

## **9 FAM APPENDIX I, 200 REQUIRED REPORTS OF IMMIGRANT VISAS ISSUED AND REFUSED (REPORT 28)**

*(CT:VISA-1074; 10-15-2008)  
(Office of Origin: CA/VO/L/R)*

### **9 FAM APPENDIX I, 201 MONTHLY REPORTS**

*(CT:VISA-1074; 10-15-2008)*

All posts issuing immigrant visas (*IV*) shall submit an Immigrant Visa Workload Monthly Report (*Report 28*) to the Visa Office (*CA/VO/F/I*), *attn: IVAMS, by electronic transmission* within 5 days after the close of each reporting period. *Diversity visa (DV) issuance and refusal data are included on the Report 28. (See 9 FAM Appendix I, Exhibit IV.)*

### **9 FAM APPENDIX I, 202 SIGNIFICANT FACTORS AFFECTING VISA WORK**

*(CT:VISA-1074; 10-15-2008)*

Posts should explain by memorandum any significant factors or unusual circumstances that affect the visa operation, such as changes in the volume or characteristics of demand, and must describe the nature and extent of any backlogs, the reasons for this, actions taken by the post to correct known deficiencies, and any other information the Department might find useful or the post believes needs to be amplified.

### **9 FAM APPENDIX I, 203 REPORTS REQUIRING ADJUSTMENT**

*(CT:VISA-1074; 10-15-2008)*

*Posts whose Report 28 requires adjustments to the workload data must specify by memorandum the adjustments that are needed.*