

Roles and Responsibilities of the Service's Science Committee

Responsiveness to Service Leadership

- Fulfill specific charges given it by the Director, via the Directorate Oversight Council;
- Prepare draft policies, procedures, and other work products which promote scientific excellence throughout the Service;
- Ensure that the Service has the infrastructure necessary to promote scientific excellence, as detailed in its Directorate-approved charter;

Committee Leadership

- Identify and undertake activities and initiatives deemed necessary to support and advance scientific excellence in the Service, subject to prior approval by the Directorate Oversight Council;
- Prepare special reports and recommendations consistent with the mission of the Science Committee;
- Develop and implement communication tools for Service employees and external partners to advance science excellence in fish and wildlife conservation.

Accountability

- Coordinate and communicate regularly with Directorate members through the Directorate Oversight Council concerning its activities and work products;
- Provide findings and recommendations to the Director, through the Directorate Oversight Council, in response to charges received and initiative taken;
- Provide written summaries of its meetings to the Directorate Oversight Council, for dissemination to the Directorate, if appropriate.