

Revisions to GSA Form 3626  
U. S. Government Lease for Real Property (Short Form)

The revised form includes the following changes –

1. Part I, paragraph 2 – added a range for ANSI/BOMA Office Area (ABOA) square feet.
2. Part I, paragraph 4a - removed reference to “new, modern building or one that has undergone restoration or rehabilitation for the intended use” and added “meeting the Government’s requirements for the intended use.”
3. Part I, paragraph 4b – added a requirement for submission of floor plans for the offered space.
4. Part I, paragraph 4d – substituted the Architectural Barriers Act Accessibility Standard for the Uniform Federal Accessibility Standard.
5. Part I, paragraph 4e – revised “The space shall be free of other hazardous materials according to applicable Federal, State, and local environmental regulations” to state “The space shall be free of other hazardous materials and in compliance with applicable Federal, State, and local environmental laws and regulations.”
6. Part I, paragraph 4h – inserted Offerors must keep an active Central Contractor Registration before lease award and throughout the life of the lease.
7. Part II, heading, “OFFER (*To be completed by Offeror/Owner*)” – inserted wording, “and remain open until lease award” and deleted the block, “Offer Remains Open Until 4:30 P.M. (Date).”
8. Part II, paragraph 2c – inserted blanks for Rentable, ABOA, and the Common Area Factor.
9. Part II, paragraph 3 – added a provision for termination “in whole or in part.”
10. Part II, paragraph 7 – added a blank for an overtime rate per hour.
11. Part II, paragraph 8 – deleted reference to payment by check and inserted electronic funds transfer.
12. Part III, paragraph 1 – inserted the word “attached” referring to the documents that become a part of the lease.

NOTE: We have renumbered paragraphs, starting with number 1 at the beginning of each part.