



DEPARTMENT OF THE TREASURY

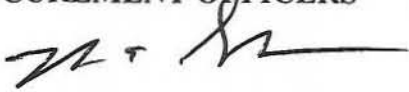
WASHINGTON, D.C. 20220

Acquisition Procedures
Update
No. 2010-1

MEMORANDUM FOR BUREAU CHIEF PROCUREMENT OFFICERS

23 SEP 2010

FROM:

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Office of the Procurement Executive

SUBJECT:

Department of the Treasury Acquisition Procedures (DTAP)

Purpose: The purpose of this Acquisition Procedures Update memorandum is to issue the Department of the Treasury Acquisition Procedures (DTAP) and to cancel several standalone Acquisition Bulletins (ABs) in order to reduce and simplify the policies issued by OPE. Aside from transmitting the DTAP, which is binding on all Treasury acquisitions, this Acquisition Procedures Update memorandum has no standalone policy guidance.

Effective Date: This issuance of the DTAP and cancellations of the ABs listed in this memorandum are effective 10/1/2010.

Background: The Department of the Treasury Acquisition Procedures (DTAP) is published by the Senior Procurement Executive (SPE) of the Department of the Treasury under the authority vested in him by Treasury Directive 12-11 and Treasury Directive 76-01 and the Federal Acquisition Regulation (FAR) 1.301(a)(2). The contents of the DTAP are intended to provide binding internal, non-codified policy and procedure guidance to various Treasury procurement bureaus.

The DTAP is a companion guide to the formally codified Department of the Treasury Acquisition Regulation (DTAR), the latest version of which is currently undergoing revision, with the official codified version to be published soon at 48 CFR Chapter 10. All DTAP and AB issuances will continue to be routed electronically to Bureau Chief Procurement Officers and concurrently posted on OPE's website at <http://www.treas.gov/procurement>. OPE will not issue paper copies of the DTAP changes.

Changes to the DTAP will be issued via **Acquisition Procedures Updates**. OPE has begun incorporating Acquisition Bulletins that have previously been issued as stand alone policy documents into the DTAP. The following ABs have been incorporated into this version of the DTAP and are hereby cancelled as standalone ABs:

AB 10-08 Increased Threshold for Trade agreements
AB 10-07 Test Program for Certain Commercial Items

AB 10-06	Reporting of Contractor Performance Information
AB 10-05	Affirmative Procurement Program Plan
AB 10-04	Bureau Acquisition Improvement Plans
AB 10-03	Text Messaging Prohibition While Driving
AB 10-02	Reporting of Payrolls and Basic Records
AB 10-01	Purchase or Lease of Motor Vehicles
AB 09-05	Environmental Management Training
AB 09-01	Earned Value Management System
AB 08-05	Interagency Acquisitions under the Economy Act
AB 08-04	Performance-Based Acquisitions
AB 08-03	Solicitation of SDVOSB and HUBZone Businesses
AB 08-02	Acquisition of Electronic Product Environmental Assessment Tool (EPEAT)
AB 07-06	Small Business Contracting Opportunities in Federal Advertising
AB 07-02 R1	Treasury Procurement Data Integrity Procedures
AB 07-02 R2	Treasury Procurement Data Integrity Procedures
AB 06-01	Earned Value Management
AB 05-07	Reporting Buy American Act Acquisitions
AB 05-03	SmartBUY Initiative and Enterprise License Agreements
AB 03-07	FAR Part 12 (Commercial Items Acquisition) Applied to Construction Contracts
AB 03-06	Identification of Procurement Instruments
AB 03-03	Department of the Treasury Acquisition Regulation
AB 03-01	Protesting Small Business Size Representations
AB 02-21	Treasury Payable Interagency Agreement Guide
AB 02-16	Alternative Dispute Resolution
AB 02-15	Contract File Table of Contents
AB 02-11	Simplified Acquisition Folder
AB 02-06	NIH Contractor Performance System (CPS)
AB 02-04	Central Contractor Registration System (CCR)
AB 02-02	Distribution of Former Procurement Instruction Memoranda
AB 02-01R1	Office of Procurement (OP) Policy Distribution Methodology

Effective immediately, OPE intends to significantly reduce the number of new Acquisition Bulletins (ABs) that will be issued as stand alone policy documents, and will continue to work with the bureaus' policy staff to further incorporate the remaining active stand-alone ABs into the DTAP. Acquisition Policy Updates will serve as transmittal memoranda for changes to the DTAP, which will be the source for internal policy and procedures guidance.

To further enhance ease of use of Treasury Acquisition Policy, after the Department of the Treasury Regulations (DTAR) has completed final rulemaking, a copy of the updated DTAR will be included for reference into the Department of the Treasury Procedures (DTAP). This should simplify ease of use created by having a single document and short list of stand alone ABs to which users need to refer to identify all relevant Treasury procurement policy.

Questions about this AB may be directed to Fernando T. Tonolet via e-mail at Fernando.tonolet@do.treas.gov or via phone at (202) 622-6416.