

## SAMPLE TBRA BUDGET WORKSHEET

	Number of Bedrooms				
	0-1	2	3	4	5+
(1) Estimated Housing Cost <sup>1</sup>					
(2) Monthly Adjusted Income x 0.302					
(3) Est. Monthly Subsidy Cost to the PJ [(1) minus (2)]					
(4) Enter number of months (Length of subsidy contract)					
(5) Total Per Household Cost [(3) x (4)]					
(6) Enter number of families to be assisted					
(7) Basic Cost by BR Size [(5) x (6)]					
(8) Enter inflation/contingency amount [Use 1.xx format] <sup>3</sup>					
(9) Adjusted Costs by BR size [(7) x (8)]					
(10) Per Household Deposit Cost <sup>4</sup>					
(11) Total Deposit Costs [(10) x (6)] <sup>5</sup>					
(12) Total Cost by BR Size [(11) + (9)]					
(13) Total Estimated Cost (Add all costs in Row (12))					

**NOTES:**

- <sup>1</sup> Use the FMR, PJ adopted payment standard, or another estimate based upon experience.
- <sup>2</sup> Use data by household size if available. Absent specific data, \$1,000/household in adjustments is not a bad "rule of thumb". For elderly households, this would cover the \$400 elderly household deduction and some medical expenses. For families, it would cover deductions for two children.
- <sup>3</sup> Enter the appropriate contingency figure expressed as 1.xx. For example, if a 3 percent contingency is needed, enter 1.03.
- <sup>4</sup> Use only if the PJ will use subsidy funds for deposits. Use local real estate practice as a guide.
- <sup>5</sup> If not all households will receive deposit assistance, multiply Item 10 by the estimated number of families to be assisted.