

MSA CONTRACTOR DOCUMENT SUBMITTAL FORM

(1) PROJECT NO.		(2) CONTRACT NO./RELEASE NO.		(3) SUBMITTAL REGISTER NO.		(4) VERSION	(5) DATE PREPARED						
(6) CONTRACTOR: SIGNATURE _____ DATE: _____				(7) TO: PROJECT RECORDS SPECIALIST MSIN: RECEIVED BY _____ E-mail: _____ PROJECT RECORDS SPECIALIST: _____ DATE: _____		Phone: 509- - FAX: 509- -							
(8) QTY/ E	(9) DOCUMENT NUMBER	(10) REV	(11) No. of pgs	(12) FORMAT (DWG, MFC, P3, GEN, PDF)	(13) TITLE / DESCRIPTION	(14) APPROVAL TYPE (AP, APW)	(15) ASSOCIATED SPEC OR SOW REF. NO.	(16) MSA REVIEW STATUS					
								A	B - NO	B - YES	C		
E						APW							
(17) SUBCONTRACTOR REMARKS (If this is a re-submittal to a previously approved submittal then explain why it is being re-submitted here.)													
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(19) MSA DOCUMENT APPROVER(S)				(20) DUE DATE BACK TO APPROVER(S)				(21) DUE DATE TO CONTRACTOR					
(22) SUMMARY OF COMMENTS (IF ANY)													
(23) BTR CONCURRENCE/APPROVAL: (NAME / SIGNATURE / DATE)				(25) SUBMITTAL FORMAT: (USED IN BLOCK 12)				(26) SUBMITTAL APPROVAL TYPE: (USED IN BLOCK 14)		(27) SUBMITTAL REVIEW STATUS: (USED IN BLOCK 16)			
/				DWG = AutoCad GEN = Contractor's Format MFC = Microsoft Format Compatible P3 = Primavera Schedule PDF = Adobe Acrobat (Portable Document Format) HC = Hard Copy				APW = Approval Required Prior to Work AP = Approval Required		A Conforms to the Contract Requirements B NO-No resubmit. Minor Comments. Approved with exceptions as corrected. B YES-Resubmit. Minor Comments. Approved to proceed; however resubmittal is required. C Revise and Resubmit			
(24) PROJECT RECORDS SPECIALIST: [] Submittal Version Complete [] Partial Complete PROJECT RECORDS SPECIALIST _____ DATE: _____													