Request For Clarification or Information (RCI)

	(1) To (name/organization):		(3) RCI Number:	((4) Date:		
	(2) Requestor (name/phone/organization):) 🗌 Internal	Contract No.:	1		
۲	(6) Subject or Affected Work and Identifying Information (e.g., system number, area/unit, work location):							
– INQUIRY	(7) Reference Document(s) (e.g., statement of work, drawing, specification):							
Part A	(8) Inquiry (describe clarification or information need):				Attac	Attachment: 🗌 No 🗌 Yes		
	(9) Requestor's Interpreta	tion or P	roposed Resolution	:	Attac	hment: 🗌 No	☐ Yes	
	(10) Requested Response	Due Dat	• •	dule Impacts? en impacts are a	No] Yes		
	(12) Received by MSA:				· · ·			
	Name Signature Date (13) Disposition Action Assigned to:							
			Organization					
	(14) Disposition (check on		0					
	Information is contained	l in contra						
	Proposed resolution or i							
	Proposed resolution or i	Proposed resolution or interpretation is accepted and is not a contract change. Proceed accordingly.						
RESPONSE	Disposition is: Attachment: No Yes							
2	(15) Action tracking requi	red?	S					
ES S	(16) Reviewers / Distributi							
۲ ۲	Name	Review	Function or Organiz	ation Location	Reviewer Signatu	ure Date	Сору	
B	1.		Requestor				**	
Part	2.		Design Authority					
ш	3.		Quality Assurance					
	4.							
	5.							
	6.							
	7.							
	8.		Document Control				□** □**	
	9.		Project Files				**	
	10.		Contract Specialist				*	
	(17) Approval:							
Name Signature Date * For external RCIs only. ** For all RCIs								

NOTE: The external RCI, in and of itself, is not used to document a contract modification, engineering change, or non-conformance. Response to this RCI does not constitute authorization to perform a change to the Contract. The Contractor may proceed in accordance with the response only on the basis that the Contractor agrees that it is not a contract change. If the Contractor believes the response constitutes a change, the Contractor shall immediately process a Contract Technical Change request, and await receipt of additional written instruction from the Contract Specialist.