**C1. CHAPTER 1**

INTRODUCTION

C1.1. GENERAL

C1.1.1. Purpose. This volume provides Department of Defense (DoD) standard procedures and electronic data interchange (EDI) conventions to effect supply actions using American National Standards Institute (ANSI) Accredited Standards Committee (ASC) X12 transactions with the Defense Logistics Management System (DLMS).

C1.1.2. Defense Logistics Management System Volume Access. Use of this volume requires simultaneous access to DLMS Manual Volume 1 administrative items such as the lists of acronyms and abbreviations, terms and definitions, and references; instructions for acquiring access to the DLMS standards data base; specific guidance that applies to all DLMS Supplements; DLMS to Defense Logistics Standard System (DLSS) cross-references and conversion and both functional and technical information that is relatively stable and applies to the DLMS as a whole.

C1.2. POLICY. The DoD policy governing the procedures in this volume are:

C1.2.1. [DoD Instruction 4140.01](https://dla-test.hq.dla.mil/j-6/dlmso/elibrary/manuals/directives.asp). ”Supply Chain Materiel Management Policy”, December 14, 2011

C1.2.2. DoD 4140.1-R, “DoD Supply Chain Materiel Management Regulation”, May 3, 2003

C1.3. APPLICABILITY. This volume applies to the Office of the Secretary of Defense, the Military Departments, the Joint Staff, the Combatant Commands, and Defense Agencies. The manual applies, by agreement, to external organizations conducting logistics business operations with DoD including (a) non-Government organizations, both commercial and nonprofit; (b) Federal agencies of the U.S. Government other than DoD; (c) foreign national governments; and (d) international government organizations.

C1.4. SUPPLY PROCESS REVIEW COMMITTEE. The Supply Process Review Committee (PRC) is the forum through which the DoD Components and other participating organizations may participate in the development, expansion, improvement, maintenance, and administration of supply requirements for the DLMS. The Supply PRC chairperson, in coordination with the DoD Component Supply PRC representatives, is responsible for the contents of this volume of the DLMS. Representatives to the Supply PRC areidentified on the DLA Logistics Management Standards Website. See DLMS Volume 1, Chapter 1 for a discussion of DLMS PRC functions and responsibilities.

C1.5 JOINT PHYSICAL INVENTORY WORKING GROUP. The Joint Physical Inventory Working Group (JPIWG) recommends guidance and develops program enhancements for the physical inventory control of DoD supply system materiel. The JPIWG chairperson coordinates with DoD Component representatives for general supplies and ammunition to maintain the physical inventory control procedures contained in Chapter 6 of this volume. Representatives to the JPIWG areidentified on the DLA Logistics Management Standards Website.

C1.6. JOINT SMALL ARMS AND LIGHT WEAPONS COORDINATING GROUP. The DoD Joint Small Arms and Light Weapons Coordinating Group (JSA/LWCG) supports the continuous improvement of the Small Arms Serialization Program (SASP), identification of inter-DoD Component problems with inventory management of small arms and light weapons, and the formulation of solutions to those problems. The JSA/LWCG chairperson coordinates with representatives from DoD Components to maintain the SASP procedures contained in Chapter 18 of this volume. Representatives to the JSA/LWCG areidentified on the DLA Logistics Management Standards Website

C1.7. NONCOMPLIANCE. If reasonable attempts to obtain compliance with prescribed procedures or resolution of DLMS supply-related problems are unsatisfactory, the activity having the problem may request assistance from their DLMS Supply PRC representative. For noncompliance issues that impact the JSA/LWCG as well as theJPIWG, refer concerns to the Service/Agency representative on the aforementioned committees. The request shall include information and copies of all correspondence pertinent to the problem; including the transaction set number, the document number and the date of the transaction involved. The representative shall take the necessary actions to resolve the issue or problem. The actions may include requesting assistance from the Supply PRC chairperson.

C1.8. TRANSACTION REVERSAL. Processing activities may reverse select MILSTRAP functional area transactions. See Chapter 6 for quality control requirements and for additional controls required when reversing physical inventory adjustments. See Chapter 9 for additional controls required when reversing logistics transfer/decapitalization transactions.