
UNCLAS

R 281121Z AUG 12

FM COMCOGARD PSC ARLINGTON VA//EPM-2//

TO ALCGPSC

BT

UNCLAS //N01306//

ALCGENL 172/12

SUBJ: AY13 SPECIAL ASSIGNMENTS SHOPPING LIST UPDATE-1

A. COMCOGARD PSC ARLINGTON VA 081755Z MAY 12/ALCGENL 089/12

1. The E-RESUME and application package deadline announced in Ref (A) and Ref (B) has been extended to 30 Sep 2012 for the following positions:

POCM	COMDT (CG-9)	00087024	SENIOR ENL ADVISOR	WASH DC
POCM	COMDT (CG-721)	00024587	RES OPS POLICY	WASH DC
POCS	COMDT (CG-133)	00033140	ENL PROF DEV PROG	WASH DC
POC	ACADEMY CADET BR	00074174	COMPANY CHIEF	NEW LONDON CT
POC	ACADEMY CADET BR	00074381	COMPANY CHIEF	NEW LONDON CT
POC	TISCOM - HGD	00024409	CER HONOR GUARD	ALEXANDRIA VA
POC	DD-PETALUMA (LDC)	00074023	LAMS INSTRUCTOR	PETALUMA CA
POC	DD-PETALUMA (LDC)	00019701	LAMS INSTRUCTOR	PETALUMA CA
POC	DD-PATRICK AFB	00038200	HR SCH DEOMI INST	PATRICK AFB FL
POC	DD-MIAMI	00037172	EEO ADVISOR	MIAMI FL
POC	DD-SEATTLE	00009830	EEO ADVISOR	SEATTLE WA
POC	TRACEN PETALUMA	00074363	TRNG SYSTEMS INST	PETALUMA CA
PO1	ACADEMY - LQI	00024416	LDRSHP QUALITY INST	NEW LONDON CT
PO1	TISCOM - HGD	00025918	CER HONOR GUARD	ALEXANDRIA VA
PO2	TISCOM - HGD	00024407	CER HONOR GUARD	ALEXANDRIA VA

2. For additional information, including any specific application requirements, refer to the special assignments web page at:
<http://www.uscg.mil/psc/epm/ao/specialassignments.asp>.

3. Company Chief: The primary duties and responsibilities of the Cadet Company Chiefs are to coach and mentor the Corps of Cadets' chain-of-command. In doing so, the Corps of Cadets will develop an intimate understanding of the strengths of the enlisted work force. They will begin to foster the relationships with the Chiefs they will work and rely upon for the rest of their careers. Company Chiefs will, by their personal example, set the highest standards of appearance, professionalism, and moral, ethical and social conduct. They serve under the direction of the Assistant Commandant of Cadets, and work in concert with their Company Officers while focusing on company issues. Company Chiefs work separately from the Cadet Chain of Command, strengthening it by creating a better understanding of that chain for the Regiment.

4. Ceremonial Honor Guard: members of the Ceremonial Honor Guard are official Coast guard representatives in various national events and military ceremonies to include parades, funerals, White House Presidential Support, international and domestic dignitary arrivals, as well as the presentation of colors at local functions and official ceremonies. The Honor Guard is a highly visible assignment that offers numerous rewarding leadership challenges and opportunities. The Honor Guard is an ideal assignment for highly motivated Petty Officers looking to further their development as leaders as they serve the dual purpose of both developing the Honor Guard Seaman while leading them in ceremonies before the world's highest ranking leaders. To be successful, Honor Guard Petty Officers must be role models of the highest moral and ethical conduct and embody our core values of honor, respect, and devotion to duty and the Honor Guard credo of pride, poise, and perfection. Additionally, they must be physically fit and must exhibit exemplary uniform appearance, maturity, even temperament, sound judgment, and diplomacy. Because all members of the Honor Guard are a direct reflection of the Coast Guard, the ideal Honor Guard candidates are those who demonstrate

UNCLAS

UNCLAS

great pride in the Service and who have the desire to exceed the standards in all that they do.

5. Equal Opportunity Advisors: During this challenging and rewarding assignment, EOAs play a key role in monitoring workforce climate at unit levels and assisting unit Commanders in addressing potential barriers to Equal Opportunity. After receiving over 10 weeks of resident equal opportunity training, EOAs are called upon to serve on a team that conducts unit reviews where potential equal opportunity climate issues arise. Trained to serve as mediators who assist Coast Guard personnel in resolving complaints at the lowest possible level, they advise and assist commands to ensure an establishment of a positive workforce environment and unit cohesion. They routinely organize and conduct Civil Rights (CR) training (Equal Employment Opportunity/ Equal Opportunity (EEO/EO), Human Relations Awareness Training, Prevention of Sexual Harassment, etc.). They provide program content and annual required training to Area of Responsibility (AOR) units including Sexual Harassment Prevention (SHP) and other civil rights training programs in order to ensure unit compliance is consistent with HQ guidance.

6. Training Systems Instructors: Positions attached to TRACEN Petaluma's Instructional Systems School (ISS) are extremely high-visibility, traveling positions that are pivotal to training delivery throughout the CG's training system (TRASYS) community. This position entails the teaching of two core ISS courses, the one-week Instructor Development Course (IDC) and two-week Course Developer Course (CDC), at TRACEN's and other training-centric commands, as well as enhancing professional development of TRACEN Petaluma-based shipmates. Interested candidates should anticipate intensive travel in excess of 16 weeks TDY annually. Personnel assigned to ISS will be required to obtain the CG Master Training Specialist qualification within 18 months of reporting. A broad, diverse career path with a training background (previous TRACEN experience is ideal) is desired. Candidates must possess exceptional standards of personal/ethical conduct, superb communication skills (both written and verbal) and display an impeccable appearance. The requirement to satisfy articles 1.E.2 and 1.E.6 of COMDTINST M1000.8 cannot be waived.

7. Application packages: Eligible members should submit their applications to CWO3 Mike Dignan via e-mail to James.M.Dignan(at)USCG.MIL. The deadline for applications is 30 Sep 12.

8. Questions regarding assignment and submission procedures shall be directed to CWO3 Mike Dignan, Special Assignments Officer via e-mail at: James.M.Dignan(at)USCG.MIL or via phone at: (202) 493-1291.

5. Internet release authorized.

BT

NNNN

UNCLAS