

**SAMPLE FORMAT FOR COMPUTING TOTAL TENANT PAYMENT AND
PJ SUBSIDY RENTAL CERTIFICATE MODEL¹
(Use with Sample Format for Computing Part 5 Adjusted Income)**

15. 30% of Monthly Adjusted Income (line 14 ÷ 12) x 0.30).	15.	
16. 10% of Gross Monthly Income (line 1 ÷ 12) x 0.30).	16.	
17. Welfare rent (if applicable).	17.	
18. TOTAL TENANT PAYMENT (greater of lines 15, 16 or 17).		18.
19. Contract Rent to Owners	19.	
20. Utility Allowance.	20.	
21. Gross Rent (line 19 plus line 20).		21.
22. Tenant Rent (line 18 minus line 20) If line 20 is greater than line 18, enter zero, and enter the <i>difference</i> in line 23.		22.
23. Utility Reimbursement to Tenant (line 20 minus line 18 only if line 20 is greater than line 18).		23.
24. PJ Payment to Owner (line 19 minus line 22).		24.

¹ Must be used for calculation of TTP when required for anti-displacement activities.