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# U.S. Bank Access® Online Single Purchase Limit - Quick Reference Guide

## How To Find the "Single Purchase Limit"

You can use this quick reference guide of the basic steps for finding the single purchase limit for a cardholder account.

## Step 1. Go to "Account Information" - Cardholder

	Personal   Business   Institution / Government   About U.S. Bancorp
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U.S. Bank Access <sup>®</sup> Online	
Order Management Transaction Management Travel Expense Management	Account Information * Log Out
Account Information Statement Account Profile	Statement View account statement(s).
Reporting My Personal Information	Cardholder Account Statement      Account Profile  View account demographics, limits, accounting code, and extremented information.      Cardholder Account Broßle
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## Step 3. Locate the "Single Purchase Limit" in the "Authorization Limits" screen



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#### **For More Information**

If you have questions regarding any of the information above, please submit them to: USAF send to <u>SP2AF@usbank.com</u> Defense Agencies send to <u>SP2DA@usbank.com</u>

#### usbank.com

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