

APPENDIX - A

Rick Rodriguez

From: Rick Rodriguez
Sent: Wednesday, September 22, 2004 8:16 AM
To: Rick Rodriguez
Subject: Metadata Project

The GIS Administration Unit is in the process of transferring all valid GIS data to a new server. As a result, only GIS data with valid metadata will be transferred. The GIS Administration Unit has initially determined that the GIS data contained in the attached **meta_package.zip** is within your units discipline. It is imperative to open the **meta_package.zip**, review the METADATA_MEMO.doc for specific instructions and forward files to your units appropriate staff to respond by the date indicated.

If you have any questions, or would like more information, please contact me at x2781.

Thank you,
Rick Rodriguez

Rick Rodriguez
GIS Administration
Santa Clara Valley Water Distirct
5750 Almaden Expressway
San Jose, CA 95060
ph: 408.265.2600 x2781