SPECIAL ASSIGNMENTS MEMBER AND SPO CERTIFICATION W/ COMMANDING OFFICER OR OINC ENDORSEMENT

INSTRUCTIONS: Click on Tools and then Typewriter to complete this form.

<u>MEMBER</u>: Complete form and sign. The MBRS electronic signature is NOT authorized. Scan and email, attaching two digital photos (4x6, full length, Tropical Blue Long; uncovered; one side view, one front view.) thru your chain of command.

<u>UNIT</u>: Email COMPLETE package to: <u>ARL-PF-CGPSC-epm-1-Panels</u>. SUBJ: AY13 RECRUITING/RATE/NAME. DO NOT add additional pages to the form. Please ensure you receive an email confirming the p has been received.

Member Portion	
Rate Last Name	First Name Middle Initial
Permanent Duty Station (Name, Location, Phone)	EMPLID
Phone: Please provide a phone number that we may use to contact you. () Work □ Home □ Cell □ Other	Application for AY13 RECRUITING
Best time to call: ()	Block reserved for Recruiting Board use.
There are no waivers for any elements below. If you cannot certify the below statements YOU MUST stop the application process.	
 I have not had any court martial or felony conviction (federal, state, or local) in the past 6 years. I have not had any non-judicial punishment or misdemeanor convictions (federal, state or local) in the past 4 years. I have not had any alcohol incident during the past 4 years. I have not received any unsatisfactory conduct mark or characteristic factor average less than three during the past 4 years. I have not received an individual factor average less than 4 during the last 2 years. I do not have a record of excessive indebtedness or any indication of non-payment of just debts in my Service record or on any consumer credit financial report in the last 4 years. I do not have any CG-3307s or NJPs in my Service record documenting a violation of Arts. 2.B.1 Discrimination or 2.B.2 Sexual Harassment per COMDTINST M1600.2. I have not been on the weight program in the last 2 years. I do have a valid motor vehicle state-operating license. I do have a Government Travel Charge Card in good standing. I have completed the GMT for the Government Travel Charge Card in the last year. I am tour complete in 2013. 	
I certify I meet the minimum performance and good citizen requirements in the COMDTINST M1000.8, ART 1.E.2.	
Signature	Date

UNIT ADMIN OFFICE CERTIFICATION

Electronic Signature Authorized

Signature

NOTE: If the member does not meet the qualification or is not tour complete in 2013 you <u>MUST</u> stop the process.

The member's Service Record has been reviewed and there are no disqualifying factors preventing application. I certify the member meets the records portion of the minimum requirements as outlined in COMDTINST M1000.8 Art. 1.E.2 and is tour complete in 2013, which is reflected in Direct Access. **Electronic Signature Authorized Signature Print Name** Rank **Date** COMMANDING OFFICER OR OINC ENDORSEMENT 1. PO/CPO _______is highly recommended for recruiting duty. Please evaluate member's ability to: Sell the Coast Guard's mission and educate the public. Enthusiastically work with people. Capably work independently and self-confidently. Communicate and speak in front of small groups (Certify there are no speech impediments or language barriers). Please close with any additional information. Further remarks are not required however they do greatly assist the panel during the selection process and are encouraged.

Date

Rank

Print Name