U.S. Department of Housing & Urban Development
Office of Public & Indian Housing
Real Estate Assessment Center
Presents

Updated Enterprise Income
Verification (EIV) System Training &
Effective Use of the PIH EIV System
To Reduce Improper Payments
October 27, 2011

Agenda

- Welcome
- Annual Security Awareness Training
- ₩ What's New in EIV 9.2.1
 - Release Date: October 31, 2011
- Effective Use of EIV Reports to Reduce Improper payments
- HUD Monitoring of PHA Compliance with Mandated Use of EIV
- Question & Answer Session

Annual Security Awareness Training

Online Training

Annual Security Awareness Training

- Annual security awareness training is required of all individuals who will access or view EIV data
- Online training is available at: http://iase.disa.mil/eta/index.html#onlin etraining
- This training is offered by Department of Defense (DOD) for non-DOD personnel

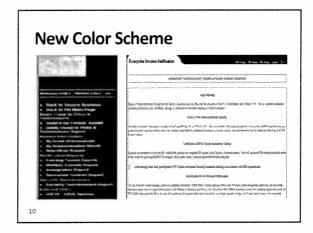
Annual Security Awareness Training (Continued)

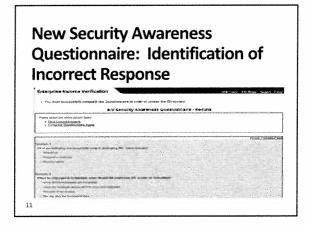
- Click on the Federal Information Systems Security (ISS) Awareness icon to access the training
- Print & maintain the certificate of completion once you have completed the training

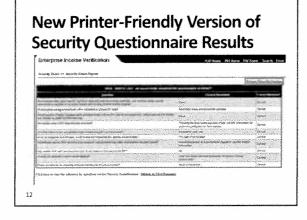
Annual Security Awareness Training (Continued)



What's New in EIV 9.2.1	
Release Date: October 31, 2011	
What's New in EIV 9.2.1	
EIV 9.2.1 release available to PHAs for use on October 31, 2011	
New Features:	
New color scheme Annual Service Annual Countings in	
 Annual Security Awareness Questionnaire identifies incorrectly answered questions 	
Printer-friendly results of Annual Security	
Awareness Questionnaire Clear button on all screens requiring data	
entry	
 Updated text on Tenant Certification Page 	
What's New in EIV 9.2.1 - Continued	
New Features:	
 Delete button on data entry screen of 	
entering debts owed info by SSN	
 Printer-friendly version report of household member Multiple Subsidy information 	
PHA Usage Report logic enhanced to classify PHAs as using EIV based on accessing the:	
Verification Reports (In addition to detail income report by HOH)	
or by reexam month)	
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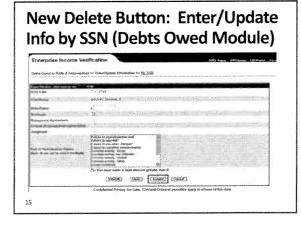






New Clear Button on Data Entry Screens Enterprise income Verification bozza intermaloge of by Princed December. Enterprise income Provinced Tex Pilliang Seles and Selection data invitate Social Secretary Selection Selection

New Text on Tenant Certification Page		
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ACCESSOR OF SECONDARY SECO		
١,	authorize the PHA to disclose my EIV income information to	
	. I understand that the PHA is not responsible for any misuse or	
subsec	went disclosure of my EIV income information to the above-named	
individ	ual or any other person that may obtain my EIV income information	
from n	ne or the above-named individual.	



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Use of EIV to Reduce Improper Payments

To Identify & Reduce Improper Payments

- Use of EIV reports reduces improper payments
- Specifically, reports assist with the identification of deficiencies & potential improper payments
- PHAs are required to monitor various EIV reports on a monthly and quarterly basis & promptly address and correct <u>all</u> identified deficiencies

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PHA Required Monitoring of EIV & PIC Reports - Monthly

- - ◆ Deceased Tenants Report
 - Identity Verification Report
 - ₩ Failed EIV Pre-Screening
 - * Failed SSA Identity Test
 - Immigration Report
- PIC Reports:
 - PIC Delinquency Report
 - PIC Reexam Report

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Required Monitoring of EIV Reports - Quarterly

- Multiple Subsidy Report
- ♦ New Hires Report
 - Only if your agency has an interim increase policy and modifies family rent contribution in between annual reexams

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HUD Monitoring of PHA Program Compliance

Mandated Use of the EIV System 24 CFR 5.233

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HUD Monitoring of PHAs

- REAC notified PHAs of routine monitoring of PIC & EIV reports in March 2010
- REAC will notify PHAs and/or local HUD offices of deficiencies by email on a quarterly basis:
 - ◆ October report as of 09/30
 - January report as of 12/31
 - ♣ April report as of 3/31
 - July report as of 6/30

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HUD Monitoring of PHAs (Continued)

- All notices are sent via email to the PHA Executive Director & HUD Field Office Director (and HUD staff)
- Please be sure to promptly forward the notice to designated staff for follow-up

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REAC-Monitored Reports

- What REAC monitors:
 - * PIC Delinquency Report
 - PIC Reexam Report
 - EIV PHA Usage Report
 - EIV Deceased Tenants Report
 - EIV Identity Verification Report
 - EIV Multiple Subsidy Report
 - * EIV Immigration Report
 - ★ EIV Income Report
 - * Tenant Unreported Income

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PHA Required Actions

- Promptly review the applicable PIC and/or EIV reports
- ★ Correct erroneous information reported on form HUD-50058
- Successfully submit updated 50058s to PIC
- Provide PHA Code & HUD-requested certification statement and documentation (if applicable) to:
 PIH.ImproperPayments@hud.gov
 by
 specified due date

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Tips for Successful Resolution of Deficiencies

- Read HUD notice of deficiency
- Follow HUD guidance and use HUDprovided documentation checklist
- Do not submit documentation which is not requested by HUD

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Penalties for Non-Compliance

- PHAs may be subject to monetary penalties for the following actions:
 - Failure to use EIV
 - Failure to respond to HUD notice
 - Failure to submit HUD-requested documentation
 - Failure to recover identified improper payments
 - Failure to correct deficiency
 - Falsification of documentation

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EIV Question & Answer Session Ask HUD	
Future EIV Inquiries Contact the EIV Coordinator in your local HUD Additional assistance is available from the National EIV Coordinator (HUD Headquarters) PIH EIV system issues: EIV HELP@HUD.GOV PIH EIV policy issues: PIH.RHIIP.TA@HUD.GOV	