

Reclamation Manual

Directives and Standards

Sample of Completed Reclamation Manual Review and Certification Form

7-2523 (2-08)
Bureau of Reclamation

Reclamation Manual Review and Certification

Originating Office: Program Services Office, 84-520000 Date: 05/31/2011

Reclamation Manual Release Number and Subject:

RCD 03-01 Reclamation Manual (RM) Release Procedures

Date of Release: 06/30/2009

Reclamation Senior Executives are responsible for keeping Reclamation Manual releases they approve current and ensure that the releases are cancelled when no longer needed. The release identified above has been reviewed for:

- potential conflict with law, regulations, and other Reclamation Manual releases;
 - nature and extent of complaints or comments received which suggest the release does not meet the needs of the user; and
 - potential efficiency, clarity, and transparency improvements.
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Based on the review, the release needs:

- to be cancelled (prepare Reclamation Manual Approval Form No. 7-2522B and forward to 84-52000).
 - substantive revisions – target completion date: _____. Please provide information to 84-52000 to include on the *Inventory of Reclamation Manual Policy and Directives and Standards Development Efforts*.
 - minor changes – target completion date: _____.
 - no revision.
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Comments:

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