

- (4) The customer can ensure timeliness and accuracy of mileage reporting.
- (5) Mileage entries update our system “real time.”
- (6) The customer can report ending mileages beginning from the first business day of the current month, up to and including, the last business day of the month.
- (7) The customer can elect to stop receiving the mailed Monthly Motor Vehicle Use Record (GSA Form 494) and instead receive a reminder e-mailed on the 20th of each month.

To obtain additional information on Mileage Express, as well as a copy of the GSA Fleet Drive-thru User's Guide, visit: www.gsa.gov/fleethrivethru or call the GSA Fleet Drive-thru Assistance Line toll free, at **(866) 472-6711**.

Reports Carryout, Speed Pay, and a link to Web Bill. Order a vehicle inventory for your customer number, BOAC, or agency code (nationwide) in Reports Carryout ... or enter a Line of Accounting in Speed Pay. Research and analyze your bill in Web Bill. You can download user guides and brochures directly from the menu, and identifying your servicing Fleet Management Center (FMC) or your Fleet Service Representative (FSR) is only a click away!



Mileage Express



