate | X | | (704) 921-1527 Phillip Murph, Jr. |
| NNC04 | Lions Club Industries, Inc. | Paper File Folders & Mattress | 4500 Emperor Blvd., Durham, NC 27703 | CONUS & Intrastate | X | X | (919) 596-8277 Danny Grassi Ext. 2155 |
| NNC05 | Industries of the Blind, Inc. | Mop Heads & Handles, Clipboards, Transparency Film, Whisk Brooms | 920 West Lee St. Greensboro, NC 27402 | CONUS & Intrastate | X | | (336) 274-1591 Darlene McNeil |
| NNC06 | Eastern Carolina Vocational Center | Picture Frames | 901 Station Road Greenville, NC 27834 | CONUS & Intrastate | X | | (800) 758-4188 James Newsome |
| NNC07 | Lions Industry for the Blind | Maintenance & Operational Manual Case, Cotton Mailing Bag | 4126 Berkely Avenue Kinston, NC 28504 | CONUS & Intrastate | X | | (252) 523-1019 Betty Ann Lorah |
| NNC08 | CETC Employment Opportunities | Drafting Chairs | 950 Highway 55 West New Bern, NC 28562 | CONUS & Intrastate | X | | (252) 638-2177 Marty Mallady |
| NNC09 | Raleigh Lions Clinic for the Blind | Pillows, Sleeping Bags, File folders, Loose Leaf Binder | 3200 Bush Street, Raleigh, NC 27603 | CONUS & Intrastate | X | X | (919) 833-8611 Vicky Bradley |
| NNC10 | Winston Salem Ind. for the Blind | <i>Not available at time of request.</i> | 7730 North Point Drive Winston Salem, NC 27106 | CONUS & Intrastate | X | | (336) 759-0551 Vanessa Parrott |
| NNE01 | Region V Mental Retardation Services | Tool Bag Satchel | 808 8 th Corso Nebraska City, NE 68410 | CONUS & Intrastate | X | | (402) 873-3306 Deb Heng |
| NNE02 | Outlook Nebraska | Toilet Tissue and related Paper Products | 4125 72 nd Street, Omaha, NE 68134 | CONUS & Intrastate | X | X | (402) 885-7913 Brad Hale |

| NIB/NISH Agency Codes | Work Center | Commodities | Address | Destination | LTL | TL | Phone |
|-----------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------|--------------------|-----|----|-----------------------------------------------|
| NNJ01 | Bestwork Industries for the Blind | Vest, Paper Wipes, Tool Bags, Apron, PVC Portfolio, Laundry Net, Bands, Polishing Cloth | 801 E. Clemens Bridge Rd. Runnemede, NJ 08078 | CONUS & Intrastate | X | X | (856) 939-5220 Mary Heyse |
| NNM01 | NM Industries for the Blind | Paper Weights | 2200 Yale Blvd. SE Albuquerque, NM 87106 | CONUS & Intrastate | X | | (505) 841-8844 Virginia Murphy |
| NNY01 | Association for Vision Rehabilitation & Employment | <i>Not available at time of request.</i> | 55 Washington St. Binghamton, NY 13901 | CONUS & Intrastate | X | X | (607) 724-2428 Chuck Gardner |
| NNY02 | Federation Employment & Guidance Services | <i>Not available at time of request.</i> | 3600 Jerome Avenue Bronx, NY 10467 | CONUS & Intrastate | X | | (718) 220-8056 Henry Edghill |
| NNY03 | NY City Industries for the Blind | <i>Not available at time of request.</i> | 3611 14 th Avenue Brooklyn, NY 11218 | CONUS & Intrastate | X | | (718) 854-7300 George Vermilyea |
| NNY04 | J.M Murray Center | Toothpaste, Toothbrush | 823 NY State Rte 13 Cortland, NY 13045 | CONUS & Intrastate | X | | (607) 756-9913 Ed Mattoon |
| NNY05 | Chautauqua County Chapter NYSARC | Thermal Blanket, Cotton Pouch Entrenching Tool | 880 East Second St. Jamestown, NY 14701 | CONUS & Intrastate | X | X | (716) 661-1532 Virginia Shields |
| NNY06 | Occupations, Inc. | Stapler, Desk, Full-Strip, Stencil Set, Brass | 15 Fin Drive, Suite F Middletown, NY 10941 | CONUS & Intrastate | X | X | (914) 692-0022 Karen E. Williams |
| NNY07 | Cattaraugus County Chapter NYSARC | Un-inked Fingerprint Stamp Pads | 338 North 15 th St. Olean, NY 14760 | CONUS & Intrastate | X | | (716) 375-4730 Fred Langdon |
| NNY08 | Assoc. for the Blind of Rochester & Monroe Cnty | Post it Notepads | 422 South Clinton Ave. Rochester, NY 14620 | CONUS & Intrastate | X | X | (716) 232-7074 John Ross |
| NNY09 | Suburban Adult Svcs. | <i>Not available at time of request.</i> | 13339 Route 39 – Bx 526 Sardinia, NY 14134 | CONUS & Intrastate | X | | (716) 496-5551 Joe Place |
| NNY10 | Central Association for the Blind | File Folders | 507 Kent Street Utica, NY 13501 | CONUS & Intrastate | X | X | (315) 797-2233 Kathy Abruzzese |
| NNY11 | Human Technology Corp. | <i>Not available at time of request.</i> | 2260 Dwyer Ave. Utica, NY 13501 | CONUS & Intrastate | X | X | (315) 724-9891 N/A |
| NNY12 | Resources For Industry (RFI) | Fastener Compressor, Thumbtack, Pushpins | 190 Prospect, Walton, NY 13856 | CONUS & Intrastate | X | | (607) 865-7184 James Hoyt |
| NNY13 | Jefferson Rehabilitation Center | 3 Ring Binder, Army Equip., Tag Marker Plastic | 615 West Main Street Watertown, NY 13601 | CONUS & Intrastate | X | | (315) 782-0330 James Markert |
| NOH01 | Cincinnati Assoc. for the Blind | Tape Products & Rolled Paper, Kitchen Gadgets, Dining Packets | 2045 Gilbert Ave. Cincinnati, OH 45202 | CONUS & Intrastate | X | X | (513) 487-4239 Mark Braunstein |
| NOH02 | Vocational Guidance Services | <i>Not available at time of request.</i> | 2239 East 55 th St. Cleveland, OH 44103 | CONUS & Intrastate | X | | (216) 881-6058 Jorge Santiago |
| NOH03 | Clovernook Center for the Blind | Paper Drink Cups, File Folders | 7000 Hamilton Cincinnati, OH 45231 | CONUS & Intrastate | | | (513) 728-6257 Angela Deets |
| NOK01 | OK League for the Blind | Styrofoam cups, Fire Hoses Cargo may require TSP off-load at destination | 501 North Douglas Ave. Oklahoma City, OK 73106 | CONUS & Intrastate | X | X | (405) 232-4644 Jimmy Williams |
| NPA01 | Indiana County Blind Assoc. | <i>Not available at time of request.</i> | 2698 W. Pike Road, Unit A, Indiana, PA 15701 | CONUS & Intrastate | X | | (724) 465-5549 Hazel "Rusty" Loman |
| NPA02 | Cambria Cnty Assoc. for the Blind & Handicapped | Tablecloth White 54"x90" | 211 Central Ave. Johnstown, PA 15902 | CONUS & Intrastate | X | | (814) 536-3531 Douglas Hughes |
| NPA03 | Juniata Branch PA Association F/T Blind | Ironing Board Pads & Covers | 658 Valley St. Lewistown, PA 17044-0053 | CONUS & Intrastate | X | | (717) 242-1444 Kathy Druckemiller |
| NPA04 | Pittsburgh Vision Service | Apron Food Handlers, Bass Brooms, Pillow Cases | 1204 West Avenue, Pittsburgh, PA 15213 | CONUS & Intrastate | X | | (412) 682-5600 Sylvia Bain |
| NPA05 | Easter Seal Society of Western PA | Calendar Pads, Appointment Book Refill, Index Sheet Sets | 2525 Railroad Street Pittsburgh, PA 15222-4608 | CONUS & Intrastate | X | X | (412) 281-7244 Darlene Malzone Ext. 281 |
| NPA06 | Voc. Rehab. Center for Allegheny County | <i>Not available at time of request.</i> | 1323 Forbes Ave. Pittsburgh, PA 15219-4700 | CONUS & Intrastate | X | | (412) 471-2600 Donna Schidmeir |
| NPA07 | North Central Sight Services PA Assoc. for the Blind | Labels, Computer Media-Diskettes, CD-R's, CD-RW's, Back UP Data Cartridges | 2121 Reach Road, Williamsport, PA 17701 | CONUS & Intrastate | X | | (570) 601-9401 Terri Kio |

