

U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210	<u>Distribution:</u> A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAC+; Lab.Com	<u>Subject:</u> New National Guidelines for Apprenticeship Standards for the Comfort Keepers® <u>Code:</u> 400.1
Symbols: DSNIP/FJH	Action: Immediate	

PURPOSE: To inform the Office of Apprenticeship (OA), staff of the approval of new National Guidelines for Apprenticeship Standards for the Comfort Keepers®.

BACKGROUND: These new National Guidelines for Apprenticeship Standards submitted by Michael Smith, Apprenticeship and Training Representative on behalf the Comfort Keepers®, was approved by the OA Administrator on September 18, 2009. These National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with OA or State Apprenticeship Agency for the occupation, Health Support Specialist listed in these National Guidelines for Apprenticeship Standards. This new program will utilize interim credentials for the Health Support Specialist occupation.

If you have any additional questions please contact Felecia Hart at 202-693-3792.

ACTION: All OA staff should familiarize themselves with the attached revised National Guideline for Apprenticeship Standards.

Attachments

NOTE: This bulletin is being sent via electronic mail.



Comfort Keeper
Certificate of Certific:



Comfort Keepers
NGS



Appendix A-Work
Process Scheule-RTI



Appendix B AE
Sponsor Manual-Appr



Appendix C-AAP



Appendix
D-Qualifaication Selec



Appendix E-Employer
Acceptance Agreeeme