

**CONSTRUCTION LABOR AGREEMENT (CLA)
PRE-JOB CONFERENCE
AGENDA**

DATE:

CONTRACTING AGENCY/SC NUMBER:

SCOPE OF WORK:

PRIME CONTRACTOR:

START DATE:

COMPLETION DATE:

JOBSITE OFFICE:

MANAGER/SUPERINTENDENT:

JOBSITE PHONE:

GENERAL INFORMATION

TRAINING REQUIREMENTS:

PORTAL(S)/GATE(S):

WORK WEEK:

PAY DAY:

PAY CLOSES:

MISCELLANEOUS:

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SC#

SUB TIER SUBCONTRACTORS:

CIVIL:

STRUCTURAL:

MECHANICAL:

ELECTRICAL

SPECIALTY (PAINTING, INSULATION, SPRINKLER, SIDING, ROOFING):

