

CRADLE ACTIVITIES/PROGRAMS

BUILD INTRA/INTER – AGENCY PARTNERSHIPS

AREA OF FOCUS: BUILD INTRA/INTER – AGENCY PARTNERSHIPS	PROGRAM/ACTIVITY DESCRIPTION	LONG-TERM GOAL	SHORT-TERM GOAL	OUTCOMES TO DATE	SUSTAIN? For How long? (timeline)	Responsibility?
COMMUNITY PARTNERSHIP INITIATIVE (CPI)	CRADLE staff lend our expertise and lessons learned via our participation in this ACS initiative focused on 4 specific child welfare goals	<p>To infuse System of Care guiding principles into the implementation work of the CPI</p> <p>To incorporate and document relevant CRADLE lessons learned into any reports that the Bed-Stuy CPI creates and provides to ACS. This info will inform the ACS RFP process for preventive services going forward.</p>	Assign staff to various aspects of the CPI work so that SOC is fully represented	<p>- The CPI coalition in Bed-Stuy adopted the SOC principles as a guideline for the implementation of its identified goals</p> <p>- Each staff member was assigned to one of the 4 CPI goals which led to a lot of sharing of lessons learned that informed the strategic planning process</p> <p>- CRADLE's pre-existing</p>	Yes. Staff will work on assigned CPI goals through end of project.	All staff.

				partnerships with community residents and ACS child protective staff led to diverse representation from both – this also greatly informed the strategic planning process		
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CRADLE/SPA NETWORK	CRADLE and NBS staff coordinate these monthly meetings for community-based agency staff and community residents where agency information is shared via formal presentations and materials exchange	<p>For meetings to be coordinated via NBS staff and the community</p> <p>For the network to work on child welfare related policy issues in addition to the information and resource sharing already in progress</p> <p>For network to become the leading network for child welfare related information and policy change discussions/action planning for Bedford-Stuyvesant/Fort Greene (<i>CPI coalition integration/oversight?</i>)</p>	Continue to facilitate X meetings	<p>- The CRADLE facilitated the integration of its monthly meetings with the SPA monthly meetings</p> <p>- As of August X CBO's have presented information at the network meeting</p> <p>- The network currently has X participating agencies and community residents</p>	CRADLE will coordinate meetings for next 7 months; will begin the discussion on how CPI will transition into the coordinators/facilitators of these meetings in partnership with NBS.	Valarie (in partnership with Patricia) for next 7 months (March 08). At that point plan should be in place to fully transition to CPI, NBS and/or community based agency staff.

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STEERING COMMITTEE	CRADLE staff coordinate these monthly meetings where Steering Committee provides guidance to CRADLE staff on issues/challenges/updates presented	For the Steering Committee to continue to be the advisory/governing body of the system of care initiative once the programs/activities have been transitioned to various stakeholders	Continue to facilitate X meetings	<ul style="list-style-type: none"> - Creation of roles and responsibilities document - X community based agency staff and community residents serve as steering committee members 	Should sustain meetings for duration of project but need to ask SC for specific assistance in carrying out certain activities: eg. Fund development; policy development; infant protocol; To be discussed at next SC meeting on 8/23.	Nigel/Lisa primarily (with space/food coordination by Loretta)

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REPRESENTATION/PARTICIPATION in VARIOUS INFANT DEVELOPMENT/INFANT SAFETY, PERMANENCY, & WELL-BEING INITIATIVES/COMMITTEES & MEETINGS (Babies Can’t Wait Initiative; Office of Clinical Policy)	CRADLE staff either participate or facilitate these meetings with internal ACS partners	Identify and “recruit” partners to become sustainability champions	Meet with select partners to identify opportunities for information sharing and collaboration	- Contributed expertise/insight into the creation of several initiatives/documents (e.g. how to interview a baby palm card)	Explain to partners we have engaged with where we are in our transition to sustainability process and how we can specifically include them/work with them (e.g. infant protocol development); Make contact by first full week of September	Nigel/Lisa

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FAITH- BASED/MALE INVOLVEMENT INITIATIVE					Not a direct link to CRADLE goals/objectives/outcomes; Ervin will continue to participate more for interagency partnership purposes but after conference in October his participation in this particular initiative will be on his own time	

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PARTICIPATION IN COMMUNITY- BASED ACTIVITIES: DOHMH/Consumer Advisory Committee					This is more of an intra-agency relationship building effort but not providing any true value to CRADLE outcomes. After next week, Loretta nor Ervin will continue to participate	

ENGAGING LOCAL FAMILIES

AREA OF FOCUS: ENGAGING LOCAL FAMILIES	PROGRAM/ACTIVITY	LONG-TERM GOAL	SHORT-TERM GOAL	OUTCOMES TO DATE	SUSTAIN? For How long? (timeline)	Responsibility?
CWOP IN BED-STUY INITIATIVE	Creation of a parent-led support group and leadership curriculum for parents with child welfare involvement	<p>To establish a sustainable CWOP presence in Bedford-Stuyvesant</p> <p>For X parent organizers to be hired by System of Care partners and stakeholders in various roles including involvement in family team conferences and family visits</p>	<p>Recruitment of X child-welfare involved parents for the CWOP Parent Leader Training</p> <p>Gain commitment from X agencies to support the X parents for the CWOP training</p>	- Two parent leaders have been trained in the Parent Leader Curriculum	Loretta (Nigel and Lisa as needed) will continue to maintain involvement given that we have a year-long contract with CWOP/Family Dynamics that ends in February 08. Right now we will begin the packaging process, which must be completed by October 07 and ready for presentation to Commissioner by November 07.	Loretta with assistance from Lisa/Nigel as needed.

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FAMILY FUN DAY	Fun-filled and educational day of activities, forums, information sharing for the residents of Bedford-Stuyvesant			Coordinated three Family Fun Days in community with participation from x community residents and x community based agencies	CRADLE will host one final Family Fun Day in May 08. We will ask Dana Guyet if she will be willing to coordinate a Family Fun Day in Brooklyn at least once every other year. Staff also agreed to having one intimate yet formal celebratory event in April. Planning for both activities will begin in September.	Loretta (with CRADLE Staff assistance as needed)

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BED-STUY ACTIVISTS COMMITTEE	Committee comprised of community residents concerned about the safety, health and well-being of families within their community. The group meets on a monthly basis to learn more about community-based resources and how to improve their outreach and organizing skills.	To create a sustainable and ongoing forum for community members to address child welfare related issues and opportunities	<p>Increase membership by <input checked="" type="checkbox"/> members</p> <p>Create mission, vision statements, by-laws and identify strategic activities for group</p>	<p><input checked="" type="checkbox"/> members have been recruited and now participate in committee activities</p> <p>Group hosted the first Child Safety Forum in Bed-Stuy</p>	CRADLE will continue to coordinate meetings through December 07 but after such time members will be responsible for coordinating and facilitating. Beginning now, Loretta will work with Activists to create plan for fully transitioning under the umbrella of BPN within the next 2 months (by November).	Loretta through December 07

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CHILD SAFETY FORUM	Opportunity for ACS staff and community residents to discuss data and address issues of safety and well-being in Bed-Stuy	To create an ongoing mechanism for communication between ACS and the community via quarterly forums and interim workgroups		Facilitated the first Child Safety Forum of which over 75 ACS and community residents participated		

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PARTICIPATION IN COMMUNITY- BASED ACTIVITIES: Health Fairs			Share CRADLE related information and resources to community residents		CRADLE staff will no longer participate in community health fairs though we will share information with Lydia Ithier (NBS); post flyers and info to our website; encourage our family partners (CWOP/Bed- Stuy Activists) to participate to share System of Care related materials and materials on infant development and family well-being	

ENHANCE CHILD PROTECTIVE STAFF PRACTICE

***Note that all activities falling under this area of focus will continue to be carried out through the end of the federal funding. It is our hope that some, if not all of these activities, will be transitioned in some way before the end of the project funding.**

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INFANT CASE CONSULTATION	All CPS who receive infant cases must consult with CRADLE staff to learn about community-based services that the family may benefit from	CPS make connection between the information we provide and future cases; they make actual referrals from their “toolkit” of information that leads to more families utilizing community based services; A sustainable mechanism is put into place that will track the families use of community based services they are referred to	Increase CPS awareness of community-based services that they can share with families	Consulted on over X infant cases provided referrals to X number of community based agencies		CRADLE staff with Ervin having primary responsibility for recording and providing data on our consultation activities to Lisa

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LUNCHBOX SPOTLIGHT	Monthly opportunity for community based providers to present their services to CPS staff during their lunch break	CPS make connection between the information we provide and future cases; they make actual referrals from their “toolkit” of information that leads to more families utilizing community based services; A sustainable mechanism is put into place to continue the spotlights in a way that also serves as a data sharing forum (CBO’s can discuss how many families are following up from such referrals)	Increase CPS awareness of community-based services that they can share with families	Coordinated X Spotlight Lunches		Valarie (with assistance from staff and network partners on suggesting potential presenters); Valarie will attempt to schedule Interagency presenters for Lunchbox Spotlights as a way to alleviate issues with finding presenters. Possible transition to Lisa Shaw?

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CHILD SAFETY TEAM TECHNICAL ASSISTANCE	ACS action plan activity being implemented in select communities within the five boroughs focused on building strategic linkages between ACS, NYPD, NYCHA, DOE and Hospitals	Create an ongoing mechanism for sharing information, creating solutions to identified issues between ACS, NYPD, DOE, NYCHA and Hospitals	Coordinate one meeting with each of the identified agencies	- Met with NYCHA to establish mutual goals and outcomes		Nigel/Lisa

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COORDINATION & FACILITATION OF COMMUNITY- BASED SITE VISITS	CRADLE visits the sites of our community-based partners, particularly those of which we make the most recommendations to CPS, for updates on services and to get information on any issues or opportunities for improvement that might exist concerning their interactions with ACS and/or ACS involved families	To set up an ongoing and sustainable mechanism for keeping up to speed on community-based resources and sharing this information with CPS	To be able to provide the most accurate information on services provided in the community	Coordinated x visits and documented site visit findings	Due to amount of time it takes to coordinate, complete and record site visits, the CRADLE will no longer facilitate. If possible, CRADLE with the assistance of an intern will do web-based and phone research (in addition to the spotlight and interagency presentations) to obtain accurate information that will then be included on the CRADLE web	CRADLE Staff/intern

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CRADLE DAY	CRADLE staff researches and collects infant development related materials and community-based resources which are then “stuffed” into folders and shared with CPS during a bi-monthly 2-3 hour event. CPS can also use this time to consult with CRADLE staff on their infant cases. CPS distribute these folders to families on home visits.	CPS will proactively share this information with families, particularly pregnant and newly parenting mothers	Increase CPS awareness of community-based services that they can share with families	Disseminated X infant development and community-based resource packets		Valarie will coordinate with assistance from CRADLE staff, network partners, etc. on collecting information and creating information packets

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PARTICIPATION IN VARIOUS CHILD PROTECTIVE OFFICE- INITIATED ACTIVITIES: FAMILY TEAM CONFERENCES; FLOOR MEETINGS				<p>Participated in x Family Team Conferences to offer CRADLE and community-based resource-related information to families; record observations regarding the facilitation of the conferences</p> <p>Participated in two floor meetings to describe the work of the CRADLE to incoming CPS staff</p>		CRADLE staff as requested and appropriate

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COORDINATION & IMPLEMENTATION OF VARIOUS TRAININGS FOR THE CHILD PROTECTIVE STAFF	Trainings focused on specific practice improvement issues and knowledge development; trainings include Domestic Violence, Engaging Fathers and Engagement Skills	To enhance the child protective staff practice with an emphasis on individualized strengths-based, community-based and culturally competent interactions with families. We hope that this will eventually lead to less infants coming into care and a decrease in the recurrence of infant cases.		Facilitated several trainings at the Marcy office based on needs shared with CRADLE staff. Trainings include: Domestic Violence, Engaging Fathers, Engagement Skills		Valarie/Lisa; trainings will now be specific to requests from CPS and D.Hinds with final approval from D. Hinds Trainings will be packaged for ACS Training Director (possibly also for Satterwhite Academy)

PROVIDE TRAININGS & RESOURCES

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TRAINING INSTITUTE: COORDINATION OF CALENDAR	Collection and distribution of information on trainings and workshops offered within the Bedford Stuyvesant community directly related to infant development and family safety that would be of benefit to families, CBO staff and CPS staff	To create an ongoing and sustainable mechanism for the collection of this information.	To collect all information (dates, locations, etc) of trainings, workshops offered within Bed-Stuy for residents, CBO staff and Child Welfare Staff and place it on one comprehensive document for placement on website and distribution to our partners and within the community.		Roll the information that is specific to families into the infant protocol	Valarie

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TRAINING INSTITUTE: COORDINATION OF TRAININGS	CRADLE staff researches infant development and family well-being related trainings and workshops and coordinates the implementation of such trainings within Bed-Stuy if not already available.			Coordinated x trainings within the community to date.	Trainings (OPDV, Identifying Child Abuse and Neglect, Engaging Fathers) booked through December 07; Roll the information that is specific to families into the infant protocol; For CPS related trainings see “Enhancing Child Protective Staff” grid	Valarie will book same trainings listed for spring 08; only additions will be those CPS specific trainings as requested and approved by child protective office administration

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CULTURAL COMPETENCY INITIATIVE	<p>Developed a relationship with the People’s Institute for Survival and Beyond to offer their Undoing Racism Trainings within Bedford-Stuyvesant</p> <p>Participation in ACS Racial Equity Group</p>	<p>For the community (agency staff and residents) to set up monthly discussion groups and formulate strategies around undoing racism and delivering culturally competent services within the community</p> <p>For the leadership at ACS to participate in Undoing Racism Training and institutionalize that training for all management and supervisory staff</p>	<p>To introduce the training to agency staff and community residents and ACS leadership</p>	<p>Coordinated the participation of x community based agency staff and community residents in Undoing Racism training</p> <p>Coordinated X trainings within Bedford-Stuyvesant</p> <p>ACS Commissioner has given approval for management to participate in Undoing Racism trainings</p>	<p>Nigel does not want to phase out this activity and will think further about what can and should be done to sustain this activity through the 13 months and beyond. In the meantime, Ervin will research academic centers (Medgar Evers, LIU) as possible sustainability champions as it relates to the Anti-Racist Discussion groups for past and future participants in Bed-Stuy</p>	<p>Ervin/Nigel</p>

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SOCIAL MARKETING ACTIVITIES	Dissemination of various infant development and family health and well-being information and resources via multiple communication vehicles (i.e. website, information packets, resource shelf, meetings/forums, etc.)				Through the end of the funding	The CRADLE website will be maintained by an intern (until such time as we get another intern on staff, the web will be maintained by Lisa/Valarie); The resource shelf will be maintained by Ervin; the resource directory will be printed for one final time this September thereafter will be maintained on the website; Nigel will see to having the CRADLE webpage linked to the ACS site