

## Reclamation Manual Review and Certification

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Originating Office: \_\_\_\_\_

Date: \_\_\_\_\_

Reclamation Manual Release Number and Subject:

Date of Release:

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Reclamation Senior Executives are responsible for keeping Reclamation Manual releases they approve current and ensure that the releases are cancelled when no longer needed. The release identified above has been reviewed for:

- potential conflict with law, regulations, and other Reclamation Manual releases;
  - nature and extent of complaints or comments received which suggest the release does not meet the needs of the user; and
  - potential efficiency, clarity, and transparency improvements.
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Based on the review, the release needs:

- to be cancelled (prepare Reclamation Manual Approval Form No. 7-2522B and forward to 84-52000).
  - substantive revisions – target completion date: \_\_\_\_\_. Please provide information to 84-52000 to include on the *Inventory of Reclamation Manual Policy and Directives and Standards Development Efforts*.
  - minor changes – target completion date: \_\_\_\_\_.
  - no revision.
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Comments:

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Name and Title of Reviewer