




No. 2011-03
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PROGRAM GUIDANCE

PROGRAM: Indian Housing Block Grant

FOR: Tribal Government Leaders and Tribally Designated Housing Entities

FROM: 
Rodger J. Boyd, Deputy Assistant Secretary for Native American Programs, PN

TOPIC: Guidance for the Indian Housing Plan/Annual Performance Report

PURPOSE: The purpose of this guidance is to provide tribes and tribally designated housing entities that are recipients of Indian Housing Block Grant (IHBG) funds with information on how to complete the Indian Housing Plan (IHP)/Annual Performance Report (APR) (HUD-52737).

BACKGROUND: Under the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) (25 U.S.C. 4101 *et seq.*), HUD provides grants, loan guarantees, and technical assistance to eligible Indian tribes and Alaska Native villages for the development and operation of low-income housing in Indian areas. Section 102(b)(1)(A) of NAHASDA requires an IHBG recipient to submit the IHP and Section 404(a)(2) requires an IHBG recipient to submit the APR.

The IHP and the APR (previously two separate forms) are now combined into one form (HUD-52737), in an effort to streamline and simplify the reporting process.

The form is available at: <http://www.hud.gov/offices/adm/hudclips/forms/hud5a.cfm>.

To be eligible for an IHBG, a recipient must submit an IHP to HUD at least 75 days prior to the start of its 12-month program year (NAHASDA § 102(a)(1)). The recipient must submit an APR to HUD no later than 90 days after the end of the recipient's program year (24 CFR § 1000.514). For more information about this requirement, see Notice PIH 2011-23 at <http://portal.hud.gov/hudportal/documents/huddoc?id=pih2011-23.pdf>.

Grants awarded under the American Recovery and Reinvestment Act (Recovery Act) are excluded from this process. Recovery Act recipients continue to use the stand alone APR (HUD-52735-AS).

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PROCEDURE: An IHBG recipient submits the IHP sections of the form **before** the beginning of the 12-month program year, leaving the APR sections blank.

After the 12-month program year, the recipient enters the results from that 12-month program year in the APR sections of the form. If the IHP has been updated or amended, the recipient should use the most recent version of the IHP when preparing the APR.

A detailed, step-by-step guidance for completing the IHP and APR sections of the form is attached. The guidance provides in-depth descriptions of how to complete each section of the form along with numerous examples to assist the recipient. Using the guidance is strongly recommended, especially when completing the IHP or APR for the first time.

ADDITIONAL GUIDANCE: Contact your Area ONAP if you have any questions.

Attachment