```
03HQAG0175
01report_type:          Final
02Organization_name:    Eastern Carolina Council of Governments
03street1:              133 Middle Street
04street2:              P.O. Box 1717
05city/state:           New Bern, NC
06zip:                  28563-1717
07website:              www.eccog.org
08collab_orgs:

    Jones County Tax Department
    Wayne Vanderford, Tax Administrator
    P.O. Box 87
    Trenton, NC 28585

    Town of Emerald Isle
    Kevin Reed, Planning Director
    7500 Emerald Drive
    Emerald Isle, NC 28594

    City of Havelock
    Kyle Garner, Planning Director
    199 Cunningham Blvd
    Havelock, NC 28532


10Project_leader:       Alex. W. Rickard, GIS Coordinator
11phone:                252.638.3185 ext. 3021
12fax:                  252.638.3187
13email:                arickard@eccog.org
14num_metadata_com:     We also have 64 metadata files that are currently
under development.  They include 24 layers for our Regional Crime Analysis
and Mapping System, 1 layer for Crime iMAP, 20 layers for the City of
Havelock, 9 layers for Pamlico County, 3 layers of parcels and
orthophotography for Greene County, and 7 layers for the Jones County water
network.
14num_metadata_files:   70
15clearinghouse_com:    The North Carolina Corporate Geographic Database is
hosted by the North Carolina Geographic Data Clearinghouse (NSDI node).
15clearinghouse_node:   http://cgia.cgia.state.nc.us/cgdb/
16train_individ_com:    Metadata documentation and creation is a major part
of our organization's workflow to maintain coherent geospatial data.
Currently we produce metadata as we create and update our data.  When we have
down time and before giving our data to other organizations, we create
metadata for our existing geospatial data.
16train_individual_num: 2 (unfortunately – we had hoped for more)  We did
host a metadata training workshop in coordination with NC CGIA that provided
training to 4 other individuals in our region.
17workshop_com:         Although we hosted a workshop – it technically was
conducted by Stacey Kimmel at CGIA.  There were 6 participants – 2 from ECC,
3 from the City of New Bern, and 1 from Craven County.  We provided the
hardware and software for the workshop.
17workshop_num:         see below please
17workshop_part:        see below please
```

18regional_coord: Through knowledge and data sharing, the Eastern Carolina Council of Governments, a regional planning agency, is centered on promoting the concept of a Regional Geographic Information System to serve Craven, Carteret, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico, and Wayne counties in North Carolina. Accomplishing regional coordination between counties is a daunting task. Metadata allows our agency to organize and maintain a complete and accurate inventory of our counties' geospatial data. This inventory not only makes our system more accessible to our internal staff, but also allows an ease of data sharing between agencies throughout our nine county region.

19proj_narrative: This project has been very successful for our data inventory. We were able to give almost half our data layers FCGD compliant metadata for our geospatial data holdings located on our public and internal data servers. The only problems we have run into are finding accurate information for some of our older datasets. As members of personnel come and go, vital information is lost in the transition. Recovering this information has been a bit difficult and tedious. We plan to further our metadata holdings by requiring agencies to give us metadata along with their geospatial data. Overall, this project has proved beneficial for the Eastern Carolina Council.

20cap_feedback: The NSDI Cooperative Agreements Program's greatest strength was promoting the value and necessity of metadata. We found the training for and creation of metadata, though beneficial, to be a bit time consuming. The assistance we received was more than adequate. CGIA went above and beyond training us, helping us to set up training classes for us to teach, and creating useful workbooks that can now be used as a reference guide. Our biggest problem was convincing other agencies that the biggest hurtles were the initial creation of metadata and that long-term maintenance would not be an overwhelming task.