

EDUCATIONAL QUESTIONNAIRE / MILITARY RESERVE STATUS / CITIZENSHIP INFORMATION

NAME (Last, First, Middle Initial): _____

SSN: _____

Date: _____

Please indicate your highest level of education by circling one code below, and furnish the year your degree was attained and indicate the Academic Discipline from the attached list. Also furnish the year and Academic Discipline for any college credits (include classroom hours/year).

- 01 Did not complete 8th grade
- 02 Completed 8th grade
- 03 Entered 9th grade, but did not complete high school
- 04 Completed high school
- 05 Completed high school and afterwards began additional job training program without completing
- 06 Completed high school and afterwards completed additional job training program
- 07 Entered college and completed less than 30 semester or 45 quarter hours
- 08 Entered college and completed from 30-59 semester or 45-89 quarter hours
- 09 Entered college and completed from 60-89 semester or 90-134 quarter hours
- 10 Received 2 year college associates
- 11 Entered college and completed from 90-119 semester or 135-179 quarter hours
- 12 Entered college and completed 120 or more semester hours or 180 quarter hours, but did not receive bachelor's degree
- 13 Received bachelor's degree
- 14 Received bachelor's degree and preformed some academic work beyond, but not a higher degree
- 15 Received professional degree in dentistry, law, medicine, chiropody, or podiatry, optometry, and osteopathy requiring at least 6 academic years of study.

- 16 Received professional degree as described above and preformed some academic work beyond, but no higher degree
- 17 Received master's degree for Liberal Arts and Science after 1 or 2 academic years beyond bachelor's degree or an advanced degree beyond the profession degree but below the Ph.d. e.g. the LL.M. in law. M.S. in surgery following the M.S.; M.S.D. Master. Master of Science in Dentistry; M.S. W. Master of Social Work
- 18 Received Master's degree as described above and preformed some academic work beyond, but no higher degree
- 19 Received sixth-year degree. For example, advanced certificate in education, certificates of advanced graduate study. Licentiate in Philosophy. Specialist in school Psychology.
- 20 Received sixth-year degree as above and preformed some academic work beyond, but no higher degree
- 21 Received doctorate degree; does not include doctor's degree in code 15
- 22 Received doctorate degree and preformed some academic work beyond

Month/Year last attended school: _____

Name of school: _____

Number of hours completed: _____

Please circle: Semester hours
Quarter hours
Classroom hours

Month/Year Degree Attained (if completed): _____

Name of school: _____

ACADEMIC DISCIPLINE
(see attached page)
Six digit code: _____

CITIZENSHIP INFORMATION

Please complete the information shown below detailing information concerning your citizenship:

PLACE OF BIRTH: _____ (City) _____ (State) CODE: _____

- U – CITIZEN BY BIRTH – BORN IN THE UNITED STATES
- S – U.S. CITIZEN – NATURALIZED
- K – U.S. CITIZEN – BORN ABROAD OF U.S. PARENTS ON/IN U.S. TERRITORIES
- A – IMMIGRANT ALIEN
- P – PHILIPPINE NON-IMMIGRANT ALIEN
- N – NON-U.S. CITIZEN
- X – CITIZENSHIP NOT RECORDED IN PERSONAL DATABASES
- L – DUAL CITIZENSHIP
- Z – CITIZENSHIP UNKNOWN DESPITE RESEARCH TO ESTABLISH IT HAVING BEEN UNDERTAKEN AND COMPLETED

MILITARY RESERVE STATUS

HRO Norfolk is required to identify any civilian employee who has a status with the Armed Forces Reserves. **Please circle the appropriate letter as it applies to you:**

- 1 – Retired Reserve (retired on points, under age 60) - nonpaid
- K – Air National Guard
- 2 – AD Regular Retired (under age 60, not for disability)
- L – Army National Guard
- 3 – AD Reserved Ret(20 yrs+AD/Fleet Res under age 60 no disability)
- M – Individual Ready Reserve – Air Force
- 4 – Category III (Res/Reg/Ret, either over age 60 A/O 30 disabled)
- N – Individual Ready Reserve – Army
- 5 – Draft Eligible
- O – Individual Ready Reserve – Coast Guard
- A – Individual Mobilization Augmentee – Air Force
- P – Individual Ready Reserve – Marine Corps
- B – Individual Mobilization Augmentee – Army
- Q – Individual Ready Reserve – Navy
- C – Individual Mobilization Augmentee – Coast Guard
- R – Army National Guard (Inactive)
- D – Individual Mobilization Augmentee – Marine Corps
- S – Standby Reserve – Air Force
- E – Individual Mobilization Augmentee – Navy
- T – Standby Reserve – Army
- F – Selected Reserve – Air Force
- U – Standby Reserve – Coast Guard
- G – Selected Reserve - Army
- V – Standby Reserve – Marine Corps
- H – Selected Reserve – Coast Guard
- W – Standby Reserve – Navy
- I – Selected Reserve – Marine Corps
- X – Navy Reserve – Navy
- J – Selected Reserve – Navy
- Y – Not Applicable