

## SECTION H

### SPECIAL CONTRACT REQUIREMENTS

#### **H.1 INCORPORATION OF REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFEROR**

The Representations, Certifications, and Other Statements of Offeror, completed by the contractor, and dated (to be completed prior to award), are hereby incorporated by reference.

#### **H.2 PERSONNEL SECURITY CLEARANCES**

- (a) The contractor is required to conduct pre-employment investigative screening of prospective employees in order to ensure trustworthiness and reliability. The contractor shall provide certification to the Contracting Officer (CO) that an investigative screening has been completed prior to employment. The certification shall include verification of identity, previous employment and education, and the results of credit and law enforcement checks.
- (b) Personnel assigned by the contractor to work at the DOE Hanford complex will be required to obtain a security clearance. The levels of clearance are as follows:

##### CLEARANCE LEVEL

Q - Sensitive  
Q - Nonsensitive  
L - Confidential/Secret

Under this contract, contractor personnel shall be required to have a L - Confidential/Secret clearance level.

- (c) This requirement may be waived by the CO for personnel not involved with classified information while clearances are being processed, or for personnel associated with the program for short periods of time, such as consultants.
- (d) The contractor shall turn in badges for employees: 1) who are no longer working on the contract; 2) who no longer require access; 3) when their badge expires; or 4) when the contract expires or is terminated. Badges shall be returned to the CO.

#### **H.3 RELEASE OF INFORMATION**

Any proposed public release of information including publications, exhibits, or audiovisual productions pertaining to the effort/items called for in this contract shall be submitted for

approval prior to actual printing and distribution. Proposed releases are to be submitted to DOE-RL, Office of Intergovernmental, Public and Institutional Affairs (IPI), Richland, WA 99352.

#### **H.4 REPORTING OF FRAUD, WASTE, ABUSE, CORRUPTION, OR MISMANAGEMENT**

The contractor is required to comply with the following in accordance with DOE O 221.1:

- (a) Notify their employees annually of their duty to report allegations of fraud, waste, abuse, misuse, corruption, criminal acts, or mismanagement relating to DOE programs, operations, facilities, contracts or information technology systems to appropriate authorities. The notification shall include the provision that employees should, when appropriate, report directly to the OIG any information concerning alleged wrongdoing by DOE employees, its contractors, subcontractors, grantees or other recipients of DOE financial assistance; or their employees.
- (b) Display the OIG hotline telephone number in common areas of buildings, such as cafeterias, public telephone areas, official bulletin boards, reception rooms, and building lobbies.
- (c) Publish the OIG hotline telephone number in telephone books and newsletters in the contractor's cognizance.
- (d) Report to the OIG any allegations of reprisals taken against employees who have reported fraud, waste, abuse, misuse, corruption, criminal acts, or mismanagement relating to DOE programs, operations, facilities, contracts, or information technology systems.
- (e) Report to the OIG within a reasonable period of time, but not later than 24 hours, all alleged violations of law, regulations, or policy, including incidents of fraud, waste, abuse, misuse, corruption, criminal acts, or mismanagement which have been referred to Federal, State, or local enforcement entities.
- (f) The DOE IG hotline telephone number is 1-800/451-1625 or 202/586-4073.

#### **H.5 REQUIRED ESCORT-LACK OF FOREIGN, OWNERSHIP, CONTROL, OR INFLUENCE (FOCI) CLEARANCE**

Until such time that the contractor receives a Government-issued FOCI clearance, all contractor personnel shall be escorted within the DOE complex by a designated individual identified by the program office.

#### **H.6 WAGE DETERMINATION RATES**

In the performance of this contract, the contractor shall comply with the requirements of U.S. Department of Labor Wage Determination Number 1994-2569, dated 6/27/2001. A copy of this wage determination is attached to this contract (see Section J, Attachment 1).

**H.7 SUBCONTRACTING PLAN**

The Contractor's Subcontracting Plan number to be inserted upon contract award, dated to be inserted upon contract award, is incorporated in this contract under Section J, Attachment 4.