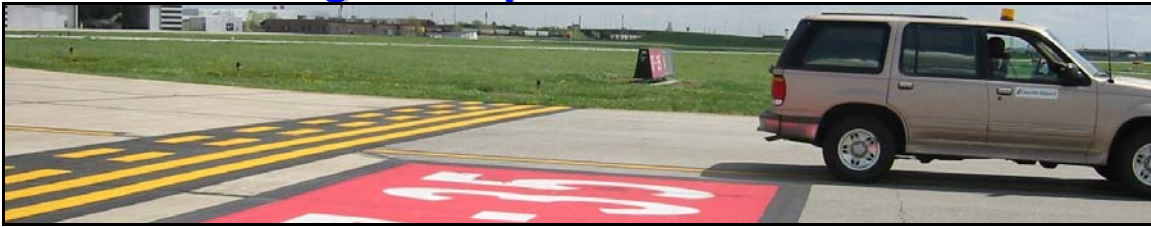


Central Region Airport Certification Bulletin



Bulletin: 2006-4

Subject: Submitting an Airport Emergency Plan required by the New Part 139

Issue Date: May 1, 2006

Issuing Office:

FAA, Central Region, Airports Division
Safety and Standards Branch, ACE-620
901 Locust St, Kansas City, MO 64106
Phone: (816) 329-2624,
Fax: (816) 329-2610

Prepared by:

Mike Mullen & Pat Haynes

Application

This bulletin is being sent to Part 139 Airport Managers and State Aviation Directors in Iowa, Kansas, Missouri and Nebraska

Background:

The new Part 139 requires airport operators at Class II, Class III and Class IV airports to submit an Airport Emergency Plan (AEP) to the FAA no later than June 9, 2006. Airport operators that held a full Airport Operating Certificate under the old Part 139 already had an AEP so this requirement only applies to airports that formerly had a Limited Airport Operating Certificate.

Action Needed:

By June 9, 2006, Airport Operators at Class II, III and IV airports must submit their AEP to the FAA. [AC 150/5200-31A, Airport Emergency Plan](#), provides guidance in developing and implementing and AEP.

The new AEP must address the required elements contained in Section 325 of Part 139 and be in sufficient enough detail to provide adequate guidance to personnel who must implement the AEP procedures. The AEP needs to be coordinated with the agencies that have a role in airport emergencies. The AEP must also contain a Grid Map as required by Part 139.203(b).

Some procedures addressing bomb threats, sabotage and hijacking incidents may be classified as sensitive security information and should be coordinated with the TSA. Even though sensitive security information is addressed in the Airport's Security Program, airport operators should at least designate a staging area at the airport for mutual aid response to those types of incidents in the AEP.

Please do not wait until the last minute to submit the AEP. We will be contacting airport operators who have not submitted an AEP by end of May.