



# Foreign Affairs Manual

## VOLUME 9 – Visas

**Change Transmittal:** VISA-1693

**Date:** September 19, 2011

### 9 FAM 41.54 NOTES

#### Changes

1. This Change Transmittal issues updates to **9 FAM 41.54 Notes**. Section N3.3, Transmission of Approved Petition to Post via Kentucky Consular Center (KCC), was removed. Subsequent sections were renumbered. Minor edits to language and references were also made as part of CA/VO's annual 9 FAM review process.

Old Location	New Location
N3.4, Consular Officers' Responsibilities	N3.3
N3.4-1, Verifying Qualifications of Blanket Petition Beneficiaries	N3.3-1
N3.4-2, Determining Visa Eligibility	N3.3-2
N3.4-3, Referring Approved L Petition to U.S. Citizenship and Immigration Services (USCIS) for Reconsideration	N3.3-3

2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
3. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic will be removed the next time the material is

updated. Only current changes will appear in italic. Italic provides a historical record of changes.

4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### **Filing Instructions (Paper Copies)**

1. Remove and discard the old 9 FAM 41.54 Notes (CT:VISA-1569; 10-04-2010, 33 pages) and insert the new 9 FAM 41.54 Notes (CT:VISA-1693; 09-19-2011, 32 pages).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-1693, and initial.

### **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

**(CA/VO/L/R)**