

NAVAL SUPPORT ACTIVITY ANNAPOLIS STAFF & FACULTY ID BADGE AND VEHICLE PASS DATA SHEET

S/F
Staff or Faculty

This form is for use by Staff or Faculty members requesting or renewing an identification badge or vehicle pass for USNA/NSAA Complex access. **TYPE** or **PRINT LEGIBLY** and ensure all blocks are completed prior to submittal.

Name	<small>Last</small>	<small>First</small>	<small>MI</small>
Home Address	<small>Street</small>		
	<small>City</small>	<small>County</small>	<small>State</small> <small>Zip Code</small>
SSN		Date of Birth (mm/dd/yyyy)	
Place of Birth <small>(City, State)</small>		Country of Citizenship	
Work Phone	Home Phone	Cell Phone	
Grade/Rank	Dept	Bldg	
Supervisor Name	Supervisor Phone		

Privacy Act Statement

Authority: 5 USC 301, Executive Order 9397.

Principal Purpose: To apply for Civilian Employee Identification or Vehicle Pass/Decal.

Routine Uses: To provide a means of identification for civilian employees while on the USNA/NSAA complex. All information is retained within the NSAA Security Department and will be primarily used to verify individual identities and to locate individuals when necessary. It may on some occasions be released to other government or law enforcement agencies for official purposes only.

Disclosure: Disclosure is voluntary, however failure to provide the requested information will result in being denied the intended services which could prevent admittance to the USNA/NSAA Complex, prevent admittance to designated secure areas, or be grounds for denial of privileges afforded to civilian employees.

X Employee Signature and Date

*X Supervisor or hiring authority Signature and Date
(not required for renewals)*

Vehicle Information

This section required only for application or renewal of vehicle pass/decals

<small>Year</small>	<small>Make</small>	<small>Model</small>	<small>Color</small>
<small>VIN</small>	<small>Registration/Plate</small>		<small>State</small>
<small>Driver's License</small>	<small>State</small>		

Enclosure (2)