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Change Transmittal: VISA-1738

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9 FAM 40.21(a) NOTES

Changes

- 1. This Change Transmittal issues updates to 9 FAM 40.21(a) Notes.
- Minor updates to language, formatting, and references were made as part of CA's annual FAM review.
- 2. Current changes are shown in *italic* and *dark magenta* to make it easier for the reader to identify them if less than 50% of the text has been revised. Otherwise, all content will be shown in normal font.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
- 4. The office responsible for the material in this subchapter is CA/VO/L/R Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

- 1. Remove and discard the old 9 FAM 40.21(a) Notes (CT:VISA-1506; 09-07-2010) and insert the new 9 FAM 40.21(a) Notes (CT:VISA-1738; 10-06-2011).
- 2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-1738 and initial.

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1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

- 2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- 3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.