

U.S. Department of Labor

Mine Safety and Health Administration



MSHA's Small Mine Office—Serving the small mines in America

Week 47

Location: _____ Supervisor: _____

Date: _____ Time: _____ Duration: _____

1) Belt Conveyor Safety

- Emergency stop cords must be in good working condition and tested regularly
- All pinch points must be guarded to prevent accidental contact. Belt conveyor pinch points can KILL you
- Walkways must be kept clear of material spillage to prevent tripping hazards
- Watch for material falling off of conveyor belts. Use proper skirting to prevent material from falling off of belts.

2) Forklift Safety

- Seat belts should be worn while operating forklift
- Be alert to the position and clearances of your fork blades. Keep them close to the ground while traveling
- Never allow anyone to ride on the sides of your forklift
- Never let anyone, including yourself, walk or stand under the raised forks!
- Always look out for others before moving your lift truck especially at intersections.
- Always come to a complete stop before changing direction.

3) Electrical Safety

- Electrical switchgear must be kept clear of debris
- The door on all electrical disconnects should be securely closed to prevent accidental contact with the switchgear
- Always use the lockout/tagout procedures when working on electrical equipment. It can save your life

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: