



**U.S. DEPARTMENT OF COMMERCE**  
**National Oceanic and Atmospheric Administration**  
NATIONAL WEATHER SERVICE  
1325 East-West Highway  
Silver Spring, Maryland 20910-3283

SEP 30 2011

MEMORANDUM FOR: Management and Organization Division  
Office of the Chief Financial Officer/Chief  
Administrative Officer

FROM: *David B. Caldwell*  
David B. Caldwell  
Director, Office of Climate, Water, and Weather Services

SUBJECT: Certification of NWS Instruction 10-1608, Station Duty Manual,  
Dated November 10, 2009

The Performance Branch (OS52) reviewed National Weather Service Policy Instruction 10-1608, Station Duty Manual, and certifies it requires no updating during its FY11 biennial review cycle.

Responsibility for the directive is currently held by:

OPR: Douglas Young, W/OS52

Certifier: Cindy Woods, W/OS5

Approving Authority: David B. Caldwell, Director, Office of Climate, Water, and Weather Services

