#### **United States Department of State**



# **Foreign Affairs Manual**

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## 9 FAM APPENDIX D, 200

### **Changes**

- 1. This Change Transmittal issues updates to 9 FAM Appendix D, 200.
  - This issuance adds information about CLASS name-check error codes and policy on requests from the public for removal of entries from CLASS. This issuance also makes minor changes to language and references as part of CA/VO's Annual FAM Review.
- Current changes are shown in *italic* and *dark magenta* to make it easier for the reader to identify them. However, if 50% or more of the subchapter is being revised, the *italic* and *dark magenta* can make it harder to identify changes. In those cases, normal black font is used throughout.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
- 4. The office responsible for the material in this subchapter is CA/VO/L/R. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

## **Filing Instructions (Paper Copies)**

- 1. Remove and discard the old 9 FAM Appendix D, 200 (CT:VISA-1587; 10-15-2010) and insert the new 9 FAM Appendix D, 200 (CT:VISA-1764; 10-28-2011).
- 2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-1764 and initial.

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- 2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- 3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.