



Federal Aviation Administration

Memorandum

Date: **JUN 03 2010**

To: All Regional Airports Division Managers and AMA-620
Attention: PFC Contacts

From: Joe Hebert, Manager, Financial Analysis and Passenger Facility Charge Branch,
APP-510

Prepared by: Jane Johnson and Sheryl Scarborough, Management and Program Analysts, APP-
510

Subject: PFC Update, PFC 63-10

PFC 10-63.1. PFC Air Carrier Reporting Module.

The PFC air carrier reporting module is in final testing. As announced in the Federal Register on April 9, 2010, the date of availability for this system will be June 21, 2010.

Air carriers will be able to enter monthly collections/remittance information into the PFC database system. Quarterly reports will be generated for air carriers and airports.

Part 158.20b says

Once the database development is completed with air carrier capacity, public agencies and air carriers may use the FAA's national PFC database to post their required quarterly reports, and, in that case, do not have to distribute the report in any other way.

Those airports that regularly enter quarterly information into the database will no longer be required to distribute their quarterly reports to any air carrier in any other manner beginning June 21. Airports which do not enter their PFC quarterly information into SOAR will still have to distribute the information to all collecting carriers in the current manner.

Changes have been made to the pages of the quarterly report. The PFC database has been redesigned with two methods to enter collections and interest into the quarterly report. The first method is a manual data entry wherein each data element is entered. The second method is an upload of the quarterly collections information into the database via a pre-established format through an .xml interface.

A summary of the new changes is on the external SOAR website on the user log on page.

If you have any questions on the above information, please contact Jane Johnson, (202) 267-5878.

PFC 10-63.2. PFC Training Modules.

Two new modules have been placed on the PFC training site, Q\ARP-SWAP1PFC Training Modules. These modules, "Background, legislative and regulatory history, and definitions" and "Eligibility" join the module on "Air carrier consultation and public notice" which had previously been made available. We expect a fourth module, "Content of PFC application" to be loaded within the next two weeks.

Please direct any comments or questions on these modules to Sheryl Scarborough, (202) 267-8825.

PFC 10-63.3. PFC Revenue Forecasts.

Large and medium hub airports that are currently collecting PFCs are required to provide a forecast of their 2011 Federal Fiscal Year PFC revenue by July 1, 2010. This forecast must be of expected collections only, i.e. it cannot include expected interest to be earned. The Revenue page in the PFC Public Agency Quarterly Report section has been updated to accept the 2011 forecast. If a public agency inputs their forecast and the forecast is not viewable on the internal FAA-side of the firewall the next day, please contact either Jane Johnson or Sheryl Scarborough immediately. Do not re-input the amount from the internal FAA-side.

If you have any questions, please contact either Jane Johnson or Sheryl Scarborough.

Joe Hebert, Acting 6.3.10

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