

LANGUAGE PROFICIENCY QUESTIONNAIRE

Please Print Clearly

Employee Name: _____ SSN: _____
 Daytime phone number: DSN: _____ Commercial: _____

Do you speak, read and/or understand a language other than English (including American Sign Language)?
 YES NO

IF NO, sign and date the form.

List the language, other than English below and check your proficiency level for each language listed:

Proficiency Levels (See Table 1)		00	06	10	16	20	26	30	36	40	46	50
List languages below	Language code											

Did you take the DOD Standardized Language Proficiency Test? YES NO

IF NO, sign and date the form.

Date of Test: _____

List the language, other than English below and check your **LISTENING** proficiency level for each language listed:

Proficiency Levels (See Table 2)		A	B	C	D	E	F	G	H	I	J	K	M	N	Z
List languages below	Language code														

List the language, other than English below and check your **SPEAKING** proficiency level for each language listed:

Proficiency Levels (See Table 2)		A	B	C	D	E	F	G	H	I	J	K	M	N	Z
List languages below	Language code														

List the language, other than English below and check your **READING** proficiency level for each language listed:

Proficiency Levels (See Table 2)		A	B	C	D	E	F	G	H	I	J	K	M	N	Z
List languages below	Language code														

EMPLOYEE SIGNATURE: _____ **DATE:** _____

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Table 1: Language Proficiency, Self Appraisal

<u>Proficiency Code</u>	<u>Translation</u>
00	No Proficiency
06	Memorized Proficiency
10	Elementary Proficiency
16	Elementary Proficiency, Plus
20	Limited Working Proficiency
26	Limited Working Proficiency, Plus
30	General Professional Proficiency
36	General Professional Proficiency, Plus
40	Advanced Professional Proficiency
46	Advanced Professional Proficiency, Plus
50	Functionally Native Proficiency

Table 2: Language Proficiency, DOD Standardized Test Results

<u>Proficiency Code</u>	<u>Translation</u>
A	No Knowledge
B	No Practical Knowledge
C	Extremely Limited Knowledge
D	Very Limited Knowledge
E	Limited Knowledge
F	Routine Knowledge
G	Proficient
H	Very Proficient
I	Extremely Proficient
J	Equivalent to Native
K	Equivalent to Well-educated Native
M	Occupy Language Position
N	Refused to Test
Z	Unknown