

## **Required Training (Apr 2000)**

(a) General. Part or all of the work under this subcontract will be performed at a Company-operated facility owned or leased by the U. S. Department of Energy (DOE). In compliance with a DOE order, the Company has instituted a general training requirement applicable to all subcontractor employees who may work on site for more than 10 days in a one-year period. (Employees who require access for ten or fewer days in a one-year period will be given a brief site orientation and be escorted by personnel from the division for which the subcontract work is to be performed.) This general training is separate from training or administrative controls that may be required for access to classified information.

(b) Entrance Controls. Subject to the exceptions in paragraph (c) below, Seller and lower-tier subcontractor employees may be denied unescorted access into the facility unless they have successfully completed the General Employee Training (GET) course provided by the Company. [“Unescorted access” means access not requiring the constant presence of either an Oak Ridge National Laboratory (ORNL) employee or a fellow employee who has successfully completed the course.]

(1) The course is designed to provide job related policies, procedures and instructions; and basic instruction on radiological health and safety, emergency preparedness, industrial safety and hygiene, fire protection, security, quality assurance, and nuclear criticality.

(2) A written examination is given at the end of the course. Obtaining a score of at least 80% constitutes successful completion. Persons who do not successfully complete the examination must repeat the course.

(3) Persons who successfully complete the examination will be issued a card that must thereafter be available for inspection when they enter the facility. The card will be valid for entry into the Oak Ridge National Laboratory, as well as the Oak Ridge Y-12 Plant (except for the exclusion area) and the East Tennessee Technology Park, for two years. After two years, GET must be repeated.

(c) Exceptions. (1) Subcontractor or lower-tier subcontractor personnel may be allowed to take the required examination without attending the course.

Inquiries may be made to ORNL Office of Training Services at (865) 576-5388.

(2) Seller or lower-tier subcontractor personnel may request that ORNL waive the course and examination for employees who are believed to have received equivalent training. Information on waivers may be obtained from ORNL Office of Training Services at (865) 576-5388.

(3) Seller or lower-tier subcontractor personnel who have successfully completed GET may escort fellow employees if, at all times while within the facility, those employees are within sight of the escort. (Additional training may be required to serve as an escort in secure areas or for foreign nationals.)

(d) Cost. GET will be provided at no charge to the Seller. However, each employee of the Seller or a lower-tier subcontractor must provide to the ORNL Office of Training Services the Company account number to which internal costs of the training are to be charged. The employee may obtain this account number from the Company subcontract administrator or the division for which this subcontract will be performed.

(e) Location and Schedule of Training. GET is provided each Monday at 12:30 p.m. at the Office of Training Services, Bldg. 2661, Room 109, Oak Ridge National Laboratory, Bethel Valley Road, Oak Ridge, Tennessee. It may also be completed through the ORNL internal web site.

(f) Enrollment. Enrollment may be arranged by calling ORNL Office of Training Services at (865) 576-5388.

(g) Equitable Adjustments, Excusable Delays. The requirements of this clause for initial or remedial training do not constitute grounds for an equitable adjustment or constitute an excusable delay under this subcontract.