

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Health, Education, and Welfare

2 MAJOR SUBDIVISION

Social Security Administration

3 MINOR SUBDIVISION

Office of Research and Statistics

4 NAME OF PERSON WITH WHOM TO CONFER

Jewel Payne, Acting SSA Records Officer

5 TEL EXT

130-6164

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of \_\_\_\_\_ pages are proposed for disposal for the reason indicated ("X" only one)

**A** The records have ceased to have sufficient value to warrant further retention

**B** The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

10/26/72  
 (Date)

*[Signature]*  
 (Signature of Agency Representative)

(Title)

RG 4-7  
4 2...

LEAVE BLANK	
DATE RECEIVED <b>OCT 30 1972</b>	JOB NO
DATE APPROVED	<b>NR 173-88</b>
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED	
11-16-72 DATE	<i>[Signature]</i> ARCHIVIST OF THE UNITED STATES

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>Retirement and Survivors' Insurance and Disability Insurance Statistical Tabulations</u></p> <p>These files are accumulated by the Office of Research and Statistics and converted to microfilm under a Statistical Table Assembly and Retrieval (STAR) program. The files consist of statistical tabulations relating to the Retirement and Survivors' Insurance and Disability Insurance programs. Included are data on earnings, employment, claims and benefits, black lung, and related subjects. The files are a source of management information used in the preparation of historical publications, and in research to generate projections for future programs and to support policy decisions.</p> <p>a. Destroy after microfilm has been verified as being accurate.</p> <p>b. Destroy microfilm after <sup>30 yr.</sup><del>10</del> years, or when no longer required in current operations, whichever is <del>sooner</del> <sup>later.</sup></p>		<p>DISPOSAL APPROVED</p> <p>DISPOSAL APPROVED</p>
2.	<p><u>Current Medicare Survey (CMS) Statistics - Supplementary Medical Insurance Sample (Part B)</u></p> <p>These files are accumulated by the Office of Research and Statistics and converted to microfilm for continuous use. The files provide current data on the utilization of medical care services by beneficiaries of the medical insurance program (Part B of Medicare).</p>		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>Included are the Current Medicare Survey questionnaires, which record such information as: name and address of respondent, date and place of doctor visits, type of physician, condition treated, medical services received (x-rays, medical tests, ambulance services, etc.), and total charges incurred. Also included is the Demographic Record, SSA-1758B, which records supplemental information on the characteristics of beneficiaries and their families.</p> <p>a. Destroy after microfilm has been verified as being accurate.</p> <p>b. Retain microfilm indefinitely.</p>		<p><b>DISPOSAL APPROV<sup>e</sup></b></p>