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SUBJECT: SMALLPOX VACCINATIONS FOR AIR FORCE FEDERAL CIVILIAN
EMPLOYEES

REFERENCES:

- A. AIR FORCE SMALLPOX VACCINATION IMPLEMENTATION PLAN, JANUARY 2003, <https://chembio.xo.hq.af.mil/bio-smallpox.shtml>
 - B. USD/P&R MEMORANDUM DATED 13 DEC 02, POLICY ON ADMINISTRATIVE ISSUES RELATED TO SMALLPOX VACCINATION PROGRAM, <https://chembio.xo.hq.af.mil/bio-smallpox.shtml>
 - C. (U) USD/P&R MEMORANDUM DATED 14 FEB 03, REVISION OF PRIORITY 3 ANTHRAX AND STAGE 2 SMALLPOX VACCINATIONS FOR FOLLOW-ON FORCES (S), <http://chembio.xo.af.pentagon.smil.mil/bio-smallpox.shtml>
1. SMALLPOX VACCINATIONS WILL BE ADMINISTERED TO AIR FORCE FEDERAL CIVILIAN PERSONNEL ASSIGNED TO EMERGENCY ESSENTIAL (E-E) POSITIONS BASED ON THE FOLLOWING GUIDANCE.
 2. COMMANDERS IN AREAS DESIGNATED IN REFERENCE C MUST IDENTIFY E-E CIVILIAN EMPLOYEES REQUIRING VACCINATION AND DIRECT THEM TO A MILITARY MEDICAL UNIT FOR EDUCATION, SCREENING, AND VACCINATION, AS APPROPRIATE. THEY MUST PRESENT PROOF THEY ARE AN E-E EMPLOYEE (E.G., IDENTIFICATION CARD) AND IMMUNIZATION RECORD, IF AVAILABLE, TO MEDICAL PERSONNEL.
- A. FOR E-E CIVILIANS THAT ARE NON-BARGAINING UNIT MEMBERS VACCINATIONS WILL BEGIN IMMEDIATELY. VACCINATIONS WILL BE GIVEN IN ACCORDANCE WITH EXISTING POLICY AND SUBJECT TO RESTRICTIONS IN REF B.
 - B. FOR E-E CIVILIANS THAT ARE BARGAINING UNIT MEMBERS WHO HAVE ALREADY DEPLOYED TO AREAS DESIGNATED IN REF C VACCINATIONS WILL BEGIN IMMEDIATELY; POST-NEGOTIATIONS SHOULD BE ACCOMPLISHED AS

DEEMED NECESSARY. VACCINATIONS WILL BE GIVEN IN ACCORDANCE WITH EXISTING POLICY AND SUBJECT TO RESTRICTIONS IN REF B.

C. FOR E-E CIVILIANS THAT ARE BARGAINING UNIT MEMBERS WHO HAVE YET TO DEPLOY TO AREAS DESIGNATED IN REF C, LIMITED LOCAL BARGAINING OBLIGATIONS (e.g., EDUCATION) MUST BE MET PRIOR TO RECEIVING THE VACCINATION AS STIPULATED BY REF A. UPON COMPLETION, THE SERVICING CIVILIAN PERSONNEL FLIGHT IS TO INFORM THE MILITARY MEDICAL COMMUNITY THAT BARGAINING HAS BEEN COMPLETED. VACCINATIONS WILL CONTINUE TO BE ADMINISTERED IN ACCORDANCE WITH EXISTING POLICY AND SUBJECT TO THE RESTRICTIONS IN REF B.

3. WHEN THE SMALLPOX VACCINATION PROGRAM IS FURTHER EXPANDED BY OSD TO INCLUDE OTHER GROUPS OF PERSONNEL (SUCH AS NON EMERGENCY ESSENTIAL CIVILIANS), AIR STAFF WILL PROVIDE SPECIFIC IMPLEMENTATION GUIDANCE.

4. HQ USAF/XO POC IS LT COL GWENDOLYN HALL, DSN 224-0402 (GWENDOLYN.HALL@PENTAGON.AF.MIL). HQ USAF/DP POC IS MR ART VALERO, DSN 225-5910 (ART.VALERO@PENTAGON.AF.MIL). AFLSA/JACL-CLLO POC IS LT COL JOHN CHAMBLEE, DSN 426-9136 (JOHN.CHAMBLEE@PENTAGON.AF.MIL).

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