

Coastal Impact Assistance Program

Modifications to the Approved State Plan

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Modifications to the Approved State Plan

To determine if a proposed modification to a project in an approved CIAP State Plan is a Change or an Amendment, MMS has composed the following guidance:

A modification to a project in an approved Plan is considered to be a Change if the project still complies with the original intent of the project as stated in the approved Plan. The modified description should comport with the original project description to the extent it remains recognizable as, and is still covered by, the Governor's Certification of Public Participation provided in the approved Plan.

Any proposed modification that can not meet the above criteria should be considered an Amendment.

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Amendments to the Approved State Plan

- **Submittal Process – same as for a Plan (including the public participation requirement)**
 - **Submit through the State to both the National CIAP Coordinator and Regional CIAP Representative (1 hard copy; 1 CD)**
 - **Send all relevant revisions to Plan, including Project Description and Tables (use track changes)**
 - **In Appendix - identify the Amendment and all associated project & financial changes**
 - **In Tables - show compliance with FY Allocation & 23% limit**

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Amendments to the Approved State Plan

- Can submit 1st Amendment 6 months after Plan approval
- Can submit subsequent Amendments 6 months after the last Amendment approval
- Do not include Changes with Amendment
- Review & Approval Process – same as for a Plan (see State Plan Guidelines, Chapter 6)
- If Approved – can submit grant application
- If Disapproved – must resubmit Amendment
- All Amendments due by December 31, 2010

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Changes to the Approved State Plan

- Does not require public participation, but does require an Assurance Statement
- Submittal & Review Process
 - Submit in grant application
 - Identify Changes in Project Narrative
 - MMS will evaluate the grant application to determine if the modified project still meets an authorized use (AU)
 - Executive Review Panel may review/rule on
 - May require comments/revisions
- Approval – Grant Award
- Submit approved changes in Updated Plan

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Changes Submitted in a Grant Application

- **Project Narrative Attachment**
 - **Sections 1-5 – submit current project information**
 - **Section 11 – Changes from the Approved State Plan**
 - **Identify any project/technical changes from the Approved State Plan & explain the reason for the change**
 - **Identify any financial changes from the Approved State Plan & explain the reason for the change**
 - **Show compliance with FY Allocation & 23% limit**
 - **Include Assurance Statement**

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Changes Submitted in a Grant Application

- **Assurance Statement**
 - **Statement should include the following language:**

The proposed changes comply with the original intent of the project as stated in the approved Plan and the modified description comports with the original project description to the extent it remains recognizable as, and is still covered by, the Governor's Certification of Public Participation.
- **Application submittal and official signature by the recipient will validate the assurance.**

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Changes to the Approved State Plan

- **Examples of Change Approvals:**
 - Changing the scope of a project (e.g. decreasing the number of created wetlands acres due to an increase in the project cost)
 - Changing the budget of a project (e.g., increasing the budget due to an increase in the cost of materials)
 - Moving a project from one Tier to another (e.g., moving a project from Tier 2 to Tier 1)
 - Changing which FY funds are to be used
- **Examples of Change Disapprovals:**
 - Not in financial compliance
 - Results in project no longer meeting an AU

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Updated Approved State Plan

- Each State must submit an updated Plan every 6 months incorporating all approved Changes and Amendments
 - Submit through the State to both the National CIAP Coordinator and Regional CIAP Representative (1 CD)
 - Use track changes for all relevant revisions & changes to Plan and project components
 - In Appendix
 - Identify all project & all financial changes; include explanations
 - In Tables - show compliance with FY Allocation & 23% limit