



Department of Energy
Washington, DC 20585

**ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM
NOTICE (10-009)**

EFFECTIVE DATE: MARCH 9, 2010

**SUBJECT: GUIDANCE ON REQUIRED PERIOD FOR STATES TO PROVIDE
SUBGRANTS TO INELIGIBLE UNITS OF LOCAL GOVERNMENT FOR
PROJECTS FUNDED THROUGH THE ENERGY EFFICIENCY AND
CONSERVATION BLOCK GRANT (EECBG) PROGRAM**

PURPOSE: This guidance is provided for State recipients under DOE's Energy Efficiency and Conservation Block Grant (EECBG) Program. This guidance addresses the required 180 day deadline for States to use not less than 60% of the amount received from EECBG Program to provide subgrants to units of local government in the State that are not eligible units of local government ("ineligible units of local governments").

GUIDANCE: A State that receives a grant under the EECBG Program must use not less than 60% of the amount received to provide subgrants to units of local government in the State that are ineligible units of local governments.

The subgrants for ineligible units of local government must be provided within 180 days after the date DOE approves the State's energy efficiency and conservation strategy, i.e., 180 days after the Contracting Officer signs the award.

The 180-day period applies to all subgrants made to ineligible units of local government. For example, if a State uses 80% of its EECBG grant to provide subgrants to ineligible units of local government, the State must provide all of those subgrants within 180 days.

A subgrant is considered to be provided to an ineligible unit of local government grant at the time the State has obligated, or otherwise similarly committed, the funds to the ineligible unit of local government.

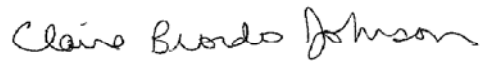
The 180-day period begins when DOE has approved a State's energy efficiency and conservation strategy, i.e., the date on which the Contracting Officer signed the award.

However, DOE interprets this period to exclude any period of time in which DOE is reviewing substantially complete information necessary to remove a DOE condition that applies to the funding for the subgrants. For example, if a State is providing the required subgrants through a request for proposals (RFP) and the Federal funding for the projects

under the RFP is subject to a NEPA condition, the period of time during which DOE is reviewing the information provided by the State that is necessary to remove the NEPA condition does not count towards the 180-day period.

If a State is unable to meet the 180-day deadline for providing subgrants to ineligible units of local government, the State must submit to the Project Officer for approval by DOE an action plan that identifies specific activities and responsible parties to allow for providing the sub-grants as expeditiously as possible.

DOE may approve the action plan and provide additional time for the State to provide the required subgrants. Additional time provided, if any, will be dependent on the circumstances of the State. In most instances DOE will seek to limit extensions to between 15 and 60 days.

A handwritten signature in black ink that reads "Claire Broido Johnson". The signature is written in a cursive, flowing style.

Claire Broido Johnson
Acting Program Manager
Office of Weatherization and Intergovernmental Program
Energy Efficiency and Renewable Energy