

**ARMY & AIR FORCE EXCHANGE SERVICE
SOURCE LIST APPLICATION**

TO: (enter name & address of Exchange purchasing activity)	DATE
	<input type="checkbox"/> INITIAL APPLICATION <input type="checkbox"/> REVISED APPLICATION

SECTION I - GENERAL

This is an application to be added to the Exchange source file to provide the merchandise, food, supplies, equipment, services or construction indicated herein. Send an application to all Exchange activities where you desire to be included in the source file. The application must be signed by an officer of your firm. If you fail to respond to solicitations or presolicitation notices it will be understood by the Exchange to indicate lack of interest and concurrence in the removal of your name from the source files for the items/services concerned.

SECTION II - SOURCE FILE DATA

FIRM NAME & ADDRESS (enter complete address, including zip code, actual street address preferred)	PERSON(S) AUTHORIZED TO COMMIT YOUR FIRM CONTRACTUALLY	
	NAME	TITLE
	a.	
	b.	
	c.	
E-MAIL:	TIN NO.	DUNS NO.
TELEPHONE NO.	FAX NO.	TYPE OF ORGANIZATION
ADDRESS TO WHICH SOLICITATIONS ARE TO BE MAILED (If different from above)		TYPE OF BUSINESS
		<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION, INCORPORATION IN THE STATE OR COUNTRY OF <input type="checkbox"/> OTHER (specify): _____
		<input type="checkbox"/> MANUFACTURER OR PRODUCER <input type="checkbox"/> REGULAR DEALER <input type="checkbox"/> SERVICE ESTABLISHMENT <input type="checkbox"/> CONSTRUCTION FIRM <input type="checkbox"/> OTHER (specify): _____
SMALL BUSINESS <input type="checkbox"/> YES <input type="checkbox"/> NO		TYPE OF OWNERSHIP: (check only where the contract is to be performed in the United States, its possessions and Puerto Rico)
TOTAL SALES FOR LAST TWELVE MONTHS		<input type="checkbox"/> MINORITY BUSINESS ENTERPRISE (see definition below & check appropriate box) <input type="checkbox"/> SMALL DISADVANTAGED BUSINESS (see definition below)
		<input type="checkbox"/> WOMEN-OWNED BUSINESS (see definition below) <input type="checkbox"/> OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO INDICATE IF OWNER OR OFFICER IS ACTIVE MILITARY, U.S. GOVERNMENT EMPLOYEE, OR RETIRED REGULAR ARMY/AIR FORCE OFFICER.	The term "minority business" means a business concern (1) which is at least 51 percent owned by minority group members; or in the case of any publicly owned business, at 51 percent of the stock of which is owned by one or more minority group members (2) whose management and daily business operations are controlled by one or more such minority group members. For purposes of this definition, minority group members include <input type="checkbox"/> Black Americans, <input type="checkbox"/> Hispanic Americans, <input type="checkbox"/> Asian-Pacific American, <input type="checkbox"/> Asian-Indian Americans, and <input type="checkbox"/> Native Americans (such as American Indians,	
<input type="checkbox"/> YES <input type="checkbox"/> NO INDICATE IF AN OWNER OR OFFICER IS AN IMMEDIATE FAMILY MEMBER OF ONE OF ABOVE LIVING IN SAME HOUSEHOLD, AND PROVIDE (1) NAME, (2) RANK/GRADE, (3) RELATIONSHIP, (4) JOB TITLE, (5) ORGANIZATION/AGENCY AND (6) LOCATION. (Use separate sheet or reverse side)	The term "women-owned business" means a business that is at least 51 percent owned by a woman or women who also control and operate it. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means being actively involved in the day-to-day management.	
<input type="checkbox"/> YES <input type="checkbox"/> NO INDICATE IF AN OWNER OR OFFICER OF THE FIRM OR THE FIRM OR A RELATED FIRM HAS BEEN CONVICTED OF A FELONY RELATED TO A BUSINESS TRANSACTION, OR HAS BEEN SUSPENDED OR DEBARRED. If former military or Exchange employee indicate separation date: _____	The term "small disadvantaged business" means a small business concern which is at least 51% unconditionally owned by one or more individuals who are both socially and economically disadvantaged, or a publicly owned business that has at least 51% of its stock unconditionally owned by one or more socially or economically disadvantaged individuals.	

