

U.S. Department of Labor

Mine Safety and Health Administration



MSHA's Small Mine Office—Serving the small mines in America

Week 38

Location: _____ Supervisor: _____

Date: _____

Time: _____

Duration: _____

1) Striking Tools

- Use the proper tools for the job, i.e. never use screwdriver as a chisel
- Keep face of tools clean and free of cracks or splinters
- Use two hands when swinging a sledge hammer
- Strike tool squarely

2) Hammers

- Inspect hammer face for loose metal chips that could fly off when struck
- Do not use a hammer with a broken or loose handle
- Use the correct size hammer for the job
- Do not use other tools, such as wrenches and pliers as a hammer
- Never hit one hammer with another hammer

3) The Three "C's" of Driving

- Concentration
- Courtesy
- Control
- ' s – Seat Belts

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: