



**MEMORANDUM OF UNDERSTANDING
ESTABLISHING A STRATEGIC PARTNERSHIP
BETWEEN
UNIVERSITY OF MANAGEMENT AND TECHNOLOGY
AND
DEFENSE ACQUISITION UNIVERSITY**

The Defense Acquisition University (DAU) and the University of Management and Technology (UMT) of Arlington, Virginia, hereby agree to enter into a strategic partnering arrangement, effective the twenty-fourth day of December, 2003, whereby students taking Defense Acquisition Workforce Improvement Act (DAWIA) certification courses can apply these courses, with academic credit, towards one or more of the following:

- Master of Science in Management, Project Management major
- Master of Science in Management, Acquisition Management major
- Master of Business Administration (MBA)
- Executive Certificate in Project Management
- Executive Certificate in Acquisition Management
- Graduate Certificate in Project Management
- Bachelor of Business Administration (BBA) degree

Required Qualifications of Participants

The program is available to members of the Department of Defense Acquisition, Technology and Logistics (DoD AT&L) workforce who possess the following qualifications:

For the Master of Science in Management degree, applicants must:

- possess a bachelor's degree from an appropriately accredited university

For the Master of Business Administration degree, applicants must:

- possess a bachelor's degree from an appropriately accredited university

For the Graduate Certificate, applicants must:

- possess a bachelor's degree from an appropriately accredited university

For the Executive Certificate, there are no program entry requirements

For the Bachelor of Business Administration degree, applicants must:

- possess an associate's degree or have completed at least sixty (60) credit-hours of undergraduate studies at an appropriately accredited university

Credit Transfer Regime

UMT's MS degree is a thirty-three (33) credit-hour program (semester-based) and its MBA degree is a forty-five (45) credit-hour program (semester-based). Students can apply for up to fifteen (15) credit-hours of previous graduate level work (including credit for courses taken at DAU) toward the MSM and twenty-one (21) credit-hours toward the MBA. In determining the number of credit hours that can be transferred, UMT counselors will examine courses taken at DAU on a course by course basis. At a minimum, UMT will accept the American Council of Education (ACE) recommended credits for DAU courses. (See ACE's *The Guide to the Evaluation of Educational Experiences in the Armed Services*.) In some cases, UMT will accept more, based on the number of contact hours of study that students experience.

UMT's Graduate Certificate is a twenty-one (21) credit-hour (semester-based) program. UMT will accept up to six (6) credit-hours of transfer credit towards the certificate.

UMT's Executive Certificate is a non-academic, non-credit program. Executive Certificates are awarded to students who complete one hundred fifty (150) Professional Development Units (PDUs) of executive development courses in the project management and acquisition management areas. UMT will accept up to forty-five (45) PDUs of credit toward the Executive Certificate.

UMT's BBA program is a one hundred twenty (120) credit-hour program (semester-based). As part of the DAU-UMT agreement, UMT will require students to have completed at least sixty (60) credit-hours of undergraduate work, and is willing to accept an additional thirty (30) credit-hours of study (semester-based), up to a maximum of ninety (90) credit-hours of transfer credit, toward the BBA degree.

UMT Military Scholarship Program

Students who are on active duty in the military service or who are veterans are eligible for UMT's Military Scholarship Program. Provisions of this program are:

- *Active duty personnel, including selected reserves:* Students in this category who sign up for a minimum of six (6) credit-hours [typically two (2) courses] per semester are given scholarships that reduce tuition rates by more than 33%. For students who submit a statement of need indicating the cost of textbooks would prove to be a hardship, the UMT Military Book Scholarship will provide textbooks at no additional cost. With these combined UMT Military Scholarship funds, students who are approved for Tuition Assistance (TA) should have no out of pocket expenses to matriculate in the UMT program.
- *Veterans:* Students in this category who were honorably discharged and sign up for a minimum of six (6) credit-hours [typically two (2) courses] per semester are given a scholarship where they are charged the same tuition level as active duty personnel and selected reserves. Students with Montgomery G.I. Bill benefits should have no out of pocket expenses.

Provisions for Termination of Agreement

Either party may terminate this agreement without liability. If the agreement is terminated, every step should be taken to make sure student needs are satisfied. Consequently, if either party desires to terminate the agreement, they should notify the other party of this intent at least sixty days prior to the effective termination date. In any event, UMT agrees to teach out students enrolled in the program at the time of termination under the provisions of this agreement, enabling them to complete their studies.

Frank J. Anderson
President, DAU

Date _____

Dr. Yanping Chen
President, UMT

Date _____

Timothy Shannon
Dean, DAU
Capitol and Northeast Region

Date _____

Dr. J. Davidson Frame
Academic Dean, UMT

Date _____