| NIB/NISH Agency Codes | Work Center | Commodities | Address | Destination | LTL | TL | Phone |
|-----------------------|------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------|-----|----|-------------------------------------------------------|
| NPA08 | York County Blind Center | <i>Not available at time of request.</i> | 1380 Spahn Ave. York, PA 17403 | CONUS & Intrastate | X | | (717) 848-1690 Tony Heath |
| NPA09 | Somerset County Blind Center | <i>Not available at time of request</i> | 244 North Queen Street Lancaster, PA 17603 | CONUS & Intrastate | X | X | (814) 445-1310 X-115 Javan Boyd |
| NRI01 | In-Sight Enterprises | Baker's Pad, Pen's & Pen Refills | 57 Porter Street, Providence, RI 02905 | CONUS & Intrastate | X | | (401) 941-6666 Carol Fredette |
| NSC01 | Charleston Vo. Rehabilitation Ctr. | IBM Correction Ribbon Tape | 4360 Dorchester Rd. Charleston Heights, SC 29405 | CONUS & Intrastate | X | | (843) 740-1600 Morgan Francher |
| NTN02 | Knox County Assoc. for Retarded Citizens, Inc. | Office Furniture, Aluminum Tri-Pod Cradle, Magnetic Hanger Plates | 3000 North Central Ave. Knoxville, TN 37917 | CONUS & Intrastate | X | | (865) 546-9431 Kathy Sunderland Ext. 227 |
| NTN03 | Clover Center for the Blind | <i>Not available at time of request.</i> | 346 St. Paul Ave. Memphis, TN 38126 | CONUS & Intrastate | X | X | (513) 728-6257 Angela Deets |
| NTN04 | Volunteer Blind Industries Inc. | Mattress, Box spring, Paper Towels, Mattress Pads | 758 W Morris Blvd., Morristown, TN 37813 | CONUS & Intrastate | X | X | (423) 586-3922 Judy Parks |
| NTN05 | Ed Lindsey Blind Industries | <i>Not available at time of request.</i> | 4110 Charlotte Ave. Nashville, TN 37209-3706 | CONUS & Intrastate | X | | (615) 627-4012 Margaret Wilkinds |
| NTX01 | South Texas Lighthouse for the Blind | <i>Not available at time of request.</i> | 4421 Agness Street, Corpus Christi, TX 78405 | CONUS & Intrastate | X | X | (361) 883-6553 Nicky Doi |
| NTX02 | Dallas Lighthouse for the Blind | Markers, Military Award Binder, | 4306 Capitol Ave. Dallas, TX 75204 | CONUS & Intrastate | X | X | (214) 821-2375 Larry Williams Ext. 166 |
| NTX03 | National Center for Employment of Disabled | Record Retirement Shipping Boxes | 11460 Pellicano, El Paso, TX 79936 | CONUS & Intrastate | X | X | (915) 858-7277 Pat Marbury |
| NTX04 | Expanco, Inc. | Back Pack Pump, Belt weather, Canteen, Man Kits Dinnerware, Hot Food, & 3 | 3005 Wichita Court Fort Worth, TX 76140 | CONUS & Intrastate | X | X | (817) 293-9486 Heather Hammonds |
| NTX05 | Tarrant County Assoc. for the Blind | Computer Paper, Cushioned Shipping Boxes, Desk & Computer Accessories | 912 West Broadway Fort Worth, TX 76104 | CONUS & Intrastate | X | X | (817) 332-3341 VanDell Bryant |
| NTX06 | The Lighthouse of Houston | Glass Cleaner, Pine Oil, All Purpose Cleaner, Johnson Wax Floor Care Products | 3530 West Dallas, Houston, TX 77019 | CONUS & Intrastate | X | X | (713) 284-8410 Jim Hawekotte |
| NTX07 | San Antonio Lighthouse | <i>Not available at time of request.</i> | 2305 Roosevelt San Antonio, TX 78210 | CONUS & Intrastate | X | | (210) 533-5195 Annete Jenkins |
| NTX08 | East Texas Lighthouse for the Blind | Bath Towel, Specialty Wipes, Vinyl Floor Mat | 500 North Bois D'Arc Tyler, TX 75702-5310 | CONUS & Intrastate | X | X | (903) 595-3444 Tyrone Brown |
| NTX09 | Beacon Lighthouse for the Blind | Paper Clips | 300 Seventh St. Wichita Falls, TX 76301 | CONUS & Intrastate | X | X | (940) 767-0888 Danny Browning |
| NTX10 | Work Services Corp. | <i>Not available at time of request.</i> | 3401 Army Rd. Wichita Falls, TX 76302-1723 | CONUS & Intrastate | X | X | (940) 766-3207 Mark Towne |
| NTX11 | South Texas Lighthouse for the Blind | Binders | 5602 John Stockbaur Victoria, TX 77904 | CONUS & Intrastate | X | X | (361) 570-8088 Michael Sanchez |
| NVA01 | VA Industries for the Blind | Mop heads | 1102 Monticello Road Charlottesville, VA 22902 | CONUS & Intrastate | X | | (804) 295-5168 Jim Meehan |
| NVA02 | Lynchburg Sheltered Industries | Corrugated Boxes | 3210 Odd Fellows Rd. Lynchburg, VA 24501 | CONUS & Intrastate | X | X | (804) 847-4488 Tim Dunford |
| NWA01 | Columbia Industries | <i>Not available at time of request.</i> | 900 South Dayton St. Kennewick, WA 99336 | CONUS & Intrastate | X | X | (509) 582-4142 Kay Hamilton |
| NWA02 | Lighthouse for the Blind | File Folders, Easels, Paper Trimmers & Binders, Traffic Safety Items, Cubie Boards | 2501 South Plum Street Seattle, WA 98114 | CONUS & Intrastate | X | X | (206) 322-4200 Matt Brown & Eric Foliart |
| NWA03 | Inland Northwest Lighthouse | Easels | 6405 North Addison St. Spokane, WA 99208 | CONUS & Interstate | X | X | (509) 954-4684 Jim Shelton |
| NWI01 | Wiscraft Inc. | <i>Not available at time of request.</i> | 5316 West State St. Milwaukee, WI 53208 | CONUS & Intrastate | X | | (414) 778-5800 Jerry Helchnecht |
| NWI02 | Industries for the Blind, Inc. | <i>Not available at time of request.</i> | 445 S. Curtis Road West Allis, WI 53124 | CONUS & Intrastate | X | | (414) 778-3048 Theo Williams |
| NWV01 | Shawnee Hills Cmmt MH/MR Center, Inc. | <i>Not available at time of request.</i> | 801 Ruffner Ave. Charleston, WV 25301 | CONUS & Intrastate | X | | (304) 341-0374 Sandy Graziano |
| NWV02 | Gateway Ind, Inc. | <i>Not available at time of request.</i> | 299 East Edgar Ave. Ronceverte, WV 24970 | CONUS & Intrastate | X | | (304) 645-3165 Barbara Deem |

9-2. HISTORICAL TRAFFIC VOLUME: Identified on the following pages is historical traffic volume for fiscal year 2006 for the identified NIB/NISH Work Centers. These figures are the combination of both Less Than Truckload and Truckload shipments. The data provided should not be interpreted as a guarantee to the TSP that future traffic will amount to these quantities. The Government makes no guarantee that these quantities or any quantities will be shipped. Failure of estimates to materialize will not constitute a basis for rate adjustments.

A. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to the GSA Distribution Centers located in French Camp, CA, and Burlington, NJ.

| GRAND TOTAL **NOTE** | | | | | | | | | | | |
|----------------------|-------------------|----------|------------|-----------|-------------|-----------|---------------------|----------|-------|---------|--------------|
| GBLS/BLS | | | LBS | | | \$\$\$ | | | | | |
| 3779 | | | 33,777,626 | | | 2,666,891 | | | | | |
| STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ | STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ |
| | | CA Total | 3 | 2,125 | \$941.00 | | | CA Total | 18 | 51,674 | \$4,888.00 |
| | | NJ Total | 2 | 5,053 | \$663.00 | | | NJ Total | 9 | 5,220 | \$1,751.00 |
| | BIRMINGHAM Total | | 5 | 7,178 | \$1,604.00 | | HELENA Total | | 27 | 56,894 | \$6,639.00 |
| | | CA Total | 8 | 61,293 | \$7,947.00 | | | | 27 | 56,894 | \$6,639.00 |
| | | NJ Total | 9 | 55,422 | \$4,176.00 | | | CA Total | 31 | 115,661 | \$19,387.00 |
| | TALLADEGA Total | | 17 | 116,715 | \$12,123.00 | | | NJ Total | 44 | 169,941 | \$15,091.00 |
| AL Total | | | 22 | 123,893 | \$13,727.00 | | CHARLOTTE Total | | 75 | 285,602 | \$34,478.00 |
| | | CA Total | 12 | 127,289 | \$15,761.00 | | | CA Total | 9 | 87,917 | \$12,088.00 |
| | | NJ Total | 3 | 56,468 | \$7,409.00 | | | NJ Total | 14 | 189,395 | \$8,125.00 |
| | LITTLE ROCK Total | | 3 | 56,468 | \$7,409.00 | | DURHAM Total | | 23 | 277,312 | \$20,213.00 |
| AR Total | | | 3 | 56,468 | \$7,409.00 | | | CA Total | 112 | 152,942 | \$34,707.00 |
| | | CA Total | 24 | 107,079 | \$6,178.00 | | | NJ Total | 148 | 332,832 | \$26,802.00 |
| | | NJ Total | 22 | 193,146 | \$19,330.00 | | GREENSBORO Total | | 260 | 485,774 | \$61,509.00 |
| | PHOENIX Total | | 46 | 300,225 | \$25,508.00 | | | CA Total | 50 | 70,186 | \$16,316.00 |
| AZ Total | | | 46 | 300,225 | \$25,508.00 | | | NJ Total | 54 | 139,055 | \$11,469.00 |
| | | NJ Total | 2 | 4,440 | \$728.00 | | GREENVILLE Total | | 104 | 209,241 | \$27,785.00 |
| | PASADENA Total | | 2 | 4,440 | \$728.00 | | | CA Total | 3 | 5,783 | \$1,082.00 |
| CA Total | | | 2 | 4,440 | \$728.00 | | | NJ Total | 3 | 5,635 | \$573.00 |
| | | CA Total | 20 | 43,210 | \$6,074.00 | | KINSTON Total | | 6 | 11,418 | \$1,655.00 |
| | | NJ Total | 22 | 56,820 | \$8,875.00 | | | CA Total | 1 | 48 | \$124.00 |
| | PUEBLO Total | | 42 | 100,030 | \$14,949.00 | | NEW BERN Total | | 1 | 48 | \$124.00 |
| CO Total | | | 42 | 100,030 | \$14,949.00 | | | CA Total | 21 | 76,176 | \$13,128.00 |
| | | CA Total | 1 | 225 | \$461.00 | | | NJ Total | 22 | 116,726 | \$7,490.00 |
| | | NJ Total | 1 | 400 | \$55.00 | | RALEIGH Total | | 43 | 192,902 | \$20,618.00 |
| | HARDFORD Total | | 2 | 625 | \$516.00 | | NC Total | | 408 | 887,965 | \$110,036.00 |
| | | CA Total | 6 | 2,085 | \$829.00 | | | CA Total | 6 | 5,700 | \$1,473.00 |
| | | NJ Total | 3 | 1,244 | \$179.00 | | | NJ Total | 18 | 29,790 | \$6,059.00 |
| | WINDSOR Total | | 9 | 3,329 | \$1,008.00 | | NEBRASKA CITY Total | | 24 | 35,490 | \$7,532.00 |
| CT Total | | | 9 | 3,329 | \$1,008.00 | | | NJ Total | 33 | 983,246 | \$56,544.00 |
| | | CA Total | 7 | 9,375 | \$3,407.00 | | OMAHA Total | | 33 | 983,246 | \$56,544.00 |
| | | NJ Total | 15 | 77,325 | \$14,118.00 | | NE Total | | 24 | 35,490 | \$7,532.00 |
| | PLANT CITY Total | | 22 | 86,700 | \$17,525.00 | | | CA Total | 22 | 96,997 | \$14,284.00 |
| FL Total | | | 22 | 86,700 | \$17,525.00 | | | NJ Total | 51 | 281,878 | \$6,109.00 |
| | | CA Total | 43 | 263,968 | \$34,555.00 | | RUNNEMEDE Total | | 73 | 378,875 | \$20,393.00 |
| | | NJ Total | 66 | 693,677 | \$52,092.00 | | NJ Total | | 73 | 378,875 | \$20,393.00 |
| | BAINBRIDGE Total | | 109 | 957,645 | \$86,647.00 | | | NJ Total | 2 | 1,675 | \$452.00 |
| | | CA Total | 8 | 22,258 | \$4,094.00 | | ALBUQUERQUE Total | | 2 | 1,675 | \$452.00 |
| | | NJ Total | 4 | 22,760 | \$2,217.00 | | NM Total | | 2 | 1,675 | \$452.00 |
| | GRIFFIN Total | | 12 | 45,018 | \$6,311.00 | | | | | | |
| GA Total | | | 121 | 1,002,663 | \$92,958.00 | | | | | | |

| STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ | STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ |
|----------|--------------------|----------|-------|-----------|--------------|----------|--------------------|----------|-------|-----------|--------------|
| | | CA Total | 9 | 16,517 | \$3,275.00 | | | CA Total | 31 | 407,167 | \$43,941.00 |
| | | NJ Total | 31 | 85,397 | \$9,201.00 | | | NJ Total | 64 | 992,731 | \$21,381.00 |
| | NEWTON Total | | 40 | 101,914 | \$12,476.00 | | BINGHAMTON Total | | 95 | 1,399,898 | \$65,322.00 |
| | | NJ Total | 3 | 8,084 | \$1,420.00 | | | CA Total | 3 | 600 | \$218.00 |
| | ROCK VALLEY Total | | 3 | 8,084 | \$1,420.00 | | | NJ Total | 3 | 1,121 | \$165.00 |
| IA Total | | | 43 | 109,998 | \$13,896.00 | | BRONX Total | | 6 | 1,721 | \$383.00 |
| | | CA Total | 20 | 39,845 | \$4,739.00 | | | CA Total | 76 | 84,903 | \$24,190.00 |
| | | NJ Total | 28 | 148,453 | \$25,870.00 | | | NJ Total | 99 | 222,799 | \$13,462.00 |
| | IDAHO FALLS Total | | 48 | 188,298 | \$30,609.00 | | BROOKLYN Total | | 175 | 307,702 | \$37,652.00 |
| ID Total | | | 48 | 188,298 | \$30,609.00 | | | CA Total | 4 | 5,920 | \$1,176.00 |
| | | CA Total | 51 | 22,888 | \$8,002.00 | | | NJ Total | 7 | 24,050 | \$1,671.00 |
| | | NJ Total | 107 | 78,952 | \$15,203.00 | | JAMESTOWN Total | | 11 | 29,970 | \$2,847.00 |
| | CHICAGO Total | | 158 | 101,840 | \$23,205.00 | | | CA Total | 1 | 426 | \$187.00 |
| IL Total | | | 158 | 101,840 | \$23,205.00 | | | NJ Total | 1 | 694 | \$146.00 |
| | | CA Total | 2 | 1,359 | \$351.00 | | KNAPP CREEK Total | | 2 | 1,120 | \$333.00 |
| | | NJ Total | 6 | 5,891 | \$940.00 | | | CA Total | 25 | 9,521 | \$3,470.00 |
| | INDIANAPOLIS Total | | 8 | 7,250 | \$1,291.00 | | | NJ Total | 48 | 31,271 | \$3,027.00 |
| IN Total | | | 8 | 7,250 | \$1,291.00 | | MIDDLETOWN Total | | 73 | 40,792 | \$6,497.00 |
| | | CA Total | 18 | 922,370 | \$22,870.00 | | | CA Total | 5 | 1,722 | \$726.00 |
| | | NJ Total | 22 | 464,550 | \$23,936.00 | | | NJ Total | 8 | 4,039 | \$632.00 |
| | KANSAS CITY Total | | 40 | 1,386,920 | \$46,806.00 | | OLEAN Total | | 13 | 5,761 | \$1,358.00 |
| | | CA Total | 63 | 1,496,150 | \$101,684.00 | | | CA Total | 30 | 217,323 | \$22,024.00 |
| | | NJ Total | 82 | 2,366,009 | \$146,928.00 | | | NJ Total | 25 | 358,453 | \$8,568.00 |
| | PITTSBURG Total | | 145 | 3,862,159 | \$248,612.00 | | UTICA Total | | 55 | 575,776 | \$30,592.00 |
| | | CA Total | 33 | 396,399 | \$36,598.00 | | | CA Total | 26 | 36,600 | \$6,988.00 |
| | | NJ Total | 38 | 722,846 | \$56,603.00 | | | NJ Total | 32 | 80,603 | \$4,888.00 |
| | WICHITA Total | | 71 | 1,119,234 | \$93,201.00 | | WATERTOWN Total | | 58 | 117,203 | \$11,876.00 |
| KS Total | | | 216 | 4,981,393 | \$341,813.00 | NY Total | | | 482 | 2,478,222 | \$156,477.00 |
| | | NJ Total | 3 | 2,694 | \$387.00 | | | NJ Total | 2 | 10,620 | \$5,300.00 |
| | LEXINGTON Total | | 3 | 2,694 | \$387.00 | OK Total | OKLAHOMA Total | | 2 | 10,620 | \$5,300.00 |
| | | CA Total | 6 | 24,404 | \$5,750.00 | | | CA Total | 23 | 98,638 | \$18,003.00 |
| | | NJ Total | 5 | 51,221 | \$4,334.00 | | | NJ Total | 35 | 163,083 | \$10,340.00 |
| | LOUISVILLE Total | | 11 | 75,625 | \$10,084.00 | | PITTSBURGH Total | | 58 | 261,721 | \$28,343.00 |
| KY Total | | | 14 | 78,319 | \$10,471.00 | | | CA Total | 3 | 6,060 | \$2,342.00 |
| | | CA Total | 6 | 7,838 | \$1,762.00 | | | NJ Total | 1 | 4,920 | \$529.00 |
| | JENA Total | | 6 | 7,838 | \$1,762.00 | | SOMERSET Total | | 4 | 10,980 | \$2,871.00 |
| | | CA Total | 58 | 306,325 | \$41,616.00 | | | CA Total | 17 | 46,046 | \$8,318.00 |
| | | NJ Total | 110 | 961,459 | \$85,782.00 | | | NJ Total | 24 | 79,512 | \$4,477.00 |
| | NEW ORLEANS Total | | 168 | 1,267,784 | \$127,398.00 | | WILLIAMSPORT Total | | 41 | 125,558 | \$12,795.00 |
| | | CA Total | 165 | 2,496,692 | \$172,005.00 | | | | | | |
| | | NJ Total | 258 | 5,562,473 | \$419,707.00 | | | NJ Total | 1 | 148 | \$55.00 |
| | SHREVEPORT Total | | 423 | 8,059,165 | \$591,712.00 | | YORK Total | | 1 | 148 | \$55.00 |
| LA Total | | | 597 | 9,334,787 | \$720,872.00 | PA Total | | | 104 | 398,407 | \$44,064.00 |
| | | CA Total | 5 | 5,907 | \$1,967.00 | | | CA Total | 2 | 1,090 | \$188.00 |
| | | NJ Total | 6 | 15,539 | \$1,778.00 | | | NJ Total | 4 | 2,980 | \$524.00 |
| | MALDEN Total | | 11 | 21,446 | \$3,745.00 | | RUMFORD Total | | 6 | 4,070 | \$712.00 |
| | | CA Total | 6 | 8,590 | \$2,020.00 | RI Total | | | 6 | 4,070 | \$712.00 |
| | | NJ Total | 12 | 24,710 | \$1,696.00 | | | CA Total | 2 | 452 | \$250.00 |
| | SPRINGFIELD Total | | 18 | 33,300 | \$3,716.00 | | | NJ Total | 4 | 2,442 | \$492.00 |
| MA Total | | | 11 | 21,446 | \$3,745.00 | | CHARLESTON Total | | 6 | 2,894 | \$742.00 |
| | | CA Total | 28 | 174,675 | \$23,897.00 | SC Total | | | 6 | 2,894 | \$742.00 |
| | | NJ Total | 33 | 586,465 | \$11,909.00 | | | CA Total | 5 | 6,450 | \$1,449.00 |
| | BALTIMORE Total | | 61 | 761,140 | \$35,806.00 | | | NJ Total | 5 | 6,200 | \$899.00 |
| | | CA Total | 10 | 37,532 | \$8,311.00 | | KNOXVILLE Total | | 10 | 12,650 | \$2,348.00 |

| STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ | STATE | WORK CENTER | DEST | GBL'S | LBS | \$\$\$ |
|----------|-------------------|----------|-------|-----------|--------------|----------|---------------------|----------|-------|-----------|--------------|
| | | NJ Total | 16 | 245,239 | \$6,870.00 | | | CA Total | 25 | 420,618 | \$42,859.00 |
| | HALETHORPE Total | | 26 | 282,771 | \$15,181.00 | | | NJ Total | 51 | 1,240,517 | \$40,171.00 |
| MD Total | | | 61 | 761,140 | \$35,806.00 | | MORRISTOWN Total | | 76 | 1,661,135 | \$83,030.00 |
| | | | | | | | TN Total | | 86 | 1,673,785 | \$85,378.00 |
| | | CA Total | 19 | 63,788 | \$15,641.00 | | | CA Total | 1 | 21,375 | \$1,336.00 |
| | | NJ Total | 24 | 107,708 | \$43,780.00 | | EL PASO Total | | 1 | 21,375 | \$1,336.00 |
| | ALPENA Total | | 43 | 171,496 | \$59,421.00 | | | CA Total | 50 | 135,843 | \$21,537.00 |
| | | CA Total | 3 | 11,750 | \$2,754.00 | | | NJ Total | 66 | 173,835 | \$37,104.00 |
| | | NJ Total | 3 | 13,450 | \$1,524.00 | | FORT WORTH Total | | 116 | 309,678 | \$58,641.00 |
| | CARO Total | | 6 | 25,200 | \$4,278.00 | | | CA Total | 14 | 18,642 | \$3,299.00 |
| | | CA Total | 49 | 135,363 | \$24,540.00 | | | NJ Total | 17 | 34,146 | \$5,466.00 |
| | | NJ Total | 66 | 360,278 | \$31,595.00 | | SAN ANTONIO Total | | 31 | 52,788 | \$8,765.00 |
| | HOLLAND Total | | 115 | 495,641 | \$56,135.00 | | | CA Total | 32 | 109,582 | \$15,877.00 |
| | | CA Total | 16 | 27,947 | \$5,223.00 | | | NJ Total | 44 | 236,548 | \$31,009.00 |
| | | NJ Total | 23 | 57,097 | \$5,277.00 | | WICHITA FALLS Total | | 76 | 346,130 | \$46,886.00 |
| | PORT HURON Total | | 39 | 85,044 | \$10,500.00 | TX Total | | | 224 | 729,971 | \$115,628.00 |
| | | CA Total | 1 | 2,000 | \$498.00 | | | CA Total | 43 | 301,590 | \$41,391.00 |
| | | NJ Total | 2 | 6,500 | \$775.00 | | | NJ Total | 35 | 256,845 | \$12,811.00 |
| | VASSAR Total | | 3 | 8,500 | \$1,273.00 | | LYNCHBURG Total | | 78 | 558,435 | \$54,202.00 |
| MI Total | | | 157 | 589,185 | \$67,908.00 | VA Total | | | 78 | 558,435 | \$54,202.00 |
| | | CA Total | 1 | 270 | \$87.00 | | | CA Total | 61 | 259,523 | \$22,808.00 |
| | MINNEAPOLIS Total | | 1 | 270 | \$87.00 | | | NJ Total | 84 | 347,174 | \$60,754.00 |
| MN Total | | | 1 | 270 | \$87.00 | | SEATTLE Total | | 145 | 606,697 | \$83,562.00 |
| | | CA Total | 36 | 530,230 | \$44,274.00 | WA Total | | | 145 | 606,697 | \$83,562.00 |
| | | NJ Total | 69 | 1,777,401 | \$79,974.00 | | | CA Total | 0 | 0 | \$0.00 |
| | BERKELEY Total | | 105 | 2,307,631 | \$124,248.00 | | | NJ Total | 3 | 14,143 | \$2,003.00 |
| | | CA Total | 19 | 29,629 | \$5,984.00 | | MILWAUKEE Total | | 3 | 14,143 | \$2,003.00 |
| | | NJ Total | 22 | 59,349 | \$8,038.00 | WI Total | | | 3 | 14,143 | \$2,003.00 |
| | SEDALIA Total | | 41 | 88,978 | \$14,022.00 | | | CA Total | 18 | 11,576 | \$4,302.00 |
| | | CA Total | 5 | 14,090 | \$1,941.00 | | | NJ Total | 25 | 47,266 | \$5,417.00 |
| | | NJ Total | 5 | 9,120 | \$907.00 | | RONCEVERTE Total | | 43 | 58,842 | \$9,719.00 |
| | ST. LOUIS Total | | 10 | 23,210 | \$2,848.00 | WV Total | | | 43 | 58,842 | \$9,719.00 |
| MO Total | | | 156 | 2,419,819 | \$141,118.00 | | | | | | |
| | | CA Total | 1 | 11,031 | \$1,369.00 | | | | | | |
| | | NJ Total | 4 | 32,585 | \$3,170.00 | | | | | | |
| | GULFPORT Total | | 5 | 43,616 | \$4,539.00 | | | | | | |
| | | CA Total | 96 | 1,628,886 | \$119,450.00 | | | | | | |
| | | NJ Total | 128 | 2,983,316 | \$170,937.00 | | | | | | |
| | HAZELHURST Total | | 224 | 4,612,202 | \$290,387.00 | | | | | | |
| | | CA Total | 36 | 40,505 | \$8,590.00 | | | | | | |
| | | NJ Total | 52 | 114,879 | \$14,668.00 | | | | | | |
| | JACKSON Total | | 88 | 155,384 | \$23,258.00 | | | | | | |
| | | CA Total | 8 | 30,284 | \$4,476.00 | | | | | | |
| | | NJ Total | 8 | 14,061 | \$1,824.00 | | | | | | |
| | MERIDIAN Total | | 16 | 44,345 | \$6,300.00 | | | | | | |
| | | CA Total | 39 | 478,476 | \$57,824.00 | | | | | | |
| | | NJ Total | 43 | 566,456 | \$51,654.00 | | | | | | |
| | TUPELO Total | | 82 | 1,044,932 | \$109,478.00 | | | | | | |
| MS Total | | | 418 | 5,900,479 | \$433,962.00 | | | | | | |

B. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to all points excluding the GSA Distribution Centers located in French Camp and Burlington, NJ.

| GRAND TOTAL **NOTE** | | | | | | | | | |
|----------------------|--------------------|-------|-----------|--------|----------|---------------------|-------|---------|--------|
| GBLS/BLS | | | LBS | | | \$\$\$ | | | |
| 932 | | | 1,648,784 | | | 186,958 | | | |
| STATE | WORK CENTER | GBL'S | LBS | \$\$\$ | STATE | WORK CENTER | GBL'S | LBS | \$\$\$ |
| | TALLADEGA Total | 1 | 292 | 68 | | GULFPORT Total | 1 | 2,783 | |
| AL Total | | 1 | 292 | 68 | | HAZELHURST Total | 30 | 404,789 | |
| | LITTLE ROCK Total | 1 | 20,680 | 2,221 | | JACKSON Total | 22 | 26,368 | |
| AR Total | | 1 | 20,680 | 2,221 | | MERIDIAN Total | 3 | 5,719 | |
| | PHOENIX Total | 4 | 4,970 | 1,066 | | TUPELO Total | 2 | 1,280 | 218 |
| AZ Total | | 4 | 4,970 | 1,066 | MS Total | | 56 | 439,659 | 23,075 |
| | PUEBLO Total | 1 | 595 | 84 | | HELENA Total | 3 | 3,528 | 917 |
| CO Total | | 1 | 595 | 84 | MT Total | | 3 | 3,528 | 917 |
| | WINDSOR Total | 2 | 272 | 171 | | CHARLOTTE Total | 28 | 64,501 | 6,461 |
| CT Total | | 2 | 272 | 171 | | GREENSBORO Total | 5 | 1,673 | 313 |
| | NEW CASTLE Total | 1 | 885 | 87 | | GREENVILLE Total | 110 | 72,309 | 10,107 |
| DE Total | | 1 | 885 | 87 | | NEW BERN Total | 149 | 17,784 | 15,591 |
| | PLANT CITY Total | 3 | 15,332 | 2,674 | | RALEIGH Total | 15 | 29,807 | 3,508 |
| FL Total | | 3 | 15,332 | 2,674 | | WINSTON-SALEM Total | 1 | 16,900 | 3,060 |
| | BAINBRIDGE Total | 7 | 22,116 | 2,539 | NC Total | | 279 | 121,573 | 29,519 |
| | GRIFFIN Total | 4 | 13,314 | 1,482 | | RUNNEMEDE Total | 11 | 8,224 | 1,865 |
| GA Total | | 11 | 35,430 | 4,021 | NJ Total | | 11 | 8,224 | 1,865 |
| | NEWTON Total | 50 | 14,571 | 4,163 | | BINGHAMTON Total | 9 | 40,422 | 4,013 |
| IA Total | | 50 | 14,571 | 4,163 | | BROOKLYN Total | 13 | 7,721 | 1,437 |
| | IDAHO FALLS Total | 5 | 39,383 | 5,890 | | CORTLAND Total | 10 | 18,189 | 2,628 |
| ID Total | | 5 | 39,383 | 5,890 | | JAMESTOWN Total | 4 | 4,300 | 599 |
| | CHICAGO Total | 2 | 1,119 | 274 | | MIDDLETOWN Total | 8 | 621 | 171 |
| IL Total | | 2 | 1,119 | 274 | | WATERTOWN Total | 10 | 3,860 | 822 |
| | INDIANAPOLIS Total | 2 | 1,206 | 343 | NY Total | | 36 | 56,303 | 6,871 |
| IN Total | | 2 | 1,206 | 343 | | CINCINNATI Total | 1 | 694 | 192 |
| | KANSAS CITY Total | 1 | 1,300 | 158 | OH Total | | 1 | 694 | 192 |
| | WICHITA Total | 13 | 73,359 | 6,648 | | PITTSBURGH Total | 1 | 358 | 60 |
| KS Total | | 13 | 73,359 | 6,648 | | WILLIAMSPORT Total | 2 | 9,622 | 444 |
| | JENA Total | 3 | 18,894 | 1,494 | PA Total | | 3 | 9,980 | 504 |
| | NEW ORLEANS Total | 22 | 91,571 | 9,510 | | RUMFORD Total | 2 | 1,130 | 380 |
| | SHREVEPORT Total | 32 | 203,777 | 18,121 | RI Total | | 2 | 1,130 | 380 |
| LA Total | | 57 | 314,242 | 29,125 | | CHARLESTON Total | 1 | 165 | 73 |
| | MALDEN Total | 4 | 3,990 | 1,288 | SC Total | | 1 | 165 | 73 |
| MA Total | | 4 | 3,990 | 1,288 | | KNOXVILLE Total | 157 | 73,259 | 17,644 |
| | BALTIMORE Total | 1 | 1,394 | 197 | | MORRISTOWN Total | 49 | 145,548 | 13,950 |
| | HALETHORPE Total | 8 | 16,832 | 1,096 | TN Total | | 206 | 218,807 | 31,594 |
| MD Total | | 1 | 1,394 | 197 | | EL PASO Total | 1 | 4,740 | 1,045 |
| | HOLLAND Total | 55 | 37,719 | 5,935 | | FORT WORTH Total | 113 | 108,049 | 21,348 |
| | JACKSON Total | 2 | 2,719 | 293 | | WICHITA FALLS Total | 4 | 2,360 | 506 |
| | PORT HURON Total | 1 | 1,146 | 116 | TX Total | | 117 | 110,409 | 21,854 |
| | VASSAR Total | 1 | 1,970 | 229 | | LYNCHBURG Total | 27 | 79,680 | 5,131 |
| MI Total | | 45 | 39,316 | 5,554 | VA Total | | 27 | 79,680 | 5,131 |
| | BERKELEY Total | 25 | 42,373 | 4,773 | | SEATTLE Total | 5 | 3,502 | 912 |
| | ST. LOUIS Total | 1 | 4,405 | 430 | WA Total | | 5 | 3,502 | 912 |
| MO Total | | 26 | 46,778 | 5,203 | | RONCEVERTE Total | 2 | 660 | 162 |
| | | | | | WV Total | | 2 | 660 | 162 |
| | | | | | VA Total | | 14 | 42,718 | 3,462 |

SECTION 10

FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS

10-1. FILE FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS: TSPs submitting rate offers for this RFO and its FI, **MUST** submit their rate offers electronically per instructions located in Section 11, or via the rate filing capabilities of the Transportation Management Services Solution (TMSS) system. TSPs or RFSPs submitting rate offers via GSA-supplied Java Upload Client (JUupload), must also adhere to format requirements contained in this Section 10. TSPs filing rate offers via TMSS can use the TMSS help screens. Please note that this Section 10 can also provide general information to those TSPs utilizing TMSS to create their rate offers within TMSS online rate filing. Submissions received from TSPs or RFSPs not conforming to JUupload or TMSS record requirements will not be accepted by TMSS and the TSP or RFSP will be notified as identified in Section 1-2.B.

10-2. HEADER RECORD FORMAT REQUIREMENTS: In addition to each TSP's rate records, for all rate offers filed in accordance with this RFO TSP's must file ONE SET of the following "F Records" at the beginning of EVERY RATE FILE submitted to GSA.

➤ **Important Notes:**

Mandatory E-mail Address: Booking office e-mails contained in the rate offer have become **MANDATORY** for the purpose of online booking within TMSS;

The TSP must provide an Email address and are encouraged to provide a fax number for each rate record. The e-mail address provided in the rate record will be used by TMSS for automated booking notification. The e-mail is expected to be associated with the booking office at the route level. If no such e-mail can be provided at the route level, a corporate level e-mail must be provided in this record. For automated booking notifications to be sent by TMSS to the TSP's, the government will consider offering a system-to-system level information exchange between TMSS and the TSP's system, in lieu of sending a booking request via e-mail. TSP's interested in this feature of TMSS are required to contact GSA's program office (FBL) at (703) 605-5618 and the Government will evaluate such requests for implementation.

NOTE: When the rate file is complete, it MUST be saved as an unformatted ASCII (Text Only) flat file (e.g. no tab characters, etc.) before attempting to transfer the file.

A. List of Header Record Types and their Usage

| Record Type | Description |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| F1 | Mandatory record. This record will contain TSP's specific information, Rate offer will be rejected if this record is not submitted |
| F2 | Optional record. A Rate Filing Service Provider (RFSP) when filing rates on behalf of a TSP must submit this record. All rate filing related communications will use the RFSP's Email address specified in this record. |
| F3 | Optional record. Must be submitted when TSP is a Broker/ Shipping Agent/ Intermodal marketing company. This record is used to submit the underlying TSP's represented by a Broker. Underlying carriers must also be approved within the TMSS system. Each 'F3' record can accommodate 50 SCACS. If you represent more than 50 TSPs use an additional 'F3' record. |

B. Header Information of TSP (Mandatory Record)

| Record Field | Maximum Positions | Positions | Contents |
|-----------------|-------------------|-----------|------------------------------------------------|
| Record ID | 2 | 1-2 | Must be the letters 'F1' |
| SCAC | 4 | 3-6 | 4 Digit Standard Carrier Alpha Code of the TSP |
| Separator | 1 | 7-7 | \ [backslash] |
| TSP's Name | 45 | 8-52 | Name of TSP participating in this RFO |
| Separator | 1 | 53-53 | \ [backslash] |
| Effective Date- | 8 | 54-61 | Initial Filing, New Filings: must be 20101101 |

| Record Field | Maximum Positions | Positions | Contents |
|---------------------------------|-------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| YYYYMMDD | | | |
| Separator | 1 | 62-62 | \ [backslash] |
| TIN | 9 | 63-71 | Tax Payer Identification Number, assigned by the IRS to the TSP. Do not use hyphen. Example: 321456789 |
| Separator | 1 | 72-72 | \ [backslash] |
| DUNS | 9 | 73-81 | Data Universal Numbering system, assigned by Dun & Bradstreet to the TSP. Do not use hyphen. Example: 123456789 If not entering a Duns, use 9 spaces (Space Bar) |
| Separator | 1 | 82-82 | \ [backslash] |
| DUNS Extension | 4 | 83-86 | Do not use hyphen. DUNS extension cannot be completed if DUNS was not Entered. Example: 1234. If not entering a DUNS extension, use 4 spaces (Space Bar) |
| Separator | 1 | 87-87 | \ [backslash] |
| TSP's Government Representative | 45 | 88-132 | Name of TSP's authorized official. If the name of the authorized official is longer than the allotted positions, abbreviate or use initials of first and/or middle name plus full last name. |