SECTION III - CERTIFICATION

I certify that the information given above is correct and that owners, officers, and related firms are not now suspended or debarred by any agency of the U.S. Government.

NAME AND TITLE (print or type)	SIGNATURE
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SECTION IV - CATEGORIES OF MERCHANDISE, FOOD, SUPPLIES, EQUIPMENT, SERVICES & CONSTRUCTION

Indicate on the reverse side the categories of items, services or construction that you are interested in providing to the Exchange.

SECTION IV-A - MERCHANDISE, FOOD, SUPPLIES & EQUIPMENT

List the items you wish to sell to the Exchange. You may attach a separate listing, and/or catalogs, as needed:

Item	Item	Item

SECTION IV-B - SERVICES AND CONSTRUCTION

Indicate below the categories of services or construction you are interested in providing. Also indicate on an attached sheet or in the remarks section below the geographical areas/installations you are interested in serving.

SERVICES

<p>1. Customer Related Services:</p> <ul style="list-style-type: none"> a. Barber Shops b. Beauty Shops c. Laundry and Dry Cleaning d. Clothing Alterations e. Optical Dispensing f. Floral Service (Shop/Wire) g. Watch/Jewelry Repair h. Shoe Repair i. Pet Grooming j. Custom Picture Framing k. Photographic Processing l. Portrait Studio m. Pictorial Review/Yearbook n. Garage/Auto Repair o. Car/Trailer Rental p. Equipment/Appliance Rental q. Television Rental r. Radio/Television/Appliance Repair s. Bicycle/Small Motor and Lawn Mower Repair t. Living Quarters Cleaning/Lawn Care u. Miniature Golf 	<ul style="list-style-type: none"> v. Tailor-Made/Made-to-Measure Military Uniforms/Clothing w. Specialty Type Services (key-making, bronzing, engraving, monogramming, trophies, plaques, etc.): (list) x. Sale of Handicraft/Paintings Items: (list) y. Other: (list) <p>2. Food Services:</p> <ul style="list-style-type: none"> a. Theater Refreshment Stand b. Mobile Ice Cream/Sno-Cones c. Mobile Food Service - Pizza/Fried Chicken d. Specialty Food Service Facility - Pizza/Fried Chicken e. Snack Bar - Sandwiches/Short Orders 	<ul style="list-style-type: none"> f. Other: (list) <p>3. Vending Services:</p> <ul style="list-style-type: none"> a. Soft Drinks - Bottle/Can/Cup b. Beer (vending machine rental and service only) c. Full-Line (hot and cold cup beverages, juices, hot and cold food, pastry, chips, candy, cigarettes, etc.) d. Cigarette/Cigars e. Bulk (candy, gum balls, nuts, novelties, etc.) f. Postage Stamps g. Ice h. Prophylactics/Sanitary Napkins i. Lockers j. Launderette (washers, dryers, dry cleaners, and soap and bleach dispensers) k. Pinball/Games/Pool Tables/Music Machines/Scales l. TV Chairs 	<ul style="list-style-type: none"> m. Other: (list) <p>4. Support Services (Used by the Exchange):</p> <ul style="list-style-type: none"> a. Vehicle (Cars/Trucks/Trailers) Repair and Maintenance b. MHE Repair and Maintenance c. Heating/Air Conditioning/Refrigeration Equipment Repair and Maintenance d. Office Machine Repair and Maintenance e. Service Station Equipment f. Janitorial Services g. Security Guard Services h. Armored Car/Courier Services i. Linen/Uniform Rental j. Rental/Lease of Trucks/Tractor Trailers k. MHE Rental l. Refuse Collection m. Other: (list)
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CONSTRUCTION

<p>A. TYPE CONTRACTOR:</p> <ul style="list-style-type: none"> 1. <input type="checkbox"/> General 2. <input type="checkbox"/> Electrical 3. <input type="checkbox"/> Mechanical 4. <input type="checkbox"/> Plumbing 	<p>5. <input type="checkbox"/> Other (specify below): _____</p>	<p>B. TYPE CONSTRUCTION:</p> <ul style="list-style-type: none"> 1. <input type="checkbox"/> New <input type="checkbox"/> Renovation 	<p>C. DOLLAR VALUE:</p> <ul style="list-style-type: none"> 1. <input type="checkbox"/> Under \$200,000 2. <input type="checkbox"/> Over \$200,000
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SECTION V - REMARKS