



NATIONAL ENDOWMENT FOR THE

Humanities

DIVISION OF RESEARCH PROGRAMS

Responsibilities of NEH Fellows at Independent Research Institutions (FPIRI Program)

The following conditions apply to recipients of fellowships funded in whole or in part by the National Endowment for the Humanities (NEH) and administered by independent research institutions. Program staff is available to assist with questions about the fellowships, the hosting institution, and the responsibilities outlined below. Contact Stefanie Walker, Senior Program Officer, swalker@neh.gov; 202-606-8478.

1. As a recipient of an NEH fellowship, you must devote **full time** to your research project and may not accept teaching assignments or undertake any other major activities during the tenure of your award.

Activities outside the United States: Fellows undertaking research activities outside the United States must consult with the award-making institution to ensure that the necessary passports, visas, or other required documents are secured for entry, residency, and permission to conduct research in foreign countries, as appropriate. You must notify the institution if a permit is denied or revoked after an award has been issued, or if an unforeseen circumstance, such as a natural disaster or political turmoil, prevents you (or threatens to prevent you) from carrying out your project activities. NEH and the institution do not assume responsibility for fellows' compliance with the laws and regulations of the country in which work is to be conducted. You should consult the updated travel advisories and warnings issued by the State Department by calling 202-647-5225 or online at <http://travel.state.gov/>.

2. Tenure must be **continuous** and last from four to twelve months; however, an individual fellowship may be split between two NEH-funded institutions with the agreement of those institutions. If you are offered an NEH award by another institution and wish to split the fellowship tenure between the two, you must notify both institutions and receive their agreement to the plan, so that the institutions can adjust the respective stipends (see number 4 below).

Residential NEH fellows are expected to remain at the center during their entire fellowship tenure. If you are obliged through special circumstances to depart before the end of the tenure period, you will receive a pro rata share of the stipend. The same pro rata payment policy applies if a nonresidential NEH fellow is unable to work on his or her project full-time for the full tenure of the fellowship.

3. As an NEH fellow, you may hold other fellowships or grants during fellowship tenure, including sabbaticals and grants from your own institution; however, you **may not hold another concurrent NEH award** of any kind. Note for potential NEH Summer Stipends applicants: An NEH-FPIRI award constitutes a major fellowship as defined in the [Summer Stipends guidelines](#) and should therefore not precede a Summer Stipend by less than three years.

4. NEH stipends are **\$4,200 per month**. You may receive additional support for the proposed tenure period, for example, from the hosting center, another public or private source, or your own institution, but you must report that to the institution awarding the NEH fellowship. Hosting institutions must disclose any deductions from the stipend.
5. Upon completion of tenure, you **must submit a brief report** on your activities and accomplishments to the Endowment's Division of Research Programs at <https://securegrants.neh.gov/Misc/CentersEvaluation.aspx>. You may borrow from reports you prepared for your host institution, but be sure to **address all of the applicable questions** in the NEH online form.
6. **One copy of all products**—books, scholarly articles, videos, CD-ROMs, etc.—resulting from research supported by the NEH award must be sent to:

National Endowment for the Humanities
Attn. Stefanie Walker
Fellowship Programs at Independent Research Institutions
Room 318
1100 Pennsylvania Avenue, NW
Washington, DC 20506

If your book, article, or other product wins a prize or other recognition, please let us know.

7. All scholarly articles, books, websites, and other publications resulting from research done during your fellowship must contain an **acknowledgment of NEH support**. (The NEH logo can be downloaded at <http://www.neh.gov/brand-materials>. Fellows need not include the logo in their acknowledgments, but they may wish to do so—for example—in online publications or websites that they create.) The acknowledgment must include the following statement: “Any views, findings, conclusions, or recommendations expressed in this [publication/program/website] do not necessarily reflect those of the National Endowment for the Humanities.”