**AP3.37. APPENDIX 3.37**

**SMALL ARMS AND LIGHT WEAPONS RECONCILIATION/REJECT**

| **FIELD LEGEND** | **RECORD****POSITION(S)** | **ENTRY AND INSTRUCTIONS** |
| --- | --- | --- |
| Document Identifier Code | 1-3 | Enter DIC DSR. |
| Routing Identifier Code (TO) | 4-6 | Enter RIC of the activity to receive this transaction. |
| Transaction | 7 | Enter Small Arms and Light Weapons Transaction Code E for reconciliation. For rejects, perpetuate from source document. |
| Stock Number | 8-22 | Enter National Stock Number , Management Control Number , or Local Control Number being reconciled. For rejects, perpetuate from source document. |
| Reject Error | 23-24 | Leave blank on reconciliation transaction. For rejects, enter appropriate small arms andl light weapons reject code from appendix Ap2.13. |
| Date (Reject) | 25-29 | Leave blank on reconciliation transaction. For rejects, enter date (last 2 digits of the calendar year and ordinal day of the calendar year) transaction is rejected. |
| Document Number | 30-43 | For reconciliation transaction, enter appropriate document number. For rejects, perpetuate from source document. |
| Suffix | 44 | Enter suffix code, if applicable, on reconciliation transaction. For rejects, perpetuate from source document. |
| DoD Activity Address Code (Shipped To/ Received From) | 45-50 | Leave blank on reconciliation transaction. For rejects, perpetuate from source document. |
| DoD Activity Address Code (Reporting Activity) | 51-56 | For reconciliation transactions, enter reporting activity DoDAAC. For Army only, use Unit Identification Code (UIC) if DoDAAC not assigned. For rejects, perpetuate from source document. |
| Serial Number | 57-67 | Enter serial number being reconciled. For rejects, perpetuate from source document. |
| Blank | 68 | Leave blank. |
| DoD Activity Address Code (Accountable Activity) | 69-74 | Enter DoDAAC/UIC of unit/activity or property book officer owning/possessing weapon. For rejects, perpetuate from source document. |
| Blank | 75 | Leave blank. |
| Date (Transaction) | 76-80 | For reconciliation transactions, enter last two digits of the digits of the calendar year in record positions 76-77 and ordinal day of the calendar year in record positions 78-80. For rejects, perpetuate from source document. |