

Central Region Airport Certification Bulletin



Bulletin: 2009-03
Subject: Winter Operations Airport Certification Manual (ACM) Template and Local Dissemination of NOTAMs and airfield conditions
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Application:

This bulletin is being sent to Part 139 Airport Managers and State Aviation Directors in Iowa, Kansas, Missouri and Nebraska

Background:

The recently issued Airport Winter Safety and Operations Advisory Circular 150/5200-30C requires that all Part 139 certificated airports submit a revised Snow and Ice Control Plan for their Airport Certification Manual (ACM) reflecting changes in the Advisory Circular no later than April 30, 2009.

Action Required:

Attached below is a link to a Snow and Ice Control Plan (SICP) Template developed by FAA's Great Lakes Region Airports Division. The template will provide a framework to build a SICP that addresses elements in Part 139.313 and the Advisory Circular.

[Snow and Ice Control Plan](#) – Sample Template

Additionally, airports that have been issuing E-NOTAMs should ensure that documentation of local dissemination of NOTAMs and airfield conditions is maintained. Title 14 CFR Part 139.339 (a) requires that airport operators provide the information to their Carriers. This should include any available documentation that lists Air Traffic Control Tower and all tenant Air Carriers and other airport users such as Fixed Base Operators. The documentation should contain the NOTAM information, the day and time of issuance and cancellation information. Fax cover sheets that confirm delivery to each tenant is a suggestion.