**C. Header Information of Rate Filing Service Provider (RFSP):
Optional Record, required only when RFSP is filing rates**

| Record Field | Maximum Positions | Positions | Contents |
|----------------------|-------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Record ID | 2 | 1-2 | Must be the letters 'F2' |
| RFSP CODE | 4 | 3-6 | 4 Digit RFSP Code assigned by GSA |
| Separator | 1 | 7-7 | \ [backslash] |
| RFSP's Name | 45 | 8-52 | Name of RFSP filing on behalf of the TSP |
| Separator | 1 | 53-53 | \ [backslash] |
| RFSP's Phone Number | 12 | 54-65 | Phone number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues |
| Separator | 1 | 66-66 | \ [backslash] |
| RFSP's Fax Number | 12 | 67-78 | Fax number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues |
| Separator | 1 | 79-79 | \ [backslash] |
| RFSP's Email Address | 45 | 80-124 | Email address of Rate Filing Service Provider. This email address will be used to send the uploaded file processing statistics and confirmation |

D. Record for Underlying TSP's Represented by Broker or Shipper Agent/Intermodal Marketing Co.:

Repeat Formatting Process Until All Underlying TSP's Have Been Identified For A Maximum Of 50 SCACS Per Line. If Additional Space Is Needed, Start Next Line With F3 And Repeat Formatting Process Shown Above

| RECORD FIELD | Maximum Positions | Maximum Positions | CONTENTS |
|--------------|-------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------|
| Record ID | 2 | 1-2 | Must be the letters 'F3' |
| SCAC | 4 | 2-5 | SCAC of 1st Underlying TSP Represented by the Broker/Shipper Agent |
| Separator | 1 | 6-6 | \ [backslash] |
| SCAC | 4 | 7-10 | SCAC of 2nd Underlying TSP Represented by the Broker/Shipper Agent |
| Separator | 1 | 9-11 | \ [backslash] |
| | | | ...Continue until a maximum of 50 SCACs are recorded, If the number of SCACs exceed 50 use an additional 'F3' record. |

10-3. RATE RECORDS:

A. Rate Record for Rate Offers Based on a Percent of the Minimum Charge and a Percent of the Less Than Truckload Rates Identified in the GSA Baseline Rate Table Publication No. 1000-D and Cents Per Mile for Truckload Rates when Based on a State to State or Intrastate Basis:

| Record Field | Maximum Positions | Positions | Contents |
|--------------------------------|-------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rate Type | 2 | 1-2 | Always enter B2 |
| TSP's Tender Number | 4 | 3-6 | TSP assigned offer number. May be numeric, alphabetic, or a combination. Must contain at least one character. If the other positions are not used, enter spaces (Use SPACE BAR). |
| Separator | 1 | 7-7 | Use a comma (,) |
| Agency ID | 5 | 8-12 | SROs for NIB/NISH; Enter appropriate NIB/NISH – Agency Code or appropriate Service Area Code NAL01... |
| Separator | 1 | 13-13 | Use a comma (,) |
| Origin | 2 | 14-15 | Origin State (state in which the appropriate NIB/NISH Work Center is located) |
| Separator | 1 | 16-16 | Use a comma (,) |
| Destination | 2 | 17-18 | Destination State (state in which the appropriate; NIB/NISH Work Center ships to (CONUS) or Codes 50 & 53; |
| Separator | 1 | 19-19 | Use a comma (,) |
| Phone Number | 12 | 20-31 | Phone number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application. |
| Separator | 1 | 32-32 | Use a comma (,) |
| Facsimile Number | 12 | 33-44 | Facsimile number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application. |
| Separator | 1 | 45-45 | Use a comma (,) |
| Email ID | 45 | 46-90 | MANDATORY Email ID that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application. |
| Separator | 1 | 91-91 | Use a comma (,) |
| Percent of Minimum Charge | 3 | 92-94 | Percent of the Minimum Charge Base Rate being Offered. Examples: 089, 102. If not offering a Percent of Minimum Charge, enter zeros (000) to indicate Not Applicable. A Percent of Minimum Charge must be entered if a Percent of LTL is offered. |
| Separator | 1 | 95-95 | Use a comma (,) |
| Percent of Less Than Truckload | 3 | 96-98 | Percent of the Less Than Truckload Base Rate being Offered. Examples: 072, 100. If not offering a Percent of Less Than Truckload, enter zeros (000) to indicate Not Applicable. |
| Separator | 1 | 99-99 | Use a comma (,) |
| Cents Per Mile Truckload | 3 | 100-102 | Cents per Miles offered for Truckload shipments. Examples: 090 (\$0.90 cents per mile), 101 (\$1.01 cents per mile) |
| Separator | 1 | 103-103 | Use a comma (,) |
| Minimum Truckload Charge | 6 | 104-109 | Minimum Truckload Charge in Dollars and Cents. Examples: 045000 (\$450.00), 130000 (\$1,300.00). A Minimum Truckload Charge must be entered if cents per mile offer is entered. |
| Separator | 1 | 110-120 | Spaces |
| Required Item Percentages | 132 | 121-252 | Required Item Percentage for the Accessorial Services containing rates and charges as identified in the GSA National Rules Tender No. 100-D. If offering the same percentage for all 43 Required Items, enter that percentage in the first three positions (121-123). Examples: 090, 100. The remaining positions (124-252) may be left blank. If offering different percentages, use positions (124-252), enter the percentage for each Required Item in ascending order as they appear in the No. 100-D and Item 3-2.A.1 of the TOS 1-F. DO NOT USE COMMA DELIMITERS The first three positions (121-123) must be zeros (000). For example, the beginning of your entry could be: 000095077110. For those Required Items identified by ** in Item 3-2.A.1. of the TOS 1-F, TSP's are not required to offer a percentage unless they choose to do so. If not offering a percentage for these items, enter zeros (000) in the appropriate positions for those Items. Percentages must be offered for all Required Items not indicated with **. |

10-4. RATE OFFER EXAMPLES:

A. Example of multiple rate offers for a TSP, being sent as one (1) file, filed by an RFSP:

| | | | |
|---------------------------------------------------------------------------|------------------------------------------------------|---------------------|-----|
| F1ABCD\ABC TRANSPORTATION INC. | \20101101\123456789\98654321\1234\JOHN K DOE | | |
| F2RFSI\RATE FILING SERVICE INC. | \703-555-5555\703-555-5556\RFS@RATEFILINGSERVICE.COM | | |
| B2ABC1,NAL01,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,115,045000 | 100 |
| B2ABC1,NAL01,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL01,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,135,045000 | 100 |
| B2ABC1,NAL01,AL,AL,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,AL,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |

*see 9-3.A. for required
item percentages in
pos. 121-123 & 124-252*

B. Examples of multiple rate offers being sent as separate rate file, filed by a TSP:

1. First Rate File:

| | | | |
|---------------------------------------------------------------------------|----------------------------------------------|---------------------|-----|
| F1ABCD\ABC TRANSPORTATION INC. | \20101101\123456789\98654321\1234\JOHN K DOE | | |
| B2ABC1,NAL01,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,115,045000 | 100 |
| B2ABC1,NAL01,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL01,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,135,045000 | 100 |
| B2ABC1,NAL01,AL,AL,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |

*see 9-3.A. for required
item percentages in
pos. 121-123 & 124-252*

2. Second Rate File:

| | | | |
|---------------------------------------------------------------------------|----------------------------------------------|---------------------|-----|
| F1ABCD\ABC TRANSPORTATION INC. | \20101101\123456789\98654321\1234\JOHN K DOE | | |
| B2ABC1,NAL02,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,AL,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |

*see 9-3.A. for required
item percentages in
pos. 121-123 & 124-252*

C. Examples of multiple rate offers being sent as one (1) file, TSP is a broker with underlying TSP:

| | | | |
|--------------------------------------------------------------------------------|------------------------------------------------------|---------------------|-----|
| F1ABCD\ABC BROKER SERVICE INC | \20101101\123456789\98654321\1234\JOHN K DOE | | |
| F2RFSI\RATE FILING SERVICE INC. | \703-555-5555\703-555-5556\RFS@RATEFILINGSERVICE.COM | | |
| F3BBBB\CCCC\DDDD\EEEE\FFFF\ <i>only 50 SCACS can be recorded per "F3" line</i> | | | |
| B2ABC1,NAL01,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,115,045000 | 100 |
| B2ABC1,NAL01,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL01,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,135,045000 | 100 |
| B2ABC1,NAL01,AL,AL,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,50,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,53,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |
| B2ABC1,NAL02,AL,CA,816-555-1212,816-555-1213,ABC.TRANSPORTATION@TRANS.COM | | ,089,072,090,045000 | 100 |

*see 9-3.A. for required
item percentages in
pos. 121-123 & 124-252*

SECTION 11

ELECTRONIC RATE TRANSMISSION SPECIAL INSTRUCTIONS

11-1. SUBMISSION INSTRUCTIONS: All electronic rate transmissions submitted in accordance with Sections 9, 10, & 11 of this RFO and its Filing Instructions (FI) **MUST** be via the rate filing capabilities of TMSS or via the Internet, utilizing the GSA-supplied Java Upload Client (JUpload). Below are the instructions for accessing the JUpload module.

NOTE: If your company intends to transmit its rate offer(s) via JUpload without utilizing the services of a Rate Filing Service Provider (RFSP) and your company does not already have an assigned **User ID and Password** to access the JUpload, you will need to notify the PMO in order to receive a User ID and Password to access the JUpload. Requests for a User ID and Password may be emailed or faxed to the attention of Jim Stroup at jim.stroup@gsa.gov or (816) 823-3656. The response from GSA assigning your company a User ID and Password will be emailed, so please be sure to include your company's email address when submitting your request. Please be aware that it will take several days upon the receipt of your request to process and assign a User ID and Password to the JUpload.

A. **FORMAT REQUIREMENTS:** Electronic format requirements as set out in this RFO and this FI must be strictly adhered to. Submissions received from TSPs and RFSPs not conforming to format requirements identified in Section 9, 10, and 11 will be found unacceptable.

B. FILE PREPARATION:

In order to transfer the file via the JUpload, the file must be saved and transmitted as an unformatted ASCII (TEXT ONLY) flat file (i.e. no tab characters, etc.). The file must not have a top, bottom, right, or left margin.

11-2. FILE NAMING CONVENTION:

Implementation of the Transportation Management Services Solution (TMSS) has created the need for the development of a File Naming Convention. This File Naming Convention applies to any initial, new, late, or supplemental rate offer(s) transmitted in accordance with this RFO and this FI. Extensions like **.FRT** to file names are **NOT** permitted.

| FILE NAME | MAXIMUM POSITIONS | POSTIONS | CONTENTS |
|------------------|-------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prefix | 3 | 1-3 | Must be FRT |
| TSP's SCAC | 4 | 1-4 | RFSP: If transmitting rates on behalf of a TSP, enter TSP's SCAC. Do not append any characters if the SCAC assigned to you is less than four (4) positions. |
| Rate File Number | 3 | 5-8 | A running serial number starting with 001 |
| Extension | | | File Extensions will NOT be supported. |

Examples of filenames for SCAC with different number of positions:

File name where assigned SCAC has four positions: FRTABCD001 where 'ABCD' is the SCAC

File name where assigned SCAC has three positions: FRTABC001 where 'ABC' is the SCAC

File name where assigned SCAC has two positions: FRTAB001 where 'AB' is the SCAC

The TSP can send one or more files for rate filing. The TSP can send one or more rate types in a single file. It is strongly recommended that the number of files be kept to a minimum by combining multiple rate types. Irrespective of the number of files transmitted a 3-digit file number is required.

Examples of multiple filenames for a SCAC:

TSP transmitting only one file: File Name: FRTABCD001

TSP transmitting two files: First File Name: FRTABCD001, Second File Name: FRTABCD002

TSP transmitting three files: First File Name: FRTABCD001, Second File Name: FRTABCD002, Third File Name: FRTABCD003.

If as a TSP or RFSP, you are unsure as to your TSP's SCAC/RFSP Code (up to 4 positions) in GSA's Freight Management Program, please contact Jim Stroup at (816) 823-3646 or via e-mail at jim.stroup@gsa.gov, respectively, for verification.

The file naming convention identified above MUST be strictly adhered to. Failure to do so will result in the rate offer(s) not being picked up from your TSP's directory on the JUPLOAD and/or automatic rejection of the rate offer(s). Furthermore, if your company submits multiple rate files on the same day, files named the same will be overwritten; therefore, it is extremely important that files submitted on the same day have different names.

11-3. ACCESSING THE JUpload:

If TSPs choose not to use the rate filing module within TMSS to file rate offers under this RFO and its FI, then TSPs must use the GSA supplied Java Upload Client (JUpload) function contained within TMSS. GSA "WILL NOT" accept or process rate offers submitted via FTP.

- A.** In order to access the Rate File Upload module, your TMSS administrator must first designate who will have access to this module and grant them access via TMSS. The administrator can do this by selecting the Account Info link from the Main screen. This takes them to the Account Info - Update Profile screen, where they can select the User List. They will then be able to select the applicable user(s) and check the "Allow Upload" toggle button from the available menu. They will also need to ensure the "Rate File" toggle button is also checked.
- B.** Once access has been granted and the Rate Filing window has been opened, the specified user(s) will have the Upload Rate File link available from the Review/Edit Freight Rates screen.

Please Note: If the TSP currently has NIB/NISH rate offers on file within TMSS, the user will receive a pop-up window when they first access the "Freight Rate Filing" link stating "I would like to transfer the following rates in the current rate cycle to the next rate cycle: Agency Specific Rates for NIB/NISH." The user should select "Accept" if they want the identified rate offers copied over. If the user plans on re-filing the identified rate offers via the new JUpload function, the user should select "Reject." If "Accept" is selected, TMSS must process the request and notification will be sent once it is completed. The user will not be able to continue until processed. If "Reject" is selected, the user may continue with the JUpload process.

- C.** When your rate files are ready for submission, the User will click on the Upload Rate File link. At that point, the module will load and bring you to a login screen to authenticate to the server.

Please Note: The User's system must have Java installed to allow for proper loading of the module. If Java is not currently installed on the system, the user will be given a link that will take them to a site for free download.

- D.** At the login screen, you will be asked to input a User Name and Password. This User Name and Password is the same as you used for annual rate submissions. If you do not know your User Name and Password, please contact GSA as identified in this RFO.
- E.** Once you have logged in, the easiest way to get acclimated with the module is to view the Help File. This will walk you through the complete file upload process.

11-4. DIRECTORY ACCESS:

Once you have placed a file within your TSP's directory using GSA JUpload, you may verify that your company's file was successfully transmitted by using the File Download option in the TMSS Main page. If the file doesn't appear in your directory, you will need to "Upload" the file again. This will only assist you in verifying that your rate offer/file was transferred successfully and WILL NOT verify that the contents of your rate offer/file have been formatted correctly. Please refer to the help file for further information on how to check your directory where the files are uploaded to the server and follow the instructions.

11-5. CONFIRMING RATE TRANSMISSIONS:

Every day during the rate filing window at 10:00am, 2:00pm, 6:00pm and 10:00pm CST, an automated process will search the rate files uploaded by TSPs and process them. An email confirmation acknowledging the receipt and processing of the file will be sent to the TSP's email address OR the RFSP's email address if an RFSP has filed on behalf of the TSP. The email will contain the number of records processed and the number of errors encountered. In order to receive timely notifications on the outcome of file processing it is essential that a correct email address be kept on file. Error files will be generated and placed in the TSP's or RFSP's GSA JUpload directory and will be named as FRTSCAC999ERR where SCAC is the SCAC of the TSP (Not the RFSP), 999 is the original file number assigned by the TSP. You need to connect to the "File Download" link from the TMSS main page and download the error file(s), if any. If appropriate, TSP's will receive notification of rate filing deficiencies in accordance with Section 1, Paragraph 1-2.B. of this RFO and this FI.