



## HEADQUARTERS, UNITED STATES FORCES KOREA

UNIT #15237  
APO AP 96205-5237

REPLY TO  
ATTENTION OF:

FKCC

13 June 2012

### MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Forces Korea (USFK) Command Policy Letter #10, Sexual Assault Prevention and Response

1. This policy remains in effect until specifically rescinded or superseded.
2. References (see Enclosure 1).
3. This policy applies to all USFK military members, civilian employees, invited contractors, technical representatives, and their family members.
4. In addition to my Zero Tolerance Policy, I want to address specific issues concerning sexual assault. Sexual assault is a crime that violates basic human dignity and the standards of decency that we are sworn to uphold and protect.
5. Commanders at all levels are responsible for providing a safe and healthy environment for those in their charge. Commanders must take action to prevent sexual assault, protect and support victims, and hold offenders accountable by taking all appropriate administrative and judicial actions based on facts and circumstances. Dormitories and barracks require special consideration; commanders will ensure sufficient leadership is present to minimize opportunities for this crime to occur. All incidents of sexual assault will be reported immediately in accordance with procedures contained in references 5 and 10 at Enclosure 1.
  - a. Sexual assault awareness and prevention training will be provided to all USFK personnel during in-processing and reinforced annually. Training will focus on prevention education, risk factor awareness, reporting procedures, appropriate dormitory / barracks behavior, the correlation between sexual assault and alcohol abuse, and victim support. All assigned personnel should know the name of their Area Sexual Assault Response Coordinator (SARC) and the 24/7 sexual assault response hotline number (DSN 158, or off post 0503-364-5700). The SARC shall serve as the single point of contact for coordinating timely, appropriate and responsive care for sexual assault victims. The SARC shall supervise all Victim Advocate's duties and responsibilities within their areas of responsibilities.
  - b. All victims of sexual assault will be treated with fairness, dignity, and respect. We must ensure that the needs of victims are compassionately met and that they are aware of their rights, options, and resources available for their support. Care will be taken to protect individual privacy and avoid instances of secondary victimization during medical treatment, investigation, and legal adjudication. Victims of sexual assault shall be protected from coercion, retaliation, and reprisal in accordance with reference and

FKCC

SUBJECT: US Forces Korea (USFK) Command Policy Letter #10, Sexual Assault Prevention and Response

reprisal in accordance with reference 6 at Enclosure 1. Victims who filed unrestricted reports can also request an expedite transfer or reassignment in accordance with established Service regulations. Transfer decisions will be made within 72 hours from receipt of the Service member's request as stipulated in reference 3 at Enclosure 1.

6. Service members and their family dependents 18 years or older (when stationed OCONUS) who are victims of sexual assault now have two reporting options from which to choose. These options are Restricted and Unrestricted reporting.

a. The Restricted Reporting Option allows the victim to receive medical, counseling, legal and advocacy support services without triggering an official investigation. To exercise this option, the victim may only report the sexual assault to a SARC, Victim Advocate (VA), Health Care Provider or a Chaplain. The Restricted Reporting option is only available to those sexual assault victims who are Service members; however, it may not be an option if the sexual assault occurs outside our military installations or the victim first reports to a civilian facility and/or a civilian authority.

b. The Unrestricted Reporting Option allows a victim of sexual assault the same services as restricted reporting, but allows for a full investigation to include the possibility of a criminal prosecution. An unrestricted report requires official reporting through law enforcement and chain-of-command channels.

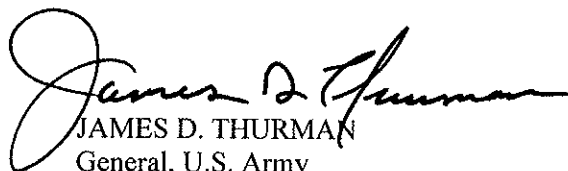
c. Victims electing either of the reporting options will have the option to be assigned a sexual assault VA by the Installation SARC. Working with a sexual assault VA is solely the decision of the victim.

7. The only reporting option for DoD civilian employees and U.S. contractors is Unrestricted Reporting. However, (a) DoD civilian employees and their family dependants 18 years of age and older and (b) US citizen DoD contractor personnel when they are authorized to accompany the Armed Forces OCONUS and their US citizen employees will be offered limited SAPR services of a SARC and a sexual assault VA while undergoing emergency care OCONUS.

8. I want every member of this command and their family members to know of my personal resolve to eliminate sexual assault. We cannot allow sexual assault to injure our friends and families, destroy our professional values, or compromise readiness.

9. POC for this policy letter is the Director of Manpower and Personnel (J1), DSN 723-5632, [pacom.yongsan.usfk.mbx.j11-workflow@mail.mil](mailto:pacom.yongsan.usfk.mbx.j11-workflow@mail.mil).

Encl  
as

  
JAMES D. THURMAN  
General, U.S. Army  
Commander

DISTRIBUTION:  
A

FKCC

SUBJECT: US Forces Korea (USFK) Command Policy Letter #10, Sexual Assault Prevention and Response

Enclosure 1 – References

1. National Defense Authorization Act (NDAA) for Fiscal Year 2012, 31 December 2011
2. Deputy Secretary of Defense, Directive-Type Memorandum (DTM) 11-062 – Document Retention in Cases of Restricted and Unrestricted Reports of Sexual Assault, 16 December 2011
3. Deputy Secretary of Defense, Directive-Type Memorandum (DTM) 11-063 – Expedited Transfer of Military Service Members Who File Unrestricted Reports of Sexual Assault, 16 December 2011
4. DoD Directive 6495.01, Sexual Assault Prevention and Response (SAPR) Program, 23 January 2012
5. DoD Instruction 6495.02, Sexual Assault Prevention and Response Program Procedures, 13 November 2008
6. DoD Directive 7050.06, Military Whistleblower Protection, 23 July 2007
7. DoD Directive 6400.1, Family Advocacy Program (FAP), 23 August 2004
8. DoD Instruction 6400.06, Domestic Abuse Involving DoD Military and Certain Affiliated Personnel, 21 August 2007
9. DoD Instruction 6025.18, Privacy of Individually Identifiable Health Information in DoD Health Care Programs, 2 December 2009
10. USFK Regulation 600-20, Sexual Assault Prevention and Response (SAPR) Program, 20 May 2011 (under revision)
11. United States Forces Korea Command Policy Letter #1, Zero Tolerance Policy, 17 October 2011
12. Army Regulation 600-20, Chapter 8, Sexual Assault Prevention and Response Program, 4 August 2011
13. Air Force Instruction 36-6001, Sexual Assault Prevention and Response (SAPR) Program, 14 Oct 2010
14. Marine Corps Order 1752.5A, Sexual Assault Prevention and Response (SAPR) Program, 5 February 2008