

Reclamation Manual

Directives and Standards

Checklist 13

HAZARD COMMUNICATION

Site/Facility: _____

Date: _____

Address: _____

EPA I.D.: _____

Use this checklist if facility has hazardous materials onsite or generates hazardous waste.

Hazard Communication				
INSPECTION ITEM	CITE	YES	NO	COMMENTS
Does your facility have a written hazard communication program?	29 CFR 1910.120			
Does your facility have a current chemical inventory?	29 CFR Appendix E			
Is the chemical inventory updated periodically?	29 CFR Appendix E 4.B.			
Does the chemical inventory include flammable liquids, solids, poisons, and reactive (e.g. peroxide formers) chemicals?	29 CFR 1910.120			
Has your facility identified and evaluated the chemicals hazards in the workplace?	29 CFR 1910.120			
Are flammable liquids, solids, and reactants properly stored, labeled, and segregated from incompatible chemicals?	30 NFPA 4			
Are flammable liquids and solids stored in approved safety cans or flammable storage cabinets?	30 NFPA 4			
Are there Material Safety Data Sheet's (MSDS's) for chemical identified in the chemical inventory?	29 CFR Appendix E.			
Are the MSDS's organized to facilitate quick reference (e.g., in alphabetical order, on the computer, etc)?	29 CFR Appendix E.			

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INSPECTION ITEM	CITE	YES	NO	COMMENTS
Are the MSDS's readily available in the workplace where chemicals are located?	29 CFR Appendix E.			
Does the facility have a Hazard Communication training program?	29 CFR 1910.1200, 1910.120, and 1910.120, App. C			
<ul style="list-style-type: none"> • Description of the particular operations in your workplace. 	29 CFR 1910.120			
<ul style="list-style-type: none"> • Chemicals present in the workplace. 	29 CFR 1910.1200			
<ul style="list-style-type: none"> • Standard operating procedures and organizational policy. 	29 CFR 1910.120			
<ul style="list-style-type: none"> • Physical and chemical hazards associated with chemicals in the workplace. 	29 CFR 1910.1200			
<ul style="list-style-type: none"> • Engineering controls, PPE, work practices, and emergency response. 	29 CFR 1910.120, App. C			
<ul style="list-style-type: none"> • Labeling and an explanation of the label symbols. 	29 CFR 1910.1200			
<ul style="list-style-type: none"> • Chemical waste handling, storage, and disposal. 	29 CFR 1910.1200			
<ul style="list-style-type: none"> • Program evaluation. 	29 CFR 1910.120, App. C			
Does training occur at least annually?	29 CFR 1910.120			
Does retraining occur when there is a mishap or incident involving the handling, storage, transportation, release of chemicals in the workplace, or employee exposure resulting in injury?	BMP			

Comments: _